

Newtown Cultural Arts Commission

Minutes of November 3, 2022 Meeting

These minutes are subject to approval by the NCAC, at the next meeting.

The Newtown Cultural Arts Commission held a meeting on Thursday, November 3, 2022 in the Community center.

Meeting was called to order at 7:06 by Chairman Laura Lerman

Members present: Grant Ossendryver, Andrea Spenser, Roger Connor, Robin Lynch, Jen Cebry, Laura Lerman

Members absent: Daniel Ferreira, Rob Kaiser

Membership position: empty

1. **Acceptance of minutes.** Roger moved & Jen Cebry seconded that the minutes of the October 6, 2022 meeting be accepted as written.
2. **Officers' reports:** Andrea Spencer, vice-chairman, is working on the second round of CT. Humanities Council to be submitted Friday. The areas we are concentrating are IT, Marketing and hiring Clerical Contractors.
3. **Treasurer's Report:** None
4. **Newtown Arts Festival.** Still looking for a Chairman; Laura is taking steps that a chairman would. If necessary, we will all divide the tasks a chairman would normally do. Soccer field has been reserved for Festival, 9/22-9/24
5. **Revising by-laws:** Robin Lynch moved, Andrea Spencer seconded that we revise Article IV: Organization Section 1, Officers to limit the number of elected officers to Chairman and Vice-Chairman. Jen noted that certain positions, secretary and treasurer, are not filled by the same person for the entire year. No further discussion. Passed Unanimously. The by-laws will now state: "The NCAC shall annually elect upon nomination and by 2/3 majority a Chairperson and a vice-chairperson."

6. **Scholarships and grants:** Our season begins in January
7. **Community Center:** Second year of “Sip and Shop.” Our December meeting will be moved to an activity room to accommodate preparations for “Sip & Shop.”
8. **Public participation:** None
9. **Municipal Gallery and Artisans’ Showcase;** Flagpole Photographers are in the gallery. The Potters are in the showcase. Both through December.
10. **Other Business:** Website is under construction. Should be done in 6 weeks.

We will be working on a job description for the arts festival Chairman. If we are approved for a grant, we hope to hire an administrative assistant to support the Chairman

Jen and Jim Cebry will be at the Braun Storage area on Friday, November 4 at noon to organize and reduce what is in storage.

Jen moved and Grant seconded motion to adjourn. No discussion. Passed unanimously. Meeting adjourned at 7:24.