

The Cyrenius H. Booth Library Minutes
Board of Trustees Meeting - The Gathering Room
Tuesday, February 11, 2020

Present: Greg Branecky, Elaine Corbo, Amy Dent, Tom Long, William McCarthy, Doug Lord, Beth Hamilton, Donna Rahtelli, Laura Goldstein, Thomas D'Agostino, Anne Rothstein, William Beard Jr., Michelle Brown

Absent: Daniel Patti, John Reed

Guests: Denise Kaiser, Dana Flynn

The meeting was called to order at 7.13 pm by Amy Dent

Consideration of Minutes:

Tom Long made a motion to accept the minutes from the January 2020 meeting and Greg Branecky seconded the motion. All approved. Motion passed.

Public Participation: None

President's Announcements: Amy Dent welcomed a new Board member, Michelle Brown. Michelle will Chair the Long-Range Planning Committee. Bill McCarthy has reached his term limit and will resign from the Board. Bill was thanked for his years of service as Treasurer for the Board.

Treasurer's Report: Greg Branecky reviewed the monthly financial statement. The Annual Fund has raised over \$19,000 to date. This is under budget. Library operations are currently under budget although overall expenditures are slightly over budget. Greg provided information about the disbursement of the \$80,387 received from the Friends of the Library. The largest portion of these funds has been spent on books, 39%, followed by programs, 31%.

Library Director's Report:

In advance of the meeting, Doug provided a comprehensive report on the activities of the library. He shared more details about the special programs scheduled for February 29th, Leap In and Learn Day. Doug also noted that the data gathered on library usage mirrors national trends.

Committee Reports:

Development - Donna noted that the Committee met prior to the Board meeting to discuss new fundraising ideas. The prospect of a Murder Mystery evening was well received. The group also discussed scavenger hunts and indoor golf tournaments. There is a need to better publicize the personalized bricks as a fundraiser. Kaki Taylor researched some options for items with the library logo.

Tom Long mentioned that an additional person will be needed to take the lead on registration for the Turkey Trot. he is looking for a volunteer.

Finance - See the Treasurer's Report

Long-Range Planning - Michelle reported that the Committee discussed what data would be needed to benchmark progress made in meeting the objectives of the current long-range plan. The group has found a moderator for future focus groups. The next meeting will be on Feb. 24th and then the Committee will meet regularly on the third Tuesday of the month.

Building and Grounds - The rear door to the library was modified to have a power opener, new network drops and power boxes were installed near the circulation desk, and the cement pad for the new book drop was completed. New carpeting and new acoustical tiles will be installed in The Meeting Room. A kitchenette will be added to The Gathering Room once bids are complete.

Art and Historical - No Report

Friends of the Library Liaison - Anne reported that membership is on the rise for the Friends. Sales are progressing well for The Little Book Store. Internet sales are no longer active. The planning continues for the Annual July Book Sale.

Governance - Laura reported that the Governance Committee is in the process of interviewing candidates for the openings on the Board and hopes to have recommendations for the March meeting. There is currently one opening for a library appointee and one opening for a Republican candidate. With the resignation of Bill McCarthy there will be a third opening on the board, which must be filled by a registered Democrat or an unaffiliated voter recommended to the Board of Selectmen and appointed by that Board to fill the opening.

Old Business: none

Unfinished Business: none

New Business: With the resignation of William McCarthy as Treasurer, Greg Branecky has agreed to take on this role for the Board.

Beth Hamilton made a motion to nominate Greg Branecky as Treasurer of the Board of Trustees effective immediately. Billy Beard seconded the motion. All approved. Motion passed

The annual staff appreciation dinner, hosted by the Board, was set for Friday, June 19, 2020.

A motion was made to adjourn the meeting by Tom Long and seconded by Tom D'Agostino. All approved. Motion passed.

Meeting adjourned at 8:05 p.m.

Respectfully submitted,

Beth Hamilton, Secretary
C.H. Booth Library Board of Trustees

*THESE MINUTES ARE SUBJECT TO APPROVAL BY THE C. H. BOOTH LIBRARY BOARD OF TRUSTEES
AT THE NEXT MEETING.*