

Community Center Committee Minutes

September 15, 2020 Google Meet

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE COMMUNITY CENTER COMMITTEE

Present: Kinga Walsh, Nancy Doniger, Filippo Formica , Fred Taylor, Eleanor Cruwys-Hayes, Cheyanne Wirtz, Olivia Deschenes, Bill Manfredonia Jeff Tousignant, Kevin Byrne

Also Present: Matt Ariniello

Absent: Doria Linnetz

Meeting was called to order at 6:34 pm

There was no public.

Mr Manfredonia moved to accept the minutes from August 2020 meeting. 2nd by Ms Doniger and approved.

Directors Report (see attached for complete report)

Discussion on timing of marketing video and survey. The video will be finished and released soon and the survey will be out after the holidays. There was also discussion on the clicks on the website to determine what is generating activity. Discussion regarding the membership renewal letter going out soon. There was a few changes to indicate benefits of membership as well as benefits to the community.

Ms Walsh moved to approve the membership renewal letter as amended 2nd by Ms Wirtz. approved

Fall guide will be sent out soon. . A lot of discussion on the problem of last year being a first year so it was difficult to estimate needs and now with COVID it will still be difficult to assess the needs of the community in normal times.

Membership Update

Last month we had 21 new memberships to 8 cancellations. 12 memberships that were on hold due to COVID restart in September.

Area pools have not reopened yet so we are getting new memberships. We are also getting new memberships due to Return2Learn program.

Better Day Café Update

Mr Ariniello secured a \$12,000 grant for this program for this year. There are plans to expand to weekends.

Return 2 Learn Program

Return2Learn covers grades K-6 and we are currently full at 176 students. We have 7 classrooms 16 students in the larger spaces and 10-12 in the smaller spaces. This program has helped families keep their jobs while getting the care and guidance their children need. This is a very professional well run program. The students are all doing things at different times due to different schools and teachers. 18 families were able to receive financial assistance. Mr Ariniello has been able to obtain donations of lunch for the staff on Fridays to show appreciation for their dedication.

Committee members commended Mr Ariniello and his staff for the dedication and commitment required to carry out this unprecedented program. Other communities have been contacting the center to find out about the program. Great job staff!!!

Settlement Fund Reimbursement

There was a lot of discussion on the items that were in dispute or removed from the project. Mr Ariniello discussed the settlement and costs associated with it.

***Ms Doniger moved to propose a \$67,592 request for settlement from the distribution fund.
Ms Walsh 2nd. approved***

Respectfully submitted,

LeReine Frampton, clerk

Directors Report

September 14th, 2020

Membership Update

As you can see on the finances attached, membership is increasing slowly now that summer is over and outdoors pools and beaches are closed for the season. We had planned to put our video out this month but, since we were thrust into being a childcare center it was put on the back burner. I will send the draft of the video out to the committee prior to public distribution. Next week, we plan to release the member survey, while I believe times have changed and people's comfortability and needs have changed through the pandemic I feel it is still important to survey the current needs of our members. I have attached the member survey for review since it has been a few months since we last reviewed it. This week we will be launching our college special for \$20.00 for those who go to school locally and will be attending remotely.

Programming Update

We have seen a decline in numbers in after school programming and I attribute this to parents looking for reliable aftercare if the schools were to shut down again. Swim Lessons are back up and running. We are seeing an increase in private lessons due to COVID. We recently started stroke clinics that were a huge success for older kids and will look to build off those in the future. We currently have brought in about \$22,000.00 in the current session. Members continue to use the Omnify system for reservations. The system has a 48 hour registration period and members have been discouraged that they cannot sign up for swim times when they are in a class or swimming. I have set up a tablet in the lobby with sanitizing wipes to assist those who would like to sign up right away.

Grant Awards/ Donations

We have been awarded a \$12,000.00 grant from the Gloria Grey Foundation to assist with the supporting and funding the Better Day Café. We have received our second payment of our three year agreement with Danbury Hospital to support Water Aerobics. We also received an anonymous \$3,000.00 donation to assist with scholarships to the Return 2 Learn Program.

Return 2 Learn

The Return 2 Learn program has been a success to date. We were able to staff and train 13 new staff members and get the appropriate furniture and PPE for the program. We currently have 172 kids enrolled in the program. We certainly have had struggles logistically planning the curriculum but, feel confident we have landed in the right place in the second week of the program. I would like to thank the district for their assistance in acquiring furniture, supplies and upgrading our WIFI to be able to assist with this program.

Marketing Update

I plan to begin our COVID-19 video in the next week which was sidelined due to being thrust into the Return 2 Learn program. I believe this will be an appropriate time as fall hits and families look for safe

options for recreational activities. We will continue to boost our social media and do small marketing initiatives in the coming weeks.

The Legislative Council has begun the process of formalizing as a commission and will be reviewing the charters in the coming weeks to develop bylaws for the commission

Newtown Community Center - Special Revenue Fund ESTIMATE
From August 1, 2020 to August 31, 2020

Revenues:	Fiscal Year 2018-2019	Fiscal Year 2019-2020		Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	YTD 2020- 2021
Federal Grants	-	-		-	-	-	-	-	-	-
State Grants	-	-		-	-	-	-	-	-	-
Rental Income	-	21,380		877	1,473	-	-	-	-	2,350
Other Grants	12,000	10,000		-	-	-	-	-	-	-
Charges for Programs	1,300	64,550		7,208	6,268	-	-	-	-	13,476
Charges for Aquatic Programs	12,739	126,028		7,061	9,308	-	-	-	-	16,369
Membership Fees	8,842	366,524		28,076	31,665	-	-	-	-	59,741
Interest on Investments	11,150	21,153		-	-	-	-	-	-	-
Misc. Revenue/Spec. Events	-	-		-	-	-	-	-	-	-
NCC-Childcare	-	-		-	-	-	-	-	-	-
Income-Community Café	-	11,405		-	-	-	-	-	-	-
Donations	43,220	34,307		8,316	9,052	-	-	-	-	17,368
Donations-GE	1,000,000	1,000,000		-	-	-	-	-	-	-
Scholarships	-	-		-	-	-	-	-	-	-
Transfers In	-	75,000		-	-	-	-	-	-	-
Revenues Total	1,089,251	1,730,347		51,538	57,766	-	-	-	-	109,303
Expenditures:	Fiscal Year 2018-2019	Fiscal Year 2019-2020	Approved Budget 2020-2021	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	YTD 2020- 2021
Salaries & Wages - Full time	101,660	210,756	207,183	17,221	17,344	-	-	-	-	34,564
Salaries & Wages - Part Time	4,342	141,771	248,000	12,204	20,955	-	-	-	-	33,158
Salaries & Wages - Seasonal	-	-	-	-	-	-	-	-	-	-
Group Insurance	1,263	62,451	65,628	223	5,021	5,021	5,021	5,021	5,021	25,330
Social Security Contributions	8,019	26,472	34,821	2,212	2,890	-	-	-	-	5,102
Retirement Contributions	4,955	9,810	14,763	780	810	-	-	-	-	1,590
Fees & Professional Services	10,464	3,377	5,000	-	-	-	-	-	-	-
Marketing	22,338	20,834	8,000	-	-	-	-	-	-	-
Water/Sewers	-	31,243	34,000	-	-	-	-	-	-	-
Repair & Maintenance Svcs	-	24,112	20,000	333	3,564	-	-	-	-	3,898
Copier Leasing	-	4,088	-	-	-	-	-	-	-	-
Contractual Svcs	-	43,222	65,000	310	2,939	-	-	-	-	3,249
Dues, Travel & Education	623	2,553	6,000	-	-	-	-	-	-	-
General Supplies	9,576	12,329	13,000	-	683	-	-	-	-	683
Office Supplies	1,557	8,144	6,500	-	14	-	-	-	-	14
Program/Recreation Supplies	2,101	9,271	12,000	-	-	-	-	-	-	-
Pool Supplies	153	14,143	15,000	-	266	-	-	-	-	266
Community Events	248	3,065	1,500	-	-	-	-	-	-	-
Childcare/NCC	-	-	-	-	-	-	-	-	-	-
Energy-Natural Gas	-	83,073	47,000	-	3,012	-	-	-	-	3,012
Energy-Electric	-	108,183	88,000	-	12,008	-	-	-	-	12,008
Community Café	1,916	14,857	-	-	-	-	-	-	-	-
Equipment	-	7,590	8,000	-	-	-	-	-	-	-
Capital	(470)	223,766	200,000	-	-	-	-	-	-	-
Credit Card Fees	-	15,156	-	976	-	-	-	-	-	976
Expenditures Total	168,745	1,080,265	1,099,395	34,257	69,508	5,021	5,021	5,021	5,021	123,851
Revenues over Expenditures	920,506	650,082		17,281	(11,742)	(5,021)	(5,021)	(5,021)	(5,021)	(14,547)
Ending Fund Balance	#REF!	#REF!		#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!
	920,506	1,570,588		1,587,127	1,576,127					



Newtown

COMMUNITY CENTER

Centered Around You

Dear Member,

Thank you for being a part of the Newtown Community Center's inaugural year and helping us to fulfill our mission and commitment to better serve our community and, most importantly, **you**. We are very grateful to you for embracing the Center through your membership commitments. 2020 has been full of challenges and we appreciate you sticking with us throughout it. This year has also been a year filled with so many memories and first-time accomplishments! Our staff has worked tirelessly to provide programming and community offerings that appeal to our members' wide range of ages and interests. The Newtown Community Center has proudly:

- *Taught over 200 kids essential water safety skills. Each week, prior to the pandemic, we provided over 16 Water Aerobics programs, over a dozen Health and Wellness Programs, free child watch, and the ability to swim laps in our pool and get recreational swim in the Therapy Pool and Spray Bay every hour that our Community Center was open.*
- *Awarded \$10,898.00 in scholarships to those who cannot afford membership, programs and the center's offerings.*
- *Assisted over a dozen special needs students' transition from school to career by providing vocational skills training through our Better Day Café.*
- *Offered support through several health prevention programs in collaboration with Nuvance Health to providing many health prevention programs to help our community manage or prevent chronic diseases and health issues.*
- *Collaborated with many local organizations and groups to provide new and exciting programs and find ways to continue to support our community.*
- *Changed and positively impacted the lives of many local youth by building future leaders through our preschool, toddler and after school programs. We provided after school Health and Wellness programs to educators in our district.*
- *Launched new programs in collaboration with the Regional YMCA of Western Connecticut to provide seniors with the skills and the tools to make improvements in managing their health, security, social connectedness and overall well-being.*
- *During the pandemic we provide activities for individuals from art kits to zoom classes and during recent power outages our Center became home to over 300 people who utilized the facility for Wi-Fi, water and charging stations. We are here for when our community needs us most.*
- *We provided Emergency Childcare to 175 children during the pandemic to support working families in our community.*

Our commitment to our members and the community is further evidenced through the decision to put all memberships on hold and extend annual memberships during the pandemic. We want to continue this commitment by providing you a savings opportunity while your membership is up for renewal by offering a **10% discount on annual renewals**. If you wish to renew please complete the page attached.

The Newtown Community Center remains committed to being available to all, regardless of their ability to pay. We will continue our financial assistance programs to support those who face economic, medical or social challenges.

We are honored to continue to serve our community and look forward to the year ahead. We wish you and your family all the best in health at this time.

Thank You,

Matt Ariniello

Community Center Director

Kinga Walsh

Community Center Committee Chairman

* 1. What type of membership do you have?

- ☐ Family
- ☐ Single Parent Family
- ☐ Senior Couple
- ☐ Senior
- ☐ Adult
- ☐ Youth/Teen

* 2. Are you a Resident or Non-resident?

- ☐ Resident
- ☐ Non-Resident

* 3. Which of the following methods of communication would be the most helpful for you to hear about upcoming programs/events/services?

- ☐ Email Blasts
- ☐ Flyers
- ☐ Social Media
- ☐ Mailing

* 4. What programs/services do you participate in most at the center?

- ☐ Lap Swim
- ☐ Open Swim
- ☐ Health and Wellness Classes
- ☐ Youth Programs
- ☐ Special Events

* 5. Please rate your level of satisfaction with the Pool Schedules:

* 6. Please rate your level of satisfaction with Water Aerobics Classes:

* 7. Please rate your level of satisfaction with the Locker Room Facilities:

* 8. Please rate your level of satisfaction with frequency of Classes and Programs:

* 9. Please rate your level of satisfaction with Hours of Operation:

* 10. Please rate your level of satisfaction with Staff Friendliness:

* 11. Please rate your level of satisfaction with Special Events:

12. What additional events would you like to see? Are you willing to help make them possible?

* 13. What do you enjoy most about being a member?

* 14. How can we enhance your experience?

* 15. Would you recommend a Newtown Community Center membership to a friend?

* 16. Would you be interested in being more involved at the Newtown Community Center such as volunteering for events?

☐ Yes

☐ No

* 17. Would you be interested in being more involved at the Newtown Community Center by joining the Friends of the Newtown Community Center?

☐ Yes

☐ No

* 18. Would you like the Community Center Director to contact you in regard to your responses?

☐ Yes

☐ No

19. If Yes, please provide your name, email address and phone number:

Name

Email Address

Phone Number

20. What additional programs would you like to see at the Newtown Community Center?

Settlement Fund Distribution Possible Reimbursement Items

Marble Thresholds installed in Locker Rooms	\$2,850.00
Audio Visual Equipment	\$76,000
Window Treatments	\$12,996.00
Sealing of Kitchen Floors	\$4,000.00
Chair Rails	\$3,900.00
Replacement of Zero Depth Entry Ramp	\$11,739.00
Acoustical Panels	\$1,500.00
Extra Street Lamps	\$2,352.00
Exterior Signs per FFH Authority	\$1,305.00
Water Loss (Pool Issues)	\$6,950.00

TOTAL

\$123,592.00