

## Legislative Council

Minutes of Wednesday June 21, 2023

These minutes are subject to approval by the members at the next Legislative Council Meeting

The Legislative Council, held a meeting on Wednesday June 21st, 2023 in the Council Chambers. The meeting was called to order with the Pledge of Allegiance at 7:30 PM by Commission Chairperson Jeffrey Capeci.

**Members present:** Jeffrey Capeci, Charles Gardner, Matt Mihalcik, Lisa Kessler, William DeRosa, Daniel Honan, Phil Carroll, Tom Long, Michelle Embree-Ku

**Members absent:** Angela Curi, Ryan Knapp, Chris Gardner

**Also Present:** First Selectman Daniel Rosenthal, Finance Director Robert Tait;

**Present via online:** Jennifer Heaton-Jones, HRRRA, Kristin Brown, Consultant, Fred Hurley, Director Public Works

**Voter Comment:** None

**Minutes:** Phil Carroll moved to approve the minutes of the Legislative Council public hearing 6/7/23. Daniel Honan seconded. All in Favor with Charles Gardner Abstaining

Dan Honan moved to approve the minutes of the Legislative Council meeting 6/7/23. Phil Carroll seconded. All in Favor with Charles Gardner Abstaining

**Communications:** Chairperson, Jeffrey Capeci notified the LC members that the BOE Administrators Contract Negotiations will begin in July. One Legislative Council member will need to be a part of the process. The BOE will attend the next Legislative Council meeting.

**Committee Reports:** No active Committees at this time.

**Treasurer's Report:** (*Attachment B*) L. Frampton reported no changes to last month's report

**First Selectman's Report:** NONE

**Unfinished Business:** NONE

**New Business:** NONE

1. DEEP Grant Acceptance – Motion to approve DEEP Grant Acceptance of \$202, 960 by Charles Gardner seconded by Matt Mihalcik. Daniel Rosenthal explained the Grant program followed further by Jennifer Heaton Jones of HRRRA. This program will be available to all transfer station permit holders. Program will begin July 1 and run through June 30<sup>th</sup>. Fred Hurley explained that all infrastructure is in place except for the compost facility which will fit with the redesign of the transfer station. Current compost program will run as is until this is in place. All in favor.
2. Transfer \$91,000 from various Fire Accounts to various fire accounts – Motion to approve transfer \$91,000 from various Fire Accounts to various fire accounts by Charles Gardner seconded by Matt Mihalcik. (*Attachment A*) Daniel Rosenthal explained that this is primarily for utilities and while call volumes are stable there has been an increase in more volunteers responding to calls requiring higher stipends. Robert Tait reported there will be a \$30,000 remaining balance through June 30, 2023. All in favor

3. Transfer \$170,000 from Various Salaries & Wages to Transfer Out – Motion to approve transfer \$145,000 from Various Salaries & Wages to Transfer Out Charles Gardner seconded by Matt Mihalcik. this figure was adjusted by Robert Tait (See attachment B) to \$145,000. Daniel Rosenthal explained that funding was found from other sources to bring down the original request of \$70,000 down to \$15,000 from Newtown Youth and Family Services. Dan further explained the other \$130,00 is due to contract renegotiation with NuVance who supplies Newtown Ambulance with Paramedic assistance. All in favor
4. RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$600,000 FOR THE PLANNING, DESIGN, ENGINEERING AND REPLACEMENT OF CONDENSING UNITS AND PIPING COILS AT HEAD O'MEADOW ELEMENTARY SCHOOL AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PLAN (2023-24 TO 2027-28) AND AUTHORIZING THE ISSUANCE OF \$600,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE
5. Motion to approve the by Charles Gardner seconded by Phil Carroll the RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$600,000 FOR THE PLANNING, DESIGN, ENGINEERING AND REPLACEMENT OF CONDENSING UNITS AND PIPING COILS AT HEAD O'MEADOW ELEMENTARY SCHOOL AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PLAN (2023-24 TO 2027-28) AND AUTHORIZING THE ISSUANCE OF \$600,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE with a further motion to waive the full reading of the resolution by Charles Gardner seconded by Phil Carroll. No Discussion All in favor by those present during Roll Call Vote

**Adjournment:** Having no further Business, Motion to adjourn brought by Charles Gardner and seconded by Phil Carroll. All in favor – motion approved unanimously at 8:30 p.m.

Respectfully submitted by Jennifer Cebry, Clerk

*Attachments: Fire Transfer.pdf; \$145 transfer.pdf*

A

# TOWN OF NEWTOWN APPROPRIATION (BUDGET) TRANSFER REQUEST

FISCAL YEAR 2022 - 2023 DEPARTMENT Fire DATE 5/19/23

	Account	Amount	
FROM:	101123200000-5412HYDRANTS	(8,000)	USE NEGATIVE AMOUNT
	101123200000-5436TRUCK REPAIR	(6,000)	
	101123200000-5580DUES, TRAVEL & EDUCATION	(18,000)	
	101123200000-5745FIRE EQUIPMENT	(3,000)	
	101245700000-5899CONTINGENCY	(56,000)	
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TO:	101123200000-5290OTHER EMPLOYEE BENEFITS	45,000	USE POSITIVE AMOUNT
	101123200000-5411WATER/SEWER	1,000	
	101123200000-5621ENERGY - NATURAL GAS	8,000	
	101123200000-5624ENERGY - OIL	10,000	
	101123200000-5430REPAIR & MAINTENANCE SERVICES	15,000	
	101123200000-5622ENERGY - ELECTRICITY	12,000	
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REASON:

TRANSFERED REQUIRED TO BALANCE FIRE COMMISSIONERS BUDGET

Major request is in the other benefits account (\$45,000). Increase is due to an increase in the Length of Service Awards Program (LOSAP). This was due to investment performance in the plan. Also the number of service calls increased resulting in a larger pay out in the (quarterly) Response Improvement Program (members receive a small stipend for answering fire calls).

AUTHORIZATION:

date:

(1) DEPARTMENT HEAD

See Attached

(2) FINANCE DIRECTOR

*[Signature]*

5/31/23

(3) SELECTMAN

*[Signature]*

6-5-23

(4) BOARD OF SELECTMEN

*[Signature]*

6-5-23

(5) BOARD OF FINANCE

*[Signature]*

6/12/23

(6) LEGISLATIVE COUNCIL

*[Signature]*

6/21/23

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)

>>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

Board of Fire Commissioners  
C/O Fire Marshal Office  
3 Primrose St.  
Newtown, Ct. 06470



Patrick Reilly  
Chairman

BOARD OF FIRE COMMISSIONERS  
TOWN OF NEWTOWN

May 22, 2023  
Regular Meeting  
Sandy Hook Vol. Fire & Rescue Co  
18 Riverside Rd. Sandy Hook CT. 06482

Meeting Opened By: Pat Reilly, Chairman at 7:00 pm

Commissioners Present: Pat Reilly, Tim Whelan, Ron Bolmer, Brian Sharnick, Jay Nezvesky & Jeff Dugan  
Absent : Tom Fitzgerald  
Chiefs – Chief Ward, Ass't Chief Basso, Chief Capozziello  
Marshals- David Ober  
Member of the public

PLEDGE OF ALLEGIAENCE

CHAIRMAN'S COMMENTS None

ACCEPTANCE OF MINUTES: Ron Bolmer made a correction to April Minutes (Spelling error) under Purchasing Agent Hurt Tool should be Hurst Tool.  
Ron Bolmer made a motion to accept the minutes as corrected. Jeff Dugan seconded and passed unanimously.

COMMUNICATIONS- None

PUBLIC PARTICIPATION- None

REPORTS

Fire Marshal –Deputy Fire Marshal David Ober presented April 2023 Reports

Purchasing Agent –

- Hurst Tool- invoiced \$7,866.+ for testing and repairs
- SCBA's- Invoiced \$10,728.+ for Flow test and repairs (If batteries leaked need to pull circuit board and change sensor, we had them change all batteries- and in 6 months we will provide new batteries for the departments to change the out again.)
- Air Compressors- Invoiced \$4,704.+ for Preventive Maintenance
- Budget- Several account lines were over budget- Budget Committee will address.

Combined Chiefs- No Report- A meeting is being planned

NUSAR – No Report

## STANDING COMMITTEES

PPE & Policy – Brian Sharnick said they will meet in the next week.

### Radio/Hydrant –

- Jeff Dugan reported that NUSAR is still working on Dry Hydrant inspections, Sandy Hook & Hook and Ladder districts have been done (21). Three (3) Are being recommended for abandonment, Due to additional water sources in the areas, 10-12 need new strainers. Will get a complete report when dry hydrant inspections have been completed with recommendations on repairs etc.
- Ron Bolmer said he was still working on the Misty Vale suppression tank, it is still leaking after it was cleaned. He is working with the town Highway for assistance. He is also looking into Chestnut Hill Dry Hydrant for repairs, they believe the vent pipe was hit and knocked off. Jeff will get a list of OOS units for Chiefs.

Radio Committee Sub Committee- Tim Whelan reported that Dodgingtown has been completed, Sandy Hook is being worked on now.

Tim and Mark DeWolfe are working on the pager antenna issues.

### Truck-

- Tim Whelan reported 551 is at Tracy's for Pump Work
- Services are starting soon- He asked that Hawleyville and Hook and Ladder make lists of any issues that need to be looked at.
- Newtown Hook & Ladder 114- going to get everyone together to go through it. So body work, lighting and H&L has a letter stating the ladder is structurally sound.

### Budget-

- The Budget Committee (Tim Whelan, Ron Bolmer and David Ober) met with the finance director concerning our budget, we are \$91,000. in the red and need to transfer money to cover it.
- We are short in the following accounts and need to transfer money to cover:
  - ❖ Other Employees Benefits- fell short due to increase in Pension payments (more calls, more members and increase from \$10 to \$12 per hour for day time driver. LOSAP increase. Budget year 22-23 No increase in this account.
  - ❖ Repair & Maintenance- fell short due to increase costs of Hurst Tool Maintenance and SCBA repairs.
  - ❖ Energy Accounts (Natural Gas, Oil and Electricity) are short as well.

Tim Whelan made a motion to transfer \$8,000. from the Hydrant account, \$6,000 from truck repair, \$18,000 from dues, travel and education and \$3000. from fire equipment for a Total 35,000. from the BOFC Budget, The remaining shortfall of \$56,000 will be requested from contingency through the BOS and Legislative council to balance our budget. Jay Nezvesky Seconded, after discussion, motion passed unanimously.

Tim Whelan also stated the following:

- We ask the fire companies to suspend and new training to July 1, 2023
- The Capital non-recurring account has a zero balance; we will not be requesting any PPE until the next budget year.
- There will not be any left-over funds this budget year.

NUSAR- No Report

OLD BUSINESS- None

	<b>RESPONSE INCENTIVE PROGRAM PAYMENTS</b>				
			<b><u>2022</u></b>	<b><u>2023</u></b>	<b><u>% INCREASE</u></b>
	QTR 1	HAWLEYVILLE	3,362.00	5,308.00	57.9%
	QTR 2	HAWLEYVILLE	3,169.00	6,533.00	106.2%
	QTR 3	HAWLEYVILLE	4,013.00	8,371.00	108.6%
	QTR 4	HAWLEYVILLE	4,135.00		
	FIRST (3) MONTHS		10,544.00	20,212.00	91.7%
	QTR 1	NEWTOWN H & L	4,012.00	8,605.00	114.5%
	QTR 2	NEWTOWN H & L	4,686.00	8,914.00	90.2%
	QTR 3	NEWTOWN H & L	5,707.00	8,002.00	40.2%
	QTR 4	NEWTOWN H & L	7,919.00		
	FIRST (3) MONTHS		14,405.00	25,521.00	77.2%
	QTR 1	SANDY HOOK	10,724.00	11,514.00	7.4%
	QTR 2	SANDY HOOK	12,385.00	15,240.00	23.1%
	QTR 3	SANDY HOOK	14,120.00	13,827.00	-2.1%
	QTR 4	SANDY HOOK	13,434.00		
	FIRST (3) MONTHS		37,229.00	40,581.00	9.0%
	QTR 1	BOTSFORD	3,267.00	3,012.00	-7.8%
	QTR 2	BOTSFORD	3,202.00	3,829.00	19.6%
	QTR 3	BOTSFORD	3,433.00	4,010.00	16.8%
	QTR 4	BOTSFORD	3,535.00		
	FIRST (3) MONTHS		9,902.00	10,851.00	9.6%
	QTR 1	DODGINGTOWN	2,566.00	3,428.00	33.6%
	QTR 2	DODGINGTOWN	2,935.00	3,582.00	22.0%
	QTR 3	DODGINGTOWN	8,121.00	3,077.00	-62.1%
	QTR 4	DODGINGTOWN	3,741.00		
	FIRST (3) MONTHS		13,622.00	10,087.00	-26.0%

B

**TOWN OF NEWTOWN  
APPROPRIATION (BUDGET) TRANSFER REQUEST**

FISCAL YEAR 2022 - 2023 DEPARTMENT Finance DATE 6/19/23

	<u>Account</u>	<u>Amount</u>	
FROM:	101123100000-5110SALARIES & WAGES - FULL TIME POLICE	(52,000)	USE NEGATIVE AMOUNT ↓
	101123100000-5130SALARIES & WAGES - OVERTIME	(53,000)	
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	101135000000-5110SALARIES & WAGES - FULL TIME HIGHWAY	(40,000)	
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TO:	101258600000-5870TRANSFER OUT - CAPITAL NON-RECURRING	130,000	USE POSITIVE AMOUNT ↓
	101258600000-5870TRANSFER OUT - CAPITAL NON-RECURRING	15,000	
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REASON:

Transfer for:

Change in paramedic contract;

& amount needed for CT Youth Employment Program due to loss of grant amount.

Amounts available from salary accounts due to vacancies.

See detail attached.

AUTHORIZATION:

date:

(1) DEPARTMENT HEAD

(2) FINANCE DIRECTOR

(3) SELECTMAN

(4) BOARD OF SELECTMEN

(5) BOARD OF FINANCE

(6) LEGISLATIVE COUNCIL

*[Handwritten signatures for Department Head, Finance Director, Selectman, Board of Selectmen, Board of Finance, and Legislative Council]*

6-21-23

6-19-23

6-19-23

6-21-23

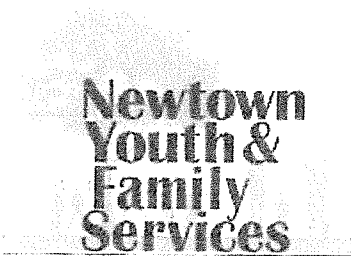
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## Summer Youth Employment Program

The Summer Youth Employment Program (SYEP) is the nation's largest youth employment program, connecting local youth 14 - 24 years old with paid work experience from July 10 - August 18, 2023.

### Goals:

- › Educate, employ and empower tomorrow's leaders
- › Explore different interests & career pathways
- › Gain professional support from a trusted mentor
- › Develop productive workplace habits while working up to 20 hours per week
- › Strengthen leadership skills during the six-week experience



**NORTHWEST REGIONAL  
WORKFORCE INVESTMENT BOARD**  
FIRST JOB | NEXT JOB | BEST YOU

SYEP is made possible by the Northwest Regional Investment Board (NRWIB) giving youth valuable work experience, connections to professional networks and job readiness.



## **SYEP**

For eligible youth 14 - 24 years old. Operates for six weeks from July 10<sup>th</sup> - August 18<sup>th</sup>. Participants work up to 20 hours per week and make \$15 per hour.

*There are limited spots available and youth must fit the criteria listed below.*

### **Application Documentation**

The following documents are required:

- › Copy of applicant's birth certificate
- › Copy of applicant's Social Security Card
- › Copy of applicant's school ID with photo or passport
- › Copy of applicant's most recent report card
- › Copy of applicant's green card (if applicable)

### **Categorical Eligibility**

Youth must self-attest to at least **one** the following:

- › Having a disability meeting criteria outlined in WIOA eligibility directives
  - Involved in special education
  - Have an IEP or 504 plan
- › Being a foster child
- › Being pregnant
- › Parenting a child
- › Being homeless or a runaway
- › Being justice involved (with CSSD, DOC, etc.)
- › Being an English language learner

### **Low Income Status Eligibility**

Youth must provide documentation for at least **one** the following:

- › Proof of low income status
- › Proof of free or reduced-price school meals
  - Applies to all CT students
- › Current tax return form
- › Financial assistance letter
- › Proof of special education, IEP or 504 status
- › Proof of foster care status