

The Cyrenius H. Booth Library Minutes
Board of Trustees Meeting
June 13, 2017

Present: Robert Geckle, Donna Rahtelli, William McCarthy, Michelle Rosenthal, Tom D'Agostino, Colleen Honan, Matt Mihalcek, Laura Goldstein, Amy Dent, Christene Freedman, Ray Irrera, Walter Motyka, Steven Meeker, Beth Hamilton, Karen Tatarka,

Absent: Mark Principi,

Guest: Denise Kaiser from Friends

Meeting called to order at 7:05PM by Robert Geckle

Consideration of Minutes: Christene Freedman motioned to accept the May 9, 2017 minutes. Christene Freedman seconded the motion. All approved. Motion passed.

Public Participation: None

President's Announcements: Robert Geckle presented Michelle Rosenthal with a book and a brick in appreciation of her 9 years of dedicated service to the board. Julie Starkweather is resigning from the Board of Trustees effective May 22, 2017. A thank you note was received from Karen Tatarka and the staff for a wonderful dinner.

Treasurer's Report: William McCarthy reviewed the monthly report. He noted that the Praxair stock can be used for music purposes in the library.

Report of the Library Director: The search for a circulation supervisor has concluded. Anna Mastrianni will assume the position. She has a wealth of experience which she will bring to the position. The bids for the Makerspace are currently under review. It is anticipated the construction will commence in August. Alex Isley has indicated that the rollout will be complete by end of summer and all branded with the new logo. The passport day held in conjunction with the post office yielded 54 passport applications completed. There are great summer programs with the young adult and children's departments. Seven preschools have been visited once a week from library staff. Amy Dent made a motion to file intent to submit a state request for a grant in the amount of \$50,000. Walter Motyka seconded the motion. All in favor and motion is approved. Amy Dent made a motion that we accept \$110,000 from Friends. Christene Freedman seconded the motion. All approved and motion passed.

Committee Reports:

Governance – Laura Goldstein emailed 2 versions of the handbook, the original as well as a draft. She presented major changes to the handbook. The board members will read potentially revised handbook by the next meeting. Colleen Honan presented the slate of officers as such:

Robert Geckle – President
Amy Dent – Vice President
William McCarthy – Treasurer
Donna Rahtelli – Secretary

All will be voted on at the next meeting. A tour of the library has been scheduled for Beth Hamilton and Steven Meeker. There are slots still available to help at the book sale.

Development – The brick sales have produced 24 purchased at \$100 at this point. In regards to the turkey trot, it will remain at 1500 runners. The website will be up and running shortly. Twice the amount of people answered the survey from last year. Tom D’Agostino will secure the P.A. system.

Long Range Planning – The space planning for levels one and two are in process.

Building and Grounds Committee – The step near the patio is currently being looked at for safety reasons. It was mentioned to possibly have UCONN interns work on the gardening this summer. The Makerspace building has commenced.

Art and History – The Williamstown Conservation Center will be giving a consultation on the textiles. The management, gift and procedure policies will be perused at the next meeting.

Friends of the Library Liaison – Denise Kaiser reported that volunteers are needed for the upcoming sale. They are looking for a representative from the board to sit on the Friends board.

Old Business: None

New Business: None

A motion was made to adjourn the meeting by Amy Dent. Christene Freedman seconded the motion. All approved. Motion passed.

Meeting adjourned at 8:47PM

Respectfully submitted,
Donna Rahtelli
Secretary
C.H. Booth Library Board of Trustees