

**LEGISLATIVE COUNCIL REGULAR MEETING
COUNCIL CHAMBERS, 3 PRIMROSE STREET, NEWTOWN, CT
WEDNESDAY, JUNE 15, 2022**

MINUTES

This joint special meeting of the Legislative Council, Board of Selectmen and Board of Finance is being held for the purpose of discussing the consideration of Historical Designation / Historic Tax Credits on the Fairfield Hills Campus.

PRESENT: Legislative Council: Jeffrey Capeci, Angela Curi, William DeRosa, Charles Gardner, Chris Gardner, Lisa Kessler, Ryan Knapp, Michelle Embree Ku, Matthew Mihalcik; **Board of Selectmen:** First Selectman Dan Rosenthal, Selectman Maureen Crick Owen, Selectman Ed Schierloh; **Board of Finance:** John Madzula, Steven Goodridge, Laura Miller, Erica Sullivan

ABSENT: Legislative Council: Phil Carroll, Dan Honan, Tom Long; **Board of Finance:** Chandravir Ahuja, Geoffrey Dent

ALSO PRESENT: Finance Director Bob Tait, Land Use Director of Planning George Benson, Economic and Community Development Coordinator Kimberly Chiappetta, Deputy Director of Economic and Community Development Christal Preszler, Matt Robayna of Winn Development; 7 public, 0 press

CALL TO ORDER: Mr. Capeci called the meeting to order with the Pledge of Allegiance at 7:33 pm.

VOTER COMMENT: None

MINUTES: Mr. Charles Gardner moved to accept the minutes of the June 1, 2022 Legislative Council Public Hearing. Seconded by Matt Mihalcik. All in favor. Motion passes (9-0).

Mr. Charles Gardner moved to accept the minutes of the June 1, 2022 Legislative Council Regular Meeting. Seconded by Ms. Curi. All in favor. Motion passes (9-0).

Mr. Charles Gardner moved to accept the minutes of the June 8, 2022 Legislative Council Special Meeting. Seconded by Mr. Mihalcik. All in favor. Motion passes (9-0).

COMMUNICATIONS: Mr. Capeci received an email from our Town Clerk regarding the Gold Star Tax Exemption for consideration by the Legislative Council. *See attachment A.* Mr. Knapp also sent an email with regard to FOIA and rules for scheduling committee meetings. *See attachment B.*

COMMITTEE REPORTS: Mr. Knapp quickly announced that he will be scheduling an Ordinance Committee meeting soon.

FIRST SELECTMAN'S REPORT: First Selectman Dan Rosenthal reported that the budget year continues to go well. He will be meeting soon with Public Works to discuss the plan for the next budget year in regards to roads. We may have to hedge a little bit due to the increased prices of oil and asphalt.

OLD BUSINESS

Discussion Only

- Consideration of Historical Designation / Historic Tax Credits on the Fairfield Hills Campus to include a quorums of the Board of Selectmen and Board of Finance.

First Selectman Dan Rosenthal began by thanking all the boards for being present and for Ms. Preszler, Ms. Chiappetta and Mr. Benson for putting together the presentation. Due to the number of years we would be bonding and discussing this, he felt it was necessary to have a joint conversation with the three boards. Winn Development was the developer selected based on the RFQ process because of their experience with historic properties. The process has not progressed because of the hold up on whether to move forward with the historic tax credits. The First Selectman reviewed the presentation. *See attachment C.* The tax credits come from the federal government, the national parks service and the state office of historic preservation. They are very particular when it comes to renovating the outside and interior of the buildings. It will require a number of funding sources, but the town would not need to put any money in. The State Office of Historic Preservation wants us to designate all the buildings as historic and for five years after the designation has been set, we would not be able to demolish any of them. The credits are issued at the end of the calendar year. We would have to follow the application process through P&Z. Given the scale of the project, it's probably a three year construction and the credits would flow over the course of the next three years. We are showing flexibility and thought we were on the right path with them. We tried to exclude some buildings, but the state will only allow us to designate all of them, with the exception of the current renovated buildings. The state boundary is definitely bigger than what we wanted. They've had discussions with the Finance Director, the Assessor, etc on what the financial impact would be for both options – a mixed use versus non-mixed use. Credits would be available through an application process. Ms. Preszler stated that with people living here. First Selectman said this will be based on everyone's judgment.

Mr. Knapp commented that he is sensitive to the economic side of this project. First Selectman Rosenthal stated that the land is 185 contiguous acres which cannot be parceled out. We would retain ownership of the land, Winn would own the buildings and the tenant would just lease the building. The tenant would pay on personal property. Mr. Mihalcik asked if Winn Development would be the only developer in the running. The First Selectman said due to the technical nature of this project, you want to select someone who has experience working with the state on something like this. The draft has to get done before the application to P&Z. This is sort of a project on the threshold of negotiations. Mr. Mihalcik said the tax credits can be filed back, is there the fear that there would be halfway through the project. Mr. Robayna from Winn Development spoke on the fact that they tend to find buildings that are individually eligible for listing on the historic registry. It allows them more control. Winn would be fully responsible from start to finish. In a situation like this, they would be looking for the town to agree to applying for the state credits, because they are looking for a project that is no risk to them. It was apparent to us that Winn was more in tune with what needs to happen, and what can happen. The way they can see the commercial component would be through the interior of the building. You couldn't alter the outside of the buildings. Mr. Chris Gardner asked to describe the application process. The First Selectman said the developer would assist with the application process and hire their own consultant. Mr. DeRosa expressed concern that estimates on these large scale projects may tend to come in under budget. He asked if Winn has done a thorough check of the buildings. Mr. Robayna confirmed that the insides have been inspected by them along with their architects. Mr. Benson added that P&Z ultimately has the final decision and this discussion is just the first step. Ms. Curi asked what the plan would be for the buildings if we don't apply for the the tax credits. First Selectman Rosenthal said that regardless of tax credits or not, there will be some aspect of demolishing buildings starting with the ones least likely to get used. For the buildings that remain, without the historical credits, there's no financially feasible way to keep them here. Ms. Kessler asked if there is a deadline to apply. First Selectman Rosenthal and Mr. Robayna said we would be looking at a January 2024 application date, but there are many steps that need to be taken before we get to the application period. Selectman Schierloh commented that once the credits are applied to the full acreage, aside from waiting 8 years before we'd be able to demo any buildings, are there any other restrictions. The First Selectman replied that any renovations, additions or demo to any building would need to go through an approval process with the state. If the building is in the district, you'd have to follow the historic look of the area. He believes it's worth exploring and the more voices on this the better. After some discussion, the members of the BOS and BOF were dismissed.

Discussion and Possible Action

- Charter Revision Commission Draft Report

Mr. Charles Gardner moved that we approve the resolution of the Legislative Council regarding recommendations to the Charter Revision Commission. Seconded by Mr. Mihalcik. All in favor. Motion passes (9-0).

Mr. Charles Gardner moved to waive the reading of the full resolution. Seconded by Mr. Knapp. All in favor. Motion passes (9-0). See attachment D.

Ms. Ku spoke on item #11 and asked for clarification. The First Selectman said the discussion revolved around creating fertile ground by potentially not eliminating hundreds of voters registered to minor parties. Ms. Ku opposes that part of the resolution. She feels it is important that expertise on a certain board should take precedence over political party - the priority should ultimately be someone's qualifications first.

NEW BUSINESS

Discussion and Possible Action

- Summer Enrichment Grant Acceptance – Parks & Recreation

Mr. Charles Gardner moved to accept the Summer Enrichment Grant for Parks and Recreation. Seconded by Mr. Mihalcik. All in favor. Motion passes (9-0).

First Selectman explained that this is a grant that began during Covid. It was given to municipalities to offset some costs and helped to expand programming, offer field trips and camps, etc. Ms. Kessler expressed concern that the state is offering money in exchange for information on our children. She questioned what type of data they are collecting and who is taking the information. The First Selectman believes that the type of data is more census type of information, not personal information, but he will confirm. The resolution to accept both grants was approved based on the assumption that the data collected is not personal information. *See attachment E.*

- Summer Enrichment Grant Acceptance – Community Center

Mr. Charles Gardner moved to accept the Summer Enrichment Grant for the Community Center from the CT State Department of Education. Seconded by Mr. Knapp. All in favor. Motion passes (9-0).

VOTER COMMENT: None

ANNOUNCEMENTS: Mr. Capeci announced that he has volunteered himself to represent the LC for the BOE teacher contract negotiations and will keep the LC abreast of all information.

ADJOURNMENT: There being no further business, Mr. Knapp moved to adjourn the meeting at 9:17 pm. Seconded by Mr. Chris Gardner. All in favor.

*Respectfully submitted,
Rina Quijano, Clerk*

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE LEGISLATIVE COUNCIL AT THE NEXT MEETING. ANY EDITS WILL BE REFLECTED IN THE MINUTES OF THE NEXT MEETING.

----- Forwarded Message -----

From: Debbie Halstead <debbie.halstead@newtown-ct.gov>
To: Jeff Capeci <jeff@thecapecis.com>; Ryan Knapp <ryan.w.knapp@gmail.com>
Cc: Kathy Brown <kathy.brown@newtown-ct.gov>
Sent: Tuesday, June 14, 2022, 03:06:41 PM EDT
Subject: PA-17-65 Gold Star Tax Exemption

Good afternoon Jeff,

Recently I attended the annual Municipal Veterans Representative Training Session at the Connecticut Department of Veterans Affairs in Rocky Hill. It is always very humbling to visit the facility and be amongst Veterans from all branches.

I would like to bring to your attention Public Act No. 17-65 Gold Star Tax Exemption for your consideration.

Attached is information I gathered from my fellow Clerks who have enacted this exemption in their towns and I have copied Kathy Brown our Tax Assessor in case you have any questions for her.

Thank you for your consideration.

Regards,

Debbie Aurelia Halstead, MMC, MCTC
Town Clerk
Registrar of Vital Statistics
Municipal Veterans Representative

Newtown Municipal Center
3 Primrose Street
Newtown, CT 06470
203-270-4214

APPLICATION FOR GOLD STAR EXEMPTION
FILE BIENNIALLY
FILING PERIOD FEB. 1 - OCT. 1

1. NAME (Last)	(First)	(Middle Initial)	YOUR SOCIAL SECURITY NO.
2. SPOUSES NAME (Last)	(First)	(Middle Initial)	SPOUSES SOCIAL SECURITY NO.
3. PROPERTY LOCATION (No. and Street)	CITY OR TOWN	STATE	ZIP CODE
4. MAILING ADDRESS (If different from above)			TELEPHONE NO.

5. AFFIDAVIT RECORDED WITH CITY CLERK VOLUME: _____ PAGE: _____. SURVIVING SPOUSE PARENT(S)

6. MARITAL STATUS: MARRIED UNMARRIED (Single, Divorced, Widow/Widower, or Legally Separated)

7. QUALIFYING INCOME (INCOME FROM ALL SOURCES FOR LAST CALENDAR YEAR):

- a. GROSS INCOME - Examples: Wages, Bonuses, Commissions, Fees, Gratuities, Payment for Jury Duty (excluding travel allowance), Lottery winnings, Taxable portion of Annuities and Pensions (including Veteran's), Taxable portion of IRA's, Interest, Dividends, Net rent or proceeds from sales of property, etc. If you are required to file a Federal Income Tax Return, enter the amount of Adjusted Gross Income Plus any other income and attach a copy of the return to this application. a. \$ _____
- b. NON-TAXABLE INTEREST - Example: Interest from Tax Exempt Government Bonds b. \$ _____
- c. SOCIAL SECURITY OR RAILROAD RETIREMENT INCOME - (GROSS AMOUNT) c. \$ _____
- d. ANY INCOME NOT REFLECTED IN THE ABOVE - Examples: Federal Supplemental Security Income, State of Connecticut public assistance payments, General Assistance, Veteran's Pensions, and any other income not listed above. d. \$ _____
- e. TOTAL Add lines 7a through 7d e. \$ _____

8. APPLICANT'S AFFIDAVIT The Applicant herein claims a property tax exemption under provisions of the General Statutes, deposes that the above statements are true and complete and that he/she is not receiving a State exemption in accordance with Section 12-81f or 12-81g in any other town or city. The signature below indicates that this affidavit has been read and understood.

SIGNATURE OF APPLICANT
X

Date signed (Mo, Day, Yr)
____/____/____

STOP ! DO NOT WRITE BELOW THIS LINE - FOR ASSESSOR'S USE ONLY

9. IS THE APPLICANT ELIGIBLE TO RECEIVE SURVIVING SPOUSE VETERAN'S EXEMPTION ("A" Code): YES NO Amount \$ _____

10. EXEMPTION APPLIED TO: Real Estate Motor Vehicle Personal Property Supplemental Motor Vehicles

REAL ESTATE UNIQUE ID	ASSESSMENT	PERSONAL PROPERTY: ACCOUNT	ASSESSMENT
Vehicle Registration	Make	Model	VIN
			Assessment

11. TOTAL ASSESSMENT \$ _____ EXEMPTION GREATER OF: 10% ASSESSED \$20,000 TOTAL EXEMPTION \$ _____

12. ASSESSOR'S AFFIDAVIT ___ - I am satisfied that the above named applicant meets all the necessary statutory requirements
 ___ - This claim is disallowed for the following reason: _____

SIGNATURE OF ASSESSOR OR MEMBER OF ASSESSOR'S STAFF

Date signed (Mo.,Day,Yr.)
____/____/____

ARTICLE V
Gold Star Parent and Spouse Tax Relief
[Adopted 8-12-2019]

§ 26A-29. Exemption granted; eligibility; application.

- A. Effective for assessment years commencing on or after October 1, 2019, upon application, as set forth in Subsection E of this section, to the Assessor, any parent whose child was killed in action, or the surviving spouse of a person who was killed in action, while performing active military duty with the armed forces, as defined in Subsection (a) of Section 27-103 of the Connecticut General Statutes, which parent or surviving spouse is a resident of the Town of Wilton, shall be entitled to an exemption from property tax in the amount of 10% of the assessed value of any such eligible parent's or surviving spouse's property, provided that such parent's or surviving spouse's qualifying income does not exceed the maximum income amount as provided under Connecticut General Statutes Section 12-811 plus \$25,000. The exemption shall be applied to the assessed value of any such eligible parent's or surviving spouse's property.
- B. If both parents of any such child killed in action while performing active military duty with the armed forces are domiciled together, only one such parent shall be entitled to an exemption from property tax provided for under this section.
- C. The exemption provided for under this section shall be in addition to any exemption to which an eligible parent or surviving spouse may be entitled under Section 12-81 of the Connecticut General Statutes. No such eligible parent or surviving spouse entitled to exemption under Section 12-81f or Section 12-81g of the Connecticut General Statutes and this section shall receive more than one such exemption.
- D. Any parent whose child was killed in action or the surviving spouse of a person who was killed in action while performing active military duty with the armed forces and who claims an exemption from taxation under this section shall give notice to the Town Clerk that he or she is entitled to such exemption.
- E. Any such parent or surviving spouse submitting a claim for such exemption shall be required to file an application, on a form prepared for such purpose by the Assessor, not later than the assessment date with respect to which such exemption is claimed, which application shall include at least two affidavits of disinterested persons showing that the deceased child or person was performing such active military duty, that such deceased child or person was killed in action while performing such active military duty and the relationship of such deceased child to such parent, or such deceased person to such surviving spouse, provided that the Assessor may further require such parent or surviving spouse to be examined by such Assessor under oath concerning such facts. Each such application shall include a copy of such parent's or surviving spouse's federal income tax return or, in the event such a return is not filed, such evidence related to income as may be required by the Assessor for the tax year of such parent or surviving spouse ending immediately prior to the assessment date with respect to which such exemption is

claimed. The Town Clerk shall record each such affidavit in full and shall list the name of such parent or surviving spouse claimant, and such service shall be performed by the Town Clerk without remuneration. No Assessor, Board of Assessment Appeals or other official shall allow any such claim for exemption unless evidence as herein specified has been filed in the office of the Town Clerk. When any such parent or surviving spouse has filed for such exemption and received approval for the first time, such parent or surviving spouse shall be required to file for such exemption biennially thereafter, subject to the provisions of Subsection H of this section.

- F. The Assessor shall annually make a certified list of all such parents or surviving spouses who are found to be entitled to exemption under the provisions of this section, which list shall be filed in the Town Clerk's office, and shall be prima facie evidence that such parents or surviving spouses whose names appear thereon are entitled to such exemption as long as they continue to reside in the Town of Wilton and as long as the legislative body of the Town continues to provide for such exemption, subject to the provisions of Subsection H of this section. The Assessor may, at any time, require any such parent or surviving spouse to appear before such Assessor for the purpose of furnishing additional evidence, provided that any such parent or surviving spouse who by reason of disability is unable to so appear may furnish a statement from such parent's or surviving spouse's attending physician or an advanced practice registered nurse certifying that such parent or surviving spouse is totally disabled and is unable to make a personal appearance and such other evidence of total disability as the Assessor may deem appropriate.
- G. No such parent or surviving spouse may receive such exemption until such parent or surviving spouse has proven his or her right to such exemption in accordance with the provisions of this section, together with such further proof as may be necessary under said provisions. Exemptions so proven shall take effect on the next succeeding assessment day.
- H. Any such parent or surviving spouse who has submitted an application and been approved in any year for the exemption provided in this section shall, in the year immediately following approval, be presumed to be qualified for such exemption. During the year immediately following such approval, the Assessor shall notify, in writing, each parent or surviving spouse presumed to be qualified pursuant to this subsection. If any such parent or surviving spouse has qualifying income in excess of the maximum allowed under Subsection A of this section, such parent or surviving spouse shall notify the Assessor on or before the next filing date for such exemption and shall be denied such exemption for the assessment year immediately following and for any subsequent year until such parent or surviving spouse has reapplied and again qualified for such exemption. Any such parent or surviving spouse who fails to notify the Assessor of such disqualification shall make payment to the Town in the amount of property tax loss related to such exemption improperly taken.

ORDINANCE 1775
ADOPTED 09/17/2018
PUBLISHED 09/19/2018

AN ORDINANCE PROVIDING AN EXEMPTION FROM PROPERTY TAX FOR GOLD STAR PARENTS AND SPOUSES PURSUANT TO THE PROVISIONS OF PUBLIC ACT NO. 17-65.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORWICH that Ordinance 7-27a as set forth hereinafter be and hereby is adopted:

Sec. 1.

Pursuant to the provisions of Connecticut Public Act No. 17-65, any parent whose child was killed in action, or the surviving spouse of any person who was killed in action, while performing active military duty with the armed forces, as defined in subsection (a) of section 27-103 of the General Statutes, which parent or surviving spouse is a resident of the City of Norwich, shall be entitled to an exemption ~~from property tax~~ “to be applied to the assessed value of property” in an amount up to \$10,000 effective as of the assessment year commencing October 1, 2018, or in an amount up to ten (10%) percent of the assessed value, whichever is the lesser, provided the qualifying income of such surviving parent or spouse does not exceed the maximum amount applicable to an unmarried person as provided in section 12-81l of the General Statutes.

Sec. 2

- (a) If both parents of any such child killed in action while performing active military duty with the armed forces are domiciled together, only one such parent shall be entitled to an exemption from the property tax provided for under this section.
- (b) The exemption provided for under this section shall be in addition to any exemption to which an eligible parent or surviving spouse may be entitled under section 12-81 of the General Statutes. No such eligible parent or surviving spouse entitled exemption under sections 12-81f or 12-81g of the General Statutes in this section shall receive more than one exemption.

Sec. 3

- (a) Any parent whose child was killed in action, or the surviving spouse of a person who was killed in action, while performing active military

duty with the armed forces and who claims an exemption from taxation under this section shall give notice to the town clerk of Norwich that he or she is entitled to such exemption.

- (b) Any such parent or surviving spouse submitting a claim for such exemption shall be required to file an application, on a form prepared for such purpose by the assessor, not later than the assessment date with respect to which such exemption is claimed, which application shall include at least two (2) affidavits of disinterested persons showing that the deceased child or person was performing such active military duty, that such deceased child or person was killed in action while performing such active military duty and the relationship of such deceased child of such parent, or such deceased person to such surviving spouse, providing the assessor may require such parent or surviving spouse to be examined by the assessor under oath concerning such facts. Each such application shall include a copy of such parents or surviving spouses federal income tax return, or in the event such a return is not filed such evidence relating to income as may be required by the assessor, for the tax year of such parent or surviving spouse ending immediately prior to the assessment date with respect to which such exemption is claimed.

Sec. 4

The ordinance shall be listed as Ordinance 7-27a in the Code of Ordinances and take effect ten (10) days after passage and publication.

Mayor Peter Albert Nystrom
Alderman Joseph L. DeLucia
Alderwoman Stephanie Burnham

TOWN OF MONTVILLE

NOTICE OF ADOPTION OF ORDINANCE

Notice is hereby given that the Town Council of the Town of Montville, at a regular meeting held February 11, 2019 adopted the following Ordinance.

ORDINANCE NO. 2019-01

ORDINANCE TO PROVIDE AN EXEMPTION FROM PROPERTY TAX FOR GOLD STAR PARENTS AND SPOUSES PURSUANT TO THE PROVISIONS OF PUBLIC ACT NO. 17-65

THE TOWN OF MONTVILLE HEREBY ORDAINS:

SECTION I . Pursuant to the provisions of Connecticut Public Act No. 17-65, any parent whose child was killed in action, or the surviving spouse of any person who was killed in action, while performing active military duty with the armed forces, as defined in subsection (a) of section 27-103 of the General Statutes, which parent or surviving spouse is a resident of the Town of Montville, shall be entitled to an exemption to be applied to the assessed value of property in an amount of up to \$10,000 effective as of the assessment year commencing October 1, 2019 or in an amount up to ten (10%) percent of the assessed value, whichever is the lesser, provided the qualifying income of such surviving parent or spouse does not exceed the maximum amount applicable to an unmarried person as provided in section 12-81 of the General Statutes, plus twenty five thousand dollars.

SECTION 2 - A) If both parents of any such child killed in action while performing active military duty with the armed forces are domiciled together, only one such parent shall be entitled to an exemption from the property tax provided for under this section.

B) The exemption provided for under this section shall be in addition to any exemption to which an eligible parent or surviving spouse may be entitled under section 12-81 of the General Statutes. No such eligible parent or surviving spouse entitled exemption under section 12-81f or 12-81g of the General Statutes in this section shall receive more than one exemption.

SECTION 3 A) Any parent whose child was killed in action, or the surviving spouse of a person killed in action, while performing active military duty with the armed forces and who claim an exemption from taxation under this section shall give notice to the Town Clerk of the Town of Montville that he or she is entitled to such an exemption and as set forth in Public Act 17-65, as amended.

B) Any such parent or surviving spouse submitting a claim for such an exemption shall be required to file an application, on a form prepared for such purpose by the assessor, not later than the assessment date with respect to which such exemption is claimed, which

application shall include at least two (2) affidavits of disinterested persons showing that the deceased child or person was performing such active military duty, that such deceased child or person was killed in action while performing such active military duty and relationship of such deceased child of such parent, or such deceased person to such surviving spouse, providing the assessor may require such parent or surviving spouse to be examined by the assessor under oath concerning such facts. Each such application shall include a copy of such parents or surviving spouses federal income tax return, or in the event such a return is not filed such evidence relating to income as may be required by the assessor, for the tax year of such parent or surviving spouse ending immediately prior to the assessment date with respect to which such exemption is claimed.

SECTION 4 - This Ordinance shall become effective thirty (30) days after its adoption.

Dated at Montville Connecticut this 12th day of February, 2019.

Katie Sandberg, Montville Town Clerk

Town of Montville- Gold Star Parents and Spouses Exemption Application
Application Filing Deadline: October 1st (Applicant must re-file every two years)

To be completed by the Property Owner (applicant)

1	NAME (Last)	(First)	(Middle Initial)
2	SPOUSE'S NAME (Last)	(First)	(Middle Initial)

3 MAILING ADDRESS (# & Street) (City) (State (Zip))

4 PROPERTY ADDRESS
(Only if different than mailing)

5 FILING STATUS (Check One):
_____ Gold Star Parent _____ Gold Star Spouse

6 The applicant must provide at least two affidavits of disinterested persons showing that the deceased child or person was killed in action while performing military duty, and the relationship of the deceased person to the applicant. Please attach your affidavits to this application. Please place a check mark below to indicate that each affidavit is being provided:
_____ Affidavit #1 _____ Affidavit #2

7 Did you or will you file a Federal Income Tax Return for the tax year preceding the year of this application?
_____ YES _____ N _____ Grand List
O

8 INCOME DURING THE 20_____ CALENDAR YEAR **This application must be re-filed every two years.**

a. TAXABLE INCOME – Examples: Wages, Bonuses, Commissions, Fees, Lottery Winnings, Taxable Portion of Annuities and Pensions, Interest, Dividends, Net Rent or proceeds from the sale of a property, etc.
 * If you are required to file a Federal Income Tax Return, enter the amount of adjusted gross income plus any other income and **attach a copy of the return** to this application. * a. \$_____.

b. NON-TAXABLE INTEREST – Example: Interest from tax exempt Government Bonds
 * Please include any available documentation. * b. \$_____.

c. SOCIAL SECURITY OR RAILROAD RETIREMENT INCOME (GROSS AMOUNT)
 * Include a copy of most recent 1099 or statement showing annual benefits. * c. \$_____.

d. ANY INCOME NOT REFLECTED IN THE ABOVE – Examples: Supplemental Security income, Public Assistance payments, Veteran Pensions and Disability payments, etc.
 * Please include any available documentation. * d. \$_____.

e. TOTAL Add lines 8a through 8d TOTAL e. \$_____.

The Applicant hereby applies for a property tax exemption for Gold Star parents and spouse pursuant to Town of Montville Ordinance "Tax Exemption for Gold Star Parents and Spouses" adopted 2/12/2019 and applicable Connecticut General Statutes.

1. The address of the real property for this application as requested is _____ . (The "Property")
2. The applicant(s) certifies that they meet the requirements of a) residency, b) qualifying income, c) all other terms as included in the attached ordinance in order to qualify for this exemption.
3. The applicant(s) hereby agree(s) that the affidavits provided in Item #6 above will be recorded with the Montville Town Clerk's Office.
4. The applicant(s) hereby agree(s) to remain in compliance with all the other terms of the attached ordinance, and to notify the Town of Montville Assessor's Office if the applicant does not remain in compliance with all the other terms of the attached ordinance.

Signature **X** _____ Date _____ Phone # _____
 (If authorized agent, please print name also and indicate relationship to applicant)



Debbie Halstead <debbie.halstead@newtown-ct.gov>

RE: Public Act No 17-65

1 message

Sara-Ann Chaine <ChaineS@mansfieldct.org>
To: "debbie.halstead@newtown-ct.gov" <debbie.halstead@newtown-ct.gov>
Cc: Town Clerk <TownClerk@mansfieldct.org>

Fri, May 27, 2022 at 3:28 PM

Mansfield has:

Pursuant to the authority granted under Public Act 17-65:

[Added 2-13-2018, effective 3-18-2018]

(1) Effective for the October 1, 2017, Grand List and subsequent lists, the Town of Mansfield hereby authorizes an additional property tax assessment exemption of \$20,000 for Gold Star parents and spouses who meet the eligibility requirements as set forth in the public act and regulations established by the Office of Policy and Management.

(2) Any claimant, for purposes of obtaining an exemption under Subsection D(1), must 1) notify the Town Clerk in the municipality where he or she resides and 2) file an application, on a form prepared by the Tax Assessor, before the assessment date for which the exemption is claimed. No exemption can be granted by the Assessor, Board of Assessment Appeals, or other official until the required documents are filed with the Town Clerk. Additionally, the Assessor must annually file a certified list of parents and surviving spouses that are entitled to the exemption in the Town Clerk's office.

~ How's my clerking? Please take our customer service survey. ~

Sara-Ann Chaine, CCTC

Town Clerk and Registrar of Vital Statistics

860.429.3302 ext. 4

chaines@mansfieldct.org

mansfieldct.gov



From: Ruth Cavayero for Debbie Aurelia Halstead <norplay@ctclerks.com>
Sent: Friday, May 27, 2022 2:27 PM
To: Town Clerk <TownClerk@MANSFIELDCT.ORG>
Subject: Public Act No 17-65

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi All-

I would like to know how many towns have enacted this:

Public Act No 17-65 Municipal option property exemption for gold star parents and spouses.

Thank you!

Debbie Aurelia Halstead, MMC, MCTC

Town Clerk

Registrar of Vital Statistics

Municipal Veterans Representative

Newtown Municipal Center

[3 Primrose Street](#)

Newtown, CT 06470

203-270-4214

debbie.halstead@newtown-ct.gov

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PLEASE PRINT OR TYPE
Rev 09/17

OFFICE OF THE ASSESSOR
TOWN OF MANSFIELD
APPLICATION FOR GOLD STAR EXEMPTION
FILE BIENNIALY
FILING PERIOD FEB. 1 - OCT. 1

GRAND LIST

1. NAME (Last)	(First)	(Middle Initial)	YOUR SOCIAL SECURITY NO.
2. SPOUSES NAME (Last)	(First)	(Middle Initial)	SPOUSES SOCIAL SECURITY NO.
3. PROPERTY LOCATION (No. and Street)		CITY OR TOWN	STATE ZIP CODE
4. MAILING ADDRESS (If different from above)			TELEPHONE NO.
5. AFFIDAVIT RECORDED WITH CITY CLERK VOLUME: _____ PAGE: _____ SURVIVING SPOUSE <input type="checkbox"/> PARENT(S) <input type="checkbox"/>			
6. MARITAL STATUS: <input type="checkbox"/> MARRIED <input type="checkbox"/> UNMARRIED (Single, Divorced, Widow/Widower, or Legally Separated)			
7. QUALIFYING INCOME (INCOME FROM ALL SOURCES FOR LAST CALENDAR YEAR):			
a. GROSS INCOME - Examples: Wages, Bonuses, Commissions, Fees, Gratuities, Payment for Jury Duty (excluding travel allowance), Lottery winnings, Taxable portion of Annuities and Pensions (including Veteran's), Taxable portion of IRA's, Interest, Dividends, Net rent or proceeds from sales of property, etc. If you are required to file a Federal Income Tax Return, enter the amount of Adjusted Gross Income Plus any other income and attach a copy of the return to this application.			a. \$ _____
b. NON-TAXABLE INTEREST - Example: Interest from Tax Exempt Government Bonds			b. \$ _____
c. SOCIAL SECURITY OR RAILROAD RETIREMENT INCOME - (GROSS AMOUNT)			c. \$ _____
d. ANY INCOME NOT REFLECTED IN THE ABOVE - Examples: Federal Supplemental Security Income, State of Connecticut public assistance payments, General Assistance, Veteran's Pensions, and any other income not listed above.			d. \$ _____
e. TOTAL Add lines 7a through 7d			e. \$ _____
8. APPLICANT'S AFFIDAVIT	The Applicant herein claims a property tax exemption under provisions of the General Statutes, deposes that the above statements are true and complete and that he/she is not receiving a State exemption in accordance with Section 12-81f or 12-81g in any other town or city. The signature below indicates that this affidavit has been read and understood.		
SIGNATURE OF APPLICANT X			Date signed (Mo, Day, Yr) ____/____/____

STOP! DO NOT WRITE BELOW THIS LINE - FOR ASSESSOR'S USE ONLY

9. IS THE APPLICANT ELIGIBLE TO RECEIVE SURVIVING SPOUSE VETERAN'S EXEMPTION ("A" Code): <input type="checkbox"/> YES <input type="checkbox"/> NO Amount \$ _____				
10. EXEMPTION APPLIED TO: <input type="checkbox"/> Real Estate <input type="checkbox"/> Motor Vehicle <input type="checkbox"/> Personal Property <input type="checkbox"/> Supplemental Motor Vehicles				
REAL ESTATE UNIQUE ID	ASSESSMENT	PERSONAL PROPERTY: ACCOUNT	ASSESSMENT	
Vehicle Registration	Make	Model	VIN	Assessment
11. TOTAL ASSESSMENT \$ _____ EXEMPTION GREATER OF: <input type="checkbox"/> 10% ASSESSED <input type="checkbox"/> \$20,000 TOTAL EXEMPTION \$ _____				
12. ASSESSOR'S AFFIDAVIT	<input type="checkbox"/> - I am satisfied that the above named applicant meets all the necessary statutory requirements <input type="checkbox"/> - This claim is disallowed for the following reason: _____			
SIGNATURE OF ASSESSOR OR MEMBER OF ASSESSOR'S STAFF				Date signed (Mo.,Day,Yr.) ____/____/____

Town of Manchester- Gold Star Parents and Spouses Exemption Application (§ 285-4.1)
Application Filing Deadline: October 1st (Applicant must re-file every two years)

ORDINANCE

BE IT ORDAINED by the Board of Directors of the Town of Manchester that Chapter 285, Taxation, of the Town of Manchester Code of Ordinances, is hereby amended by adding the following new section to Chapter 285:

§ 285-4.1 Property tax exemption for Gold Star parents and spouses.

A. Eligibility for exemption

1. Pursuant to Public Act 17-65, effective October 1, 2018 and applicable to assessment years on or after October 1, 2018, real property that is owned by a parent whose child was killed in action or the surviving spouse of a person who was killed in action, while performing active military duty with the armed forces, as defined in Subsection (a) of Section 27-103 of the Connecticut General Statutes, as amended, shall be eligible to receive an exemption from property tax as of the October 1 following the application and verification of such tax exempt status of the parent or surviving spouse by the Director or Assessment, if the following conditions are met:

- (a) Residency. At the time the application is made, and at all times during which the parent or surviving spouse is receiving an exemption pursuant to this section, the parent or surviving spouse shall be a resident of the Town of Manchester.
- (b) Qualifying income. The parent's or surviving spouse's qualifying income does not exceed the maximum amount applicable to an unmarried person as provided under section 12-81l of the Connecticut General Statutes, as may be amended from time to time.
- (c) Surviving spouses. The surviving spouse must have been legally married to the person who was killed in action, in full accordance with Title 46b, Chapter 815 E, of the Connecticut General Statutes, as amended, at the time of such person's death.
- (d) Parents. If both parents of any such child killed in action while performing active military duty with the armed forces are domiciled together, only one such parent shall be entitled to the exemption for property tax provided for under this section. If both parents of any such child killed in action while performing active military service with the armed forces are not domiciled together, both parents shall be eligible to receive the exemption provided for under this section.

2. Amount of exemption; certified list.

- (a) A parent or surviving spouse who qualifies in accordance with this ordinance shall be entitled to an exemption from real property tax assessment in the amount of \$20,000.
- (b) The exemption provided for under this section shall be in addition to any exemption to which an eligible parent or surviving spouse may be entitled under Section 12-81 of the Connecticut General Statutes, as amended. No such eligible parent or surviving spouse entitled to exemption under Section 12-81f or Section 12-81g of the Connecticut General Statutes and this section shall receive more than one such exemption.
- (c) The Director of Assessment shall annually make a certified list of all such parents or surviving spouses who are found to be entitled to an exemption under the provisions of this section, which list shall be filed in the Manchester Town Clerk's office and shall be prima facie evidence that such parents or surviving spouses whose names appear thereon are entitled to such exemption as long as they continue to reside in Manchester and as long as Manchester continues to provide for such exemption.

3. Application procedure and requirements.

- (a) Any parent whose child was killed in action or the surviving spouse of a person who was killed in action submitting a claim for an exemption shall be required to file an application, on a form prepared by the

Town of Manchester- Gold Star Parents and Spouses Exemption Application (§ 285-4.1)

Application Filing Deadline: October 1st (Applicant must re-file every two years)

Director of Assessment, to the Assessor's office not later than the assessment date with respect to which such exemption is claimed. The application shall include at least two affidavits of disinterested persons showing that the deceased child or person was performing such active military duty, that such deceased child or person was killed in action while performing such active military duty and the relationship of such deceased child to such parent, or such deceased person to such surviving spouse, provided that the Director of Assessment may further require such parent or surviving spouse to be examined by such Director of Assessment under oath concerning such facts.

- (b) Each application shall include a copy of such parent's or surviving spouse's federal income tax return, or, in the event such a return is not filed, such evidence related to income as may be required by the Director of Assessment, for the tax year of such parent or surviving spouse ending immediately prior to the assessment date with respect to which such exemption is claimed.*
- (c) The affidavits required in section (3)(a) shall be recorded in the Manchester Town Clerk's office, free of charge, and such recording shall list the name of such parent or surviving spouse claiming the exemption. No exemption shall be granted unless the affidavits have been recorded in the Town Clerk's office and until the application has been deemed complete by the Director of Assessment.*

4. Renewal and termination of exemption; penalties.

- (A) When an exemption has been granted, the applicant shall, in the assessment year immediately following the date of approval, be presumed qualified for such exemption.*
- (B) During the year immediately following the approval of an exemption for an applicant, the Director of Assessment may, by no later than August 1, notify each parent or surviving spouse presumed to be qualified for such exemption in writing. If any such parent or surviving spouse has qualifying income in excess of the maximum allowed under section (1)(b) herein, such parent or surviving spouse shall notify the Director of Assessment on or before the next filing date for such exemption and shall be denied such exemption for the assessment year immediately following and for any subsequent year until such parent or surviving spouse has reapplied and again qualified for such exemption. Any such parent or surviving spouse who fails to notify the Director of Assessment of such disqualification shall make payment to Manchester in the amount of property tax loss related to such exemption improperly taken.*
- (C) The applicant shall be required to reapply for this exemption on a biennial basis. The failure of the applicant to reapply for this exemption on a biennial basis shall result in the termination of the applicant's exemption*
- (D) If at any time is it determined that the applicant has obtained the exemption set forth in this section improperly, or was based on any misrepresentation or fraud, then upon discovery of such fact by the Director of Assessment, the exemption shall be terminated immediately and the applicant shall make payment to the Town of Manchester in full the amount of property tax loss to such exemption improperly taken within thirty (30) days of such written demand from the Town of Manchester.*

DIRECTIONS FOR COMPLETING THIS EXEMPTION APPLICATION

PLEASE REVIEW THE APPLICATION AND THE ORDINANCE BEFORE YOU START TO FILL OUT THE APPLICATION. PRINT OR TYPE ALL ENTRIES (EXCEPT SIGNATURE)

Please make certain that you:

Fill out every item on the application, Items 1 – 8e.

Fill out the location of the property where the exemption is to be applied.

Sign, and date your application and also provide a phone number.

You are required to submit proof of your income for the prior calendar year to the Office of Assessment & Collection before your application can be accepted. This proof may consist of your Federal Income Tax Return, bank statements which show interest earned, statements received from trust accounts, dividend earning statements, statements from the Social Security Administration (Form SSA1099 is required). The Office of Assessment & Collection may require you to submit proof on a form he or she has designated for this purpose.

The ordinance enabling this exemption requires that:

The application shall include at least two affidavits of disinterested persons showing that the deceased child or person was performing such active military duty, that such deceased child or person was killed in action while performing such active military duty and the relationship of such deceased child to such parent, or such deceased person to such surviving spouse, provided that the Director of Assessment may further require such parent or surviving spouse to be examined by such Director of Assessment under oath concerning such facts.

The affidavits required in section (3)(a) shall be recorded in the Manchester Town Clerk's office, free of charge, and such recording shall list the name of such parent or surviving spouse claiming the exemption. No exemption shall be granted unless the affidavits have been recorded in the Town Clerk's office and until the application has been deemed complete by the Director of Assessment.

Your completed application must be filed by October 1st with the Town of Manchester, Office of Assessment & Collection. The Office of Assessment & Collection and the Town Clerk are located on the first floor of the Manchester Town Hall at 41 Center Street, Manchester, Connecticut. Both the Office of Assessment & Collection and the Town Clerk's Office are open Mondays through Fridays from 8:30 AM to 5:00 PM.

Mailing addresses are as follows:

Town of Manchester
Office of Assessment & Collection
41 Center Street
PO Box 191
Manchester, CT 06045-0191

Town of Manchester
Town Clerk
41 Center Street
PO Box 191
Manchester, CT 06045-0191

Town of Manchester- Gold Star Parents and Spouses Exemption Application (§ 285-4.1)

Application Filing Deadline: October 1st (Applicant must re-file every two years)

☎: 860-647-3016

☎: 860-647-3037

Attachment B

----- Forwarded Message -----

From: Ryan Knapp <knapp.newtown@gmail.com>
To: Capeci and Family Jeff and Tanya <jeff@thecapecis.com>
Sent: Wednesday, June 15, 2022, 06:34:57 PM EDT
Subject: Fwd: Question about Regular vs Special Meetings

Hi Jeff,

I had a discussion with the Town Clerks office about Committee Meetings and the public notice because something from another board was not on the calendar and that raised my curiosity about our own committee meetings, prompting a question of Tom Hennick. I shared this with Renee and Debbie and wanted to pass it to you. When Mary Ann and Paul were Chair we always tried to err on the side of a minimum of 24 hours of public notice, but this confirms that unless we approve a committee meeting calendar in the first month of the year (some do), committee meetings as needed are Special Meetings per FOIA.

Just wanted to share that,

-Ryan

----- Forwarded message -----

From: Hennick, Thomas A <Thomas.Hennick@ct.gov>
Date: Tue, Jun 14, 2022 at 10:34 AM
Subject: RE: Question about Regular vs Special Meetings
To: Ryan Knapp <knapp.newtown@gmail.com>

Hello Ryan,

Special meetings are meetings not on a regular meeting schedule. Some subcommittees have regular meeting schedules, but many do not. So, for those that do not have a regular meeting schedule, all meetings are special meetings. The requirement is that special meeting notices/agendas be available in the clerk's office, the board's office (if there is one) and posted on the agency website (if available). Your analysis is correct, I believe.

Feel free to reach out if you have other questions.

Tom

----- Forwarded message -----

From: ryan.w.knapp@gmail.com <ryan.w.knapp@gmail.com> On Behalf Of Ryan Knapp

Sent: Monday, June 13, 2022 3:17 PM

To: Hennick, Thomas A <Thomas.Hennick@ct.gov>

Subject: Question about Regular vs Special Meetings

Hello,

I am looking for some clarity on Regular vs Special Meetings.

Is the difference between a Regular and Special Meeting only the notice (annually by January 31) or is there more? I could not find the terms defined.

<https://www.cga.ct.gov/2017/rpt/pdf/2017-R-0232.pdf>

As a rule I have always tried to follow the Special Meeting's requirements for notice of sub committee meetings, namely that they be posted at least 24 hours in advance. However I have also been told agendas only needed to be filed 24 hours in advance (as per regular meetings which should already have been noticed.)

This came up because I became aware of a meeting of a subcommittee of another board scheduled for 9:30 AM tomorrow that was not on the Town Calendar and questioned if it properly noticed. Presumably a member of the public would have no awareness if it was only filed.

Are sub committee meetings considered Special Meetings or Regular Meetings with respect to FOIA?

Thank you,

-Ryan Knapp

Newtown Legislative Council

Fairfield Hills Campus Proposed Mixed Use Project Historic Tax Credit Consideration

**Joint Legislative Council, Board of Selectmen,
Board of Finance meeting
June 15, 2022**



Property Background

- 1998 – Zoning Regulations were amended to include Multiple Family dwellings, pursuant to Section 4.22.101.
- 2004 - Newtown purchased the former Fairfield Hills Hospital from the State.
- 2005 - Town adopted a Master Plan which includes reuse of existing buildings. Zoning Regulations were amended to remove Multiple Family dwellings.
- Shortly after, the Town began marketing the campus and worked with various businesses and developers on proposals.
- January 2021 - Newtown's Planning & Zoning Commission approved a text amendment that allowed residential housing in up to 2 buildings. This is in accordance with the November 2020 referendum.

Project Background

- 2019 – 2020 - Presentations were made to familiarize the public with various aspects of activities on the Fairfield Hills Campus, including: its history, financials, possible options for the campus and meeting some potential developers.
- March 2021 – [RFP was released](#) for mixed use projects in up to two existing buildings at Fairfield Hills.
- June 2021 - WinnDevelopment chosen as the proposed developer for mixed use in Kent and Shelton Houses. A memorandum of understanding was signed by the town and the developer for a possible 162 rental units – likely market rate and affordable, possibly senior housing.
- 2020 – 2021 – Representatives from CT State Historic Preservation Office and CT Department of Economic and Community Development toured the campus and various buildings.

Project Cost by Developer – Estimated \$71,000,000

Costs of undertaking historic restorations are generally higher than new construction due to:

- Requirements by state and federal funding sources to maintain historic elements of the buildings
- Presence of hazardous materials in the buildings



Some sources of funds for this project include:

- Federal Historic Tax Credits
- State Historic Tax Credits
- Low Income Housing Tax Credits (LIHTC)



It is expected that historic tax credits will make up 25% of total project funding.



Note:

The developer's application included initial proposed project costs. The construction market has seen significant increases since that time.

Estimated Historic Tax Credit Funding as a % of Total Project Costs (Still in early discussion phase)

- It is estimated that 25% of the total project cost will be funded through state and federal historic tax credits.
- Estimated project cost: \$71 million
- Estimated state and federal historic tax credits: \$18 million

Historic Designation

The Fairfield Hills Campus must receive National Parks Service and State Historic Designations in order for the developer to receive the historic tax credits necessary for the project funding. (The campus is being defined as the contiguous 185 acres denoted by the Fairfield Hills Adaptive Reuse Zone).

State Historic Preservation Office (SHPO) Requirements:

- The remaining Fairfield Hills buildings in the core campus as designated by SHPO collectively require National Parks Service and State Historic Designations. Buildings can not be designated individually.
- Compact districts within the campus will not be considered.
- The buildings with National Parks Service and State Historic Designations can not be demolished:
 - For 5 years post completion of the project. (It is anticipated that the construction will take at least three years)

Historic Designation Map SHPO & Town Recommendations

Green line:
SHPO's
requirement to
designate all
remaining
original hospital
buildings.

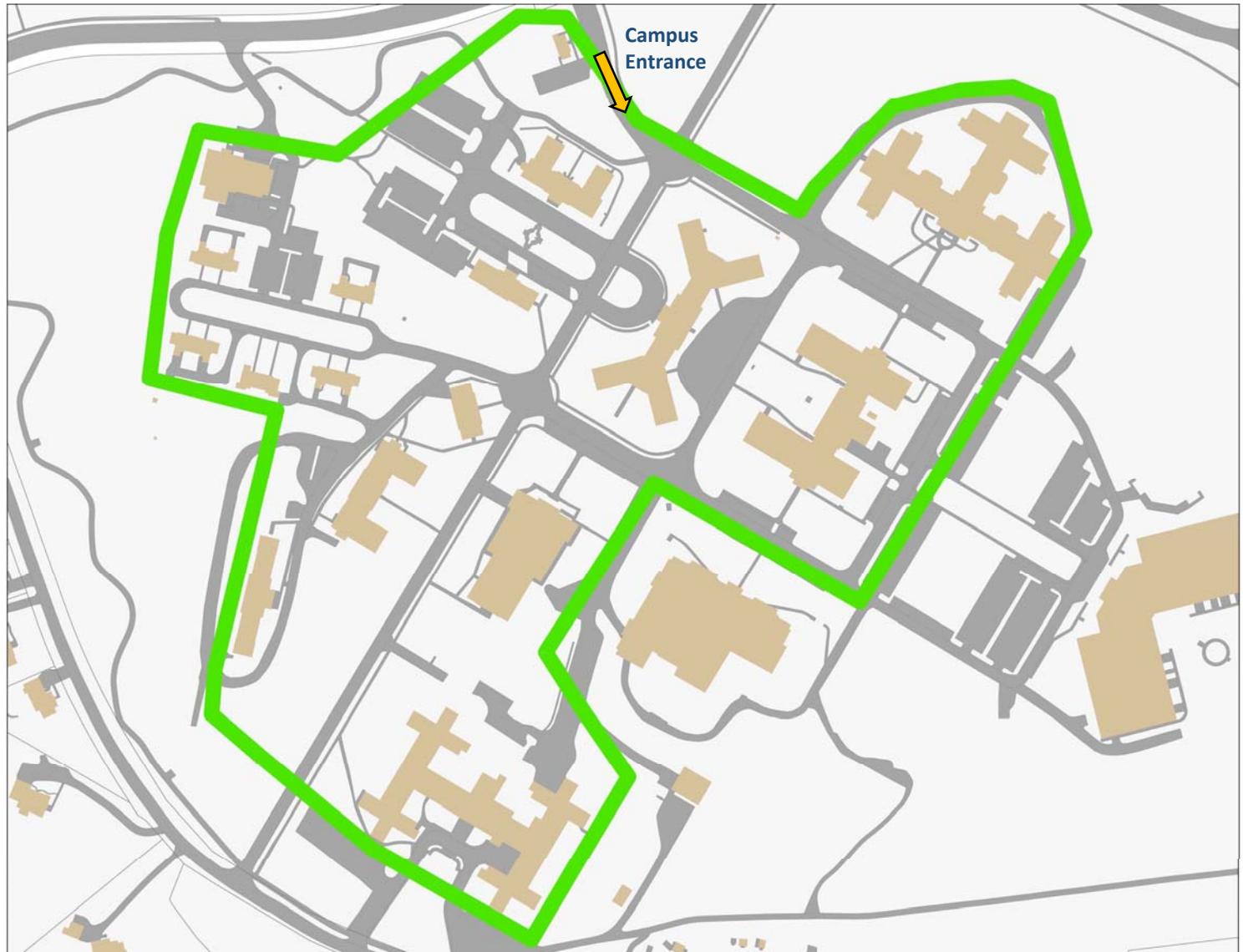
Red line:
Newtown's
recommendation
for historic
designation.



Historic Designation Map SHPO

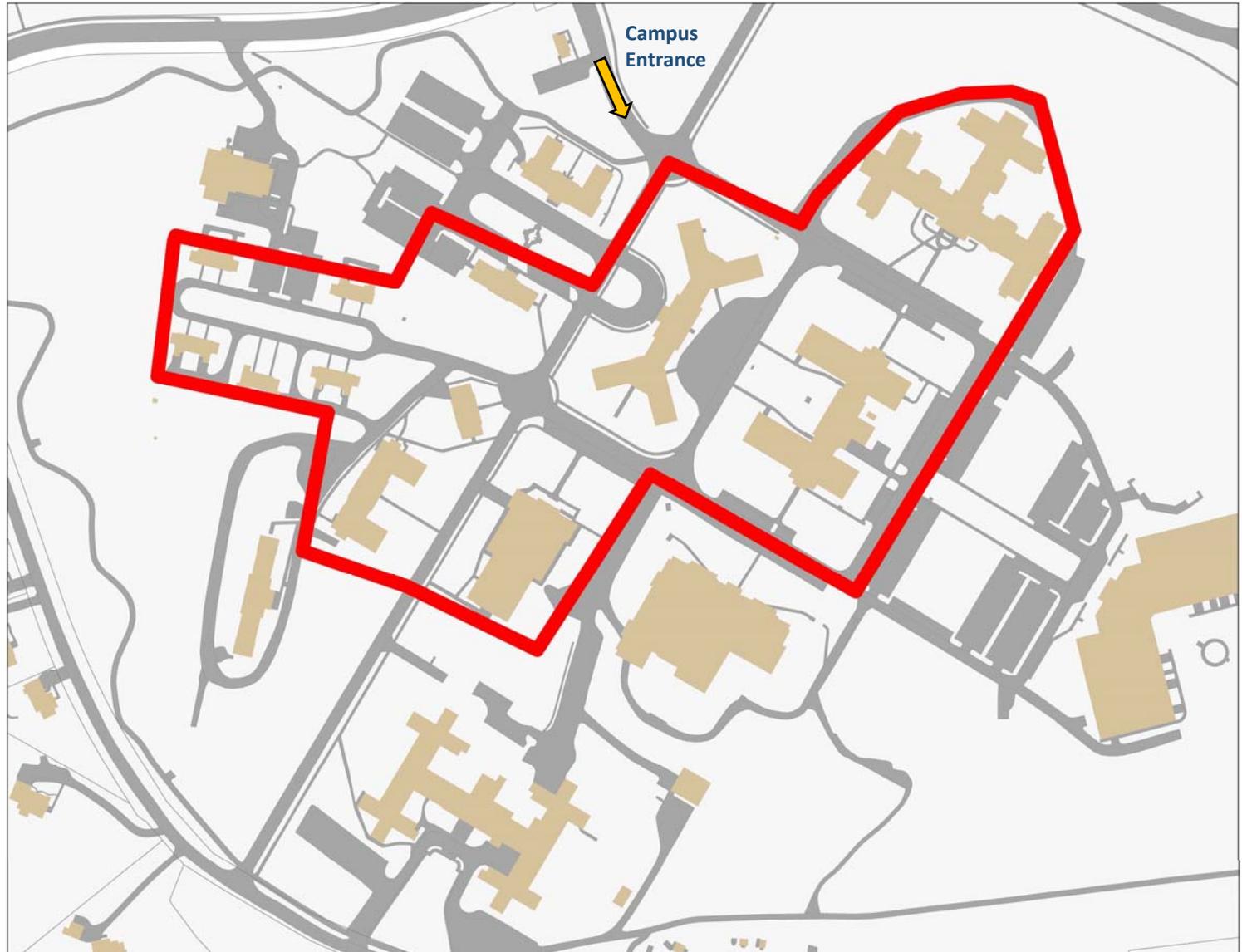
Green line:
SHPO's
requirement to
designate all
remaining
original hospital
buildings.

**This includes
the Parks &
Rec garage.**



Historic Designation Map Newtown Recommendation

Red line:
Newtown's
recommendation
for historic
designation.



Future Town of Newtown Discussions with SHPO

Town of Newtown Actions:

- Town will continue to work with SHPO to pursue the option with the greatest flexibility for the town.
- If the above is not possible, the position of the executive and fiscal bodies as to encumbering the core campus with an historic designation needs to be determined.

Estimated Impact on Cash Flow: Mixed Use Project vs. No Mixed Use Project (Still in early discussion phase)

If the mixed use project moves forward, it is estimated that it will have a **\$25.3 million positive impact** to Town of Newtown's direct cash flow from now until the demolition bonding payments are completed, over the next 35 years.

	Mixed Use	No Mixed Use
Revenue	\$20,070,555	\$1,612,814
Expenses	\$31,659,976	\$38,477,451
Net Cash Flow	-\$11,589,420	-\$36,864,638



**RESOLUTION OF THE NEWTOWN LEGISLATIVE COUNCIL
RECOMMENDATIONS TO THE CHARTER REVISION COMMISSION,**

WHEREAS, the Charter Revision Commission (hereinafter, “Commission”) submitted its draft report to the Town Clerk on April 22, 2022 (“Draft Report”); and,

WHEREAS, the Legislative Council has conducted a Public Hearing on the Draft Report in accordance with C.G.S. Sec. 7-191(b) and considered and reviewed said draft report; and,

WHEREAS, the Legislative Council generally accepts the substantial content of the Draft Report favorably; and,

WHEREAS, pursuant to C.G.S. Sec. 7-191(c) the Legislative Council, as the appointing authority of the Charter revisions is authorized to make recommendations to Commission for changes in the Draft Report; and,

WHEREAS, the Legislative Council does have a number of issues in the Draft Report that should either be deleted or modified.

NOW, THEREFORE, BE IT RESOLVED BY THE LEGISLATIVE COUNCIL OF THE TOWN OF NEWTOWN: That the Charter Revision Commission consider the following recommendations and adjustments to its Draft Report:

1. **Chapter 1, Section 25(a)(7): Town Department, consider and possibly implement Attorney Mednick’s recommended language:** “Notwithstanding the foregoing, the Board of Education shall be exempt from the duties or functions required of Town Departments under this Charter, only to the extent such duties or functions would violate specific provisions of the General Statutes applicable to boards of education and the administration of such entities”
2. **Chapter 2, Section 1(c): Clarifying language:** Clarify that unless there is a Special Act provision of the Charter, the Charter would yield to the General Statutes per Attorney Mednick’s recommendation.
3. **Chapter 2, Sections 05 (d)(4), 15(d) and 210:** Address issue of eliminating the Building Appeals Board as identified by Attorney Mednick, and recommend language to comply with statues.
4. **Chapter 5, Section 10(a):** Consider and make recommendation regarding changing the notice period for regulations from 90 days to 30 days to be consistent with the Ordinance notice period.
5. **Chapter 6, Section 35(b)-35(c):** In in emergency situation the First Selectman may need to act quickly and therefore should not require Board of Selectman approval to initiate an emergency appropriation request of the Legislative Council. Recommend language to remove the step of Board of Selectman approval from the Emergency Appropriations process.

**RESOLUTION OF THE NEWTOWN LEGISLATIVE COUNCIL
RECOMMENDATIONS TO THE CHARTER REVISION COMMISSION,**

6. **Chapter 6, Section 35(b)-35(c):** As the duties of the Local Executive appear to cover all foreseeable emergencies, propose language that would only authorize the First Selectman **Board** to initiate Emergency Appropriations, and that the Board of Education would be able to initiate Special Appropriations.
7. **Chapter 6, Section 20(d):** Consider changing the timing of budget approval in order to allow the Town Clerk and Registrars additional time to prepare ballots to “No later than the first Wednesday of April, the Legislative Council shall approve the proposed Town Budget . . .”
8. **Chapter 6, Section 20(f)(2):** Amend to allow for **budget amendments consistent with the authority and requirements of original budget proposals.**
9. **Chapter 2, Section 231:** The Fairfield Hills Authority should be changed to be known as the Fairfield Hills Commission to reflect their current role.
10. **Chapter 2, Section 160(a):** Consider Attorney Mednick’s comments regarding the Police Commission being the Civilian Police Review Board, including a possible Charter mandate for the creation of a CPRB by ordinance with his suggested language “the Board of Police Commissioners may act as a Civilian Police Review Board with the authority to issue subpoenas, if so designated by ordinance”, and make recommendations.
11. **Chapter 2, Section 30(d):** Currently reads vacancies may only be filled by “a member of the same political party or an unaffiliated Resident Elector.” Recommend language allowing for vacancies in appointed positions to also be filled by members of minor parties.
12. **Chapter 6, Section 23(d)(1):** Adjust the Legislative Council annual cumulative Special Appropriations authority to not exceed 1 Mill consistent with current practice.
13. **Chapter 2, Section 110(c):** Review Attorney Mednick’s comments on the First Selectman’s Emergency Powers and make recommendations allowing for some discretion within the first days of an emergency for urgent circumstances.

BE IT FURTHER RESOLVED: That the Council authorizes the Town Attorney and Counsel to the Council to continually review the document for errata and other non-substantive editorial revisions, subject to the approval of the Council.

Approved at a Regular Meeting of the Legislative Council, June 15, 2022

Thank you for applying to the 2022 SDE Summer Enrichment Grant program. We are pleased to announce that **Newtown Parks and Recreation** has been selected as an **Expansion Grant** recipient! Your tentative award amount is **\$67,500**, consistent with the guidelines of the grant's request for this application, and designed to support your program at **Dickinson Park** in accomplishing the goals outlined in your application narrative. Note, that due to limited funding and the desire to maximize these federal funds, all camp award requests were reduced by 10 percent.

Accessing Funds and Student Data Collection

The next step to access grant funds will be to ensure that your organization is set up in Connecticut's Electronic Grants Management System (eGMS). **The CSDE will be hosting a mandatory Summer Enrichment Orientation Webinar for all grantees to discuss financial and data collection processes.** This will be held on Thursday, June 9th from 3:00 – 4:30PM. You will not be able to access grant funds without setting up an eGMS account, loading your budget, and submitting required financial expenditures. Additionally, each program will be required to collect and submit student-level data on each student attending their program this summer, and this will be discussed in further detail during the Orientation. Each organization is required to have one person attend this training and attendance will be taken at the end. [Please register using this link.](#)

If you are already an approved eGMS user, please be patient as it will take a few days for your grant award to get loaded into the system. We will notify you by email once this is complete. At that point, you'll need to log into the eGMS system and enter your budget as you did for the grant application.

If you are NOT an approved eGMS user, you will soon be contacted by email to set up a new account and password. You will then be notified when your grant is loaded into the system. At that point, you'll need to log into the eGMS system and enter your budget as you did for the grant application. Note, this process can take a few weeks, so we appreciate your patience.

CT College Corps

Your program may have requested up to 3 college corps students to serve as camp counselors and other staffers this summer. Now that programs have been identified, College Corps will work to match students with sites and will reach out to chosen sites directly with next steps. Please expect an email from them in the coming weeks. Moreover, if your program would like to recruit or refer any college students to the program, you may do so [using this link](#). Questions about College Corps may be submitted to collegecorpsct@fairfield.edu.

2022 Summer Enrichment Grant Expansion Budget Narrative

Personnel Services-Employee Salaries eligible for coverage with the grant

-Assistant Camp Director	\$5,000
-Social Worker \$7,500 support student's social, emotional, mental and physical health. (Criteria)	
-Skateboard Instructor	\$4,500
Staff Shirts	\$500
Campers shirts	\$500
Art & Crafts supplies	\$1,000

Enrichment Programs Dickinson Day Camp

<u>Emjay Enterprises Empower Staff Training:</u>	\$750
<u>First Aide CPR Training</u>	\$240
<u>QPR Training</u>	\$300
<u>Library Literacy Program:</u> \$1,680.00: 4 camps every Friday 9am-3pm for 6 consecutive weeks (this includes travel and prep time of 2 additional hours per week: 48 hrs. at a rate of \$35 per hour. \$250: Drawing materials and journals for each camper.	
<u>Day Rock Music Program/lessons June 23</u>	\$900
August 11	\$900
<u>Connecticut Humane Society Pets and Caring program:</u>	\$225
<u>Mad Science</u>	July 21 \$425

<u>Ultimate Trampoline Park</u>	July 14	\$1,187
<u>Yard Goats Baseball Game</u>	July 7 & 20 th	\$1,375
<u>Rockin Jump Trampoline Park</u>	July 14	\$1,187
<u>Sports Center of CT</u>	August 3	\$535
<u>Splash Down Beach</u>	August 10	\$1000
<u>Quassy Amusement Park</u>	June 29 & 27	<u>\$2,400</u>
		\$11,424

Dickinson Bus Fees:

Quassy Amusement Park x 2	\$530
Rockin Jump	\$262
Hartford Yard Goats	\$369
Sports Center of CT	\$267
Splashdown Beach	<u>\$340</u>
	\$1318

Dickinson Teen Adventure Camp Fees

	Admission	Bus
6/27 & 7/18 Xtreme Play	\$875	\$224 x2 = \$2198
6/28 & 7/26 IT Rope Adventure Course	\$693	\$ 342 x2= \$2070
6/29 Team VS Time	\$750	\$342 = \$1092
6/30 & 7/14 Brownstone	\$1453	\$342 x2= \$3590
7/5 Urban Air	\$875	\$342 = \$1217
7/6 & 7/13 Paintball Sports	\$1000	\$333 = x2 \$2666
7/7 Discovery Adventure Park	\$875	\$284 = \$1159
7/8 & 7/28 Lake Compounce	\$812	\$342= \$1154
7/11 & 7/27 Bronx Zoo	\$775	\$444 x2 = \$2438
7/12& 7/25 Adventure Mystic	\$619	\$516 x2 = \$2266
7/19 Kingfisher Adventure	\$750	\$394 = \$1144
7/20 Ocean Beach	\$525	\$526= \$1051
7/21 Chelsea Piers	\$950	\$281= <u>\$1095</u>

\$23,258

Camp Scholarships: Scholarships will be based on need determined by social services and to offer camp at no cost to residents from other towns as well Last year we awarded 25 individual scholarships totaling \$10,266 of summer enrichment. We plan to double this effort through targeted outreach and determined by our waiting list: up to \$20,000.



To Whom it May Concern,

The C.H. Booth Public Library is happy to collaborate with Newtown Parks and Recreation again this summer. Last summer the library hosted six outdoor concerts at the Dickinson Park Band Shell. More than 700 children and adults attended. In addition to the concert series, the library hosted a "Library Lit Camp," every Friday for six weeks. A staff member from the library led interactive read aloud sessions with campers in small groups followed by a creative response in the form of a drawing or writing activity. The program was so popular that we were asked to return again this summer. As the children's librarian, it has been my mission to provide children, families and teachers with relevant programs and resources that support learning and a lifelong love of reading. The children's section of the library has a collection of nearly 40,000 items, and we are always looking for ways to extend our reach to those children who may not be able to get to the library or they just haven't taken advantage of our resources. It will be my pleasure to work with Amy Mangold and her staff to provide additional enrichment to the robust recreational programs provided by Newtown Parks and Recreation.

Thank you for your consideration.

Alana Bennison, MLS

Director of Children's Services

The Newtown Community Center has been awarded a grant in the amount of \$48,570.00 from the Connecticut State Department of Education. This grant will support a STEAM Summer Enrichment Coordinator for all day camps, support our Summer Splash Academy in collaboration with Newtown Public Schools, expand infrastructure to increase capacity, support on-site field trips, hosting of parent engagement events and allow us to partner with Fairfield University on Summer Staffing.

----- Forwarded Message -----

From: "Dan Rosenthal" <dan.rosenthal@newtown-ct.gov>

To: "Jeffrey Capeci" <jeff@thecapecis.com>

Cc: "Matthew Ariniello" <matthew.ariniello@newtown-ct.gov>, "Amy Mangold" <amy.mangold@newtown-ct.gov>

Sent: Thu, Jun 16, 2022 at 12:03

Subject: Grants

Hi Jeff,

I checked with Amy Mangold and Matt Ariniello on the information related to camp participants required by CT and while the exact information required has not been published yet, their expectation is it is just demographic info without name or other personal information, which was the case last year. Either way, they understand no personal information may be given as part of the acceptance of the grant.

Thanks,

Dan

--

Daniel Rosenthal

First Selectman

Town of Newtown

3 Primrose Street

Newtown, CT . 06470

Tel: 203-270-4201

Cell: 203-948-4994