

# The Cyrenius H. Booth Library Minutes

## Board of Trustees Meeting - The Gathering Room Tuesday January 14, 2020

**Present:** Greg Branecky, Elaine Corbo, Amy Dent, Tom Long, William McCarthy, Doug Lord, Beth Hamilton, Donna Rahtelli, Laura Goldstein, Thomas D'Agostino, Daniel Patti, Anne Rothstein, John Reed

**Absent:** William Beard Jr.

**Guests:** Denise Kaiser, Amy Schumann

The meeting was called to order at 7:07 pm by Amy Dent

### **Consideration of Minutes:**

*Tom D'Agostino made a motion to accept the minutes from the December 2019 meeting and Donna Rahtelli seconded the motion. All approved. Motion passed.*

**Public Participation:** None

**President's Announcements:** Amy Dent welcomed a new Board member, Daniel Patti. There are still two vacancies on the Board. Amy reminded Committee Chairs to notify the Town Hall of meetings and send a copy of the minutes to Kaki Taylor who will keep a copy of all minutes in the library for reference.

**Treasurer's Report:** Greg Branecky reviewed the monthly financial statement. Looking at income, the fundraising line is down by approximately \$50,000. Annual Fund donations are ahead of last year. At this point, library operations are under budget.

### **Library Director's Report:**

Doug provided a comprehensive report on the activities of the library. The library website has undergone some changes to make the site more user-friendly. The library wireless system tracks bandwidth usage and has seen an increase of 37% from 2018-2019. The 2020 Adult Book Challenge is underway. Posters will be displayed around the library promoting the Annual Fund. The necessary documents are into Eversource for an LED switchover evaluation. The library has dropped its subscription to RB Digital for poor performance. Content still exists that is free to library users so the library will continue to support users. There's a new 3D printer in the Makerspace.

## **Committee Reports:**

**Development** - No report

**Finance** - See the Treasurer's Report

**Long Range Planning** - No report

**Building and Grounds** - Tom D'Agostino reported that several projects funded by CIP are in progress or scheduled. Work on the book drop boxes and the back pavers is underway.

John Reed asked about leaks in the library and a timeframe for repairs so that there is no damage to library materials. Tom indicated that repairs to the roof and flashing would not happen until the spring.

**Art and Historical** - Elaine Corbo reported that the committee met last week to hear from Doug Lord and Amy Schumann about plans and priorities for the display of archival materials owned by the library.

**Friends of the Library Liaison** - Anne reported that three Vision Projects have been approved for funding. She also reported that Discover Books, the vendor that takes all the materials the Friends determine cannot be sold at the annual July book fair, has made changes to its list of acceptable materials. Discover will no longer accept encyclopedias, Readers' Digest Condensed books, Time-Life books, K-12 textbooks, VHS tapes, cassette tapes, or damaged books. Books and materials not going to Discover will now go into recycling (softcover) or the garbage. The Friends will be communicating with donors through many avenues about what is now being accepted. The Friends will be closing their Amazon site on January 31, 2020. The Holiday Sale grossed \$4991.42. The Little Book Store has been busy, as well, particularly in the weeks preceding Christmas.

**Governance** - Laura reported that the Governance Committee interviewed Michelle Brown, a candidate for one of the Board vacancies. The Committee strongly recommends that Michelle join the Board beginning in February.

**Old Business:** none

**Unfinished Business:** none

**New Business:**

*Laura Goldstein made a motion to accept Michelle Brown as a Library Board member to replace Christene Freedman. Tom D'Agostino seconded the motion. All approved. Motion passed.*

*A motion was made to adjourn the meeting by John Reed and seconded by Elaine Corbo. All approved. Motion passed.*

Meeting adjourned at 7:46 p.m.

Respectfully submitted,

Beth Hamilton, Secretary  
C.H. Booth Library Board of Trustees

*THESE MINUTES ARE SUBJECT TO APPROVAL BY THE C. H. BOOTH LIBRARY  
BOARD OF TRUSTEES AT THE NEXT MEETING.*