

The Cyrenius H. Booth Library Minutes
Board of Trustees Meeting - The Gathering Room
Tuesday, January 8, 2019

Present: Gregory Branecky, Laura Goldstein, Thomas Long, Douglas Lord, Raymond Irrera, William McCarthy, Anne Rothstein, Donna Rahtelli, Matthew Mihalcik, Beth Hamilton, Colleen Honan, Amy Dent

Absent: Christene Freedman, John Reed, Mark Principi, Thomas D'Agostino,

Guests: Denise Kaiser, Olivia Scully

The meeting was called to order at 7:03 pm by Amy Dent

Consideration of Minutes:

Beth Hamilton made a motion to accept the December 11, 2018 minutes. Donna Rahtelli seconded the motion. All approved. Motion passed.

Public Participation: None

President's Announcements: Amy Dent announced that Mark Principi has informed her of his intention to resign from the Board. This will become official once a formal notification is received from Mark.

Treasurer's Report:

William McCarthy shared the Profit and Loss statement for the month of December as well as an accounting of the disbursements of funds received from the Friends of the Library. At this point, fundraising income is down from what was budgeted.

Library Director's Report:

A comprehensive report was circulated to the Board in advance of the meeting with news provided by each Department Head. Doug spoke about the 2019 Reading Challenge for Adults and circulated materials about this new program. The new door installed at the back entrance to the library should be functional soon. Tom Long asked for clarification on the mobile kiosks referenced in Doug's report but they have just arrived and are not yet in operation around the library.

Committee Reports:

Governance - No report

Development - The sub-committee planning the spring fundraiser has settled on a venue, Michael's at the Grove in Bethel. A date has not yet been determined. There was a discussion about the best day of the week for the event.

Finance - No report

Long Range Planning - No report

Building and Grounds - Amy reported for Tom D'Agostino. The CIP funds for 2018-19 have been approved and the committee will review plans and priorities for these funds in light of the decision by the town not to award any CIP funds to the library for the next four years.

Art and Historical - Doug announced that Amy Schumann, Reference Department Head, will be the library liaison on this committee at future meetings.

Friends of the Library Liaison - Anne reported that the Executive Committee of the Board met with the leadership of the Friends prior to the Board meeting. The group discussed space issues, the original attention of the Vision Project, and the Friends ongoing commitment to the summer reading programs at the library. Following the meeting, everyone in attendance looked at the former Board room which has been reconfigured as a workspace for the Friends. Ray Irrera will continue to represent the Board at Vision Project meetings.

Old Business: No Report

Unfinished Business: There was a brief discussion about the proposed change to the bylaws to allow for remote participation in meetings. Not enough Board members were present to vote on this proposal.

New Business: In the interest of planning for Board meetings, Laura suggested that there be a deadline for Board members to advise the President that they would like to access a meeting remotely. The suggested language of the proposed bylaws change now reads:

All board members are expected to attend all meetings. For purposes of these bylaws, attendance shall be defined as participating in person, or by remote means with prior notice to the President or Secretary no later than noon on the day of the meeting. If you are unable to attend, please notify the President or Secretary.

Olivia Scully, IT librarian, demonstrated how remote access would work for Board meetings using Google Meet.

A motion was made to adjourn the meeting by Matthew Mihalcik and seconded by Colleen Honan. All in favor and motion passed.

Meeting adjourned at 8:13 p.m.

Respectfully submitted,

Beth Hamilton
Secretary
C.H. Booth Library Board of Trustees

***THESE MINUTES ARE SUBJECT TO APPROVAL BY THE C. H. BOOTH LIBRARY BOARD OF TRUSTEES
AT THE NEXT MEETING.***