

Community Center/Senior Center Design Advisory Committee Meeting

MINUTES

The Community Center/Senior Center Design Team & Advisory Committee Meeting held a meeting on Tuesday, November 28, 2017 at Reed Intermediate School – Room 203, 3 Trades Lane, Newtown, CT. Meeting was called to order at 6:30pm.

PRESENT: Kinga Walsh, Carla Kron, Andy Clure (6:45), John Bocuzzi, George Guidera, Rusty Malik of QA, Kevin McFarland of QA, John Deren of Caldwell Walsh, Joe Giacobbe of Caldwell Walsh.

Absent: Bill Buchler, Amy Mangold, Anna Weidemann, LeReine Frampton

Project Update:

Reviewed both kitchen areas. Community Center kitchen to be a full, commercial kitchen capable of handling an event of approximately 250 people (seated). Senior Center kitchen for cooking and prep only so smaller.

Family locker-room includes a room with ADA compliant toilet, sink, roll-in shower as well as a fold-down changing table for use by adults as well as children.

All interior bids due no later than 12/8. All materials have been chosen by QA. Discussion followed on flooring choices and assurance that choices reflect CCAC planned/proposed uses.

Began to review list of CCAC members' "must haves/wants and nice to haves" items in community center. QA agreed to review list and forward comments. Items covered included:

- Storage: QA/CW confirmed that banquet tables and chairs for 250 guests can fit into planned closets as long as correct manufacturer chosen.
- Connections for solar panels: building is prepped for weight and slope of panels. Conduits and wiring would be installed by solar company.
- Recycle/Trash areas to be free standing vs built-in.
- Water fountains: to be ADA compliant and will have water bottle filling capability.
- Heavy-duty panel accordion style dividers planned for MP1-3 flexible walls. These offer a "sound transfer" (quieting) similar to a regular wall.
- Ceiling tiles will be acoustic.
- Flooring maintenance/upkeep long term: part of ongoing maintenance budget but all agreed would be good idea for QA/CW to meet with Public Works to review.
- Arts & Crafts room's front closet will be "kiln ready" area.
- Outlets will be placed all along hallway as well as down the middle for use for kiosks, displays, games, etc.

ADJOURNMENT

Ms. Walsh made a motion to adjourn meeting at 6:59pm. Ms. Kron seconded. Meeting adjourned.

Respectfully submitted,
Kinga Walsh
CC/SCDAC Chair