

The Cyrenius H. Booth Library Minutes
Board of Trustees Meeting
January 10, 2017

Present: Robert Geckle, Michelle Rosenthal, Donna Rahtelli, William McCarthy, Laura Goldstein, Julie Starkweather, Matt Mihalcek, Tom D'Agostino, Anne Rothstein, Christene Freedman, Amy Dent, Beryl Harrison

Absent: Colleen Honan, Raymond Irrera, Mark Principi, Walter Motyka

Meeting called to order at 7:05PM by Robert Geckle

Consideration of Minutes: Amy Dent motioned to accept the December 13, 2016 minutes. Michelle Rosenthal seconded the motion. All approved. Motion passed.

Public Participation: None

President's Announcements: Robert Geckle presented a thank you note from Brenda McKinley thanking the board for their service and for her gift. Patricia Llodra accepted our budget as submitted. In regards to the Director's search, the list of applicants has been narrowed down to 3 candidates who are deemed as credible. Robert thanked all committee members for their countless hours of service with the selection process. Julie Starkweather made a motion to accept the committee's recommendation of a candidate and that the trustees do not have to meet beforehand to approve. Christene Freedman seconded the motion. All approved. Motion passed.

Treasurer's Report: The next disbursement to the Friends will occur in March/April. The 2017-2018 budget request from Patricia Llodra was to provide more information on the Friends budget and how it is spent. Patricia is very supportive of the budget as a whole.

Report of the Library Director: Beryl Harrison, interim director, reported that the library posts on Facebook when a closing occurs for any reason. The transition from Brenda McKinley to Beryl is very smooth to date.

Committee Reports:

Governance – Laura Goldstein reported the committee is in the process of revising the employee handbook and has met with members of the staff. The committee is looking to get the document onto word so as not to retype the whole booklet. They are beginning the process of reviewing section by section at this point.

Development – Matthew Mihalcek reported the Annual Fund flyers were sent the last week in December. It is anticipated that it will be a 2 month process for the donations to be collected. Tom D'Agostino is researching the cost to emboss the bricks. The committee will reach out to the schools to gauge interest for a brick campaign. In regards to the 2017 Turkey Trot, it is suggested that we reach out to sponsors early as many companies are already allocating their donations. The packets will be revised with new dates. An event in the Spring was discussed

to offset any shortfall. A possible indoor library mini golf was considered and more information will follow regarding this fundraiser.

Long Range Planning – Another meeting was held with Robert Orr and the library staff. The 3rd and final meeting is scheduled for February 17th. The Board, Stakeholders and Friends will be invited for a presentation with comments welcome. Amy Dent reported that the committee met with Alex Isley again and a draft was circulated to the group. The committee made comments and a new meeting was to be scheduled for the end of the week.

Building and Grounds Committee – **Minor roof repairs are needed and will be completed in a timely fashion.**

Art and History – No report

Friends of the Library Liaison – The Friends are requesting from the department heads the Vision Project forms.

Old Business: None

New Business: None

A motion was made to adjourn the meeting by Julie Starkweather. Christene Freedman seconded the motion. Motion passed.

Meeting adjourned at 8:10PM

Respectfully submitted,
Donna Rahtelli
Secretary
C.H. Booth Library Board of Trustees