

The Cyrenius H. Booth Library Minutes
Board of Trustees Meeting
February 14, 2017

Present: Robert Geckle, Michelle Rosenthal, Donna Rahtelli, William McCarthy, Tom D'Agostino, Colleen Honan, Christene Freedman, Amy Dent, Ray Irrera, Beryl Harrison,

Absent: Mark Principi, Walter Motyka, Laura Goldstein, Matthew Mihalcek, Julie Starkweather, Anne Rothstein

Guest: Karen Tatarka

Meeting called to order at 7:10PM by Robert Geckle

Consideration of Minutes: Christene Freedman motioned to accept the January 10, 2017 minutes. Amy Dent seconded the motion. All approved. Motion passed.

Public Participation: None

President's Announcements: The space planning meeting is set for February 17th as a full day event. The purpose of the meeting is to present drawings and seek reactions of all in attendance. All board members are welcome. Robert announced he received a letter to join the Association of Connecticut Library Boards for the 2017-2018 year. Amy Dent made a motion to spend 100 dollars to join the Association. Colleen Honan seconded the motion. All approved. Motion passed. There will be a meet and greet for our new director, Karen Tatarka in the near future. Christene Freedman motioned to revise the director's salary range to \$80,000 - \$92,000. William McCarthy seconded the motion. All approved. Motion passed.

Treasurer's Report: Fundraisers are currently being reviewed 7 months into the fiscal year to close the deficit. Robert, William and Beryl attended the Board of Selectman meeting on February 7, 2017 to present the library budget request for fiscal year 2017-2018.

Report of the Library Director: Beryl Harrison, interim director, reported that the Excite innovation project workshops were very beneficial as per staff. Karen Tatarka will begin as the new director on March 1, 2017.

Committee Reports:

Governance – The committee is diligently working on the employee handbook. This will take some time to complete.

Development – At this time, the mini golf fundraiser has been tabled due to the amount of work involved. The board is in agreement that the brick fundraiser will be resumed. Discussion ensued about the price per brick as well as the target markets.

Long Range Planning - No report

Building and Grounds Committee – Research is being done for a heating control system to adjust temperature issues. Plowing of snow needs to be closer to curb to avoid cars parking further into the street.

Art and History – The Antique Aubusson carpet sold for \$600 at auction. A draft has been completed for the archives collection management with much input from the state archivist. There are currently 168 textiles in the attic which are all of a historical nature. The committee is currently applying for a grant to obtain boxes for preservation purposes.

Friends of the Library Liaison – No report

Old Business: None

New Business: None

A motion was made to adjourn the meeting by Amy Dent. Michelle Rosenthal seconded the motion. All approved. Motion passed.

Meeting adjourned at 8:27PM

Respectfully submitted,
Donna Rahtelli
Secretary
C.H. Booth Library Board of Trustees