Newtown Volunteer Ambulance Association, Inc.

Newtown Volunteer Ambulance Association, Inc.
6 Washington Square, Fairfield Hills Campus
Newtown, CT 06470

THESE MEETING MINUTES ARE SUBJECT TO APPROVAL BY THE BOARD OF TRUSTEES

Special Meeting Minutes of September 16, 2020

The Board of Trustees of the Newtown Volunteer Ambulance Association held a special meeting at 6 Washington Square, Newtown on Wednesday, September 16, 2020.

Present: Malcolm McLachlan (President), Harry Waterbury (Treasurer), Pat Llodra (Secretary), John Kortze (Vice President), Patrick Simms (via phone) and Nancy McLachlan, Chief Liz Cain, Dana Demand (Vice President) and Dr. Robert Soltis (arrived 7:40 p.m.).
Absent: None
Staff Present: Maureen Crick Owen (NVAA Office Administrator) and Mike Gajdosik (NVAA Billing/Q&A).
Public Present: Ryan Horn, EMT

Call to Order: The NVAA Board of Trustee's meeting was called to order at 7:32 p.m. by Mr. McLachlan.

Public Participation: None.

Treasurer's report

1. **Merrill Lynch, Stifel and checking**
2. **Financial Report**
3. **Acceptance of Treasurer's report**

Mr. Waterbury spoke to the August reports. Mr. Waterbury said that the ambulance revenue was 4% favorable and the expenses were 8% favorable. It was agreed that Mr. Metcalf of Stifel would be invited to the January or February meeting.

Mrs. McLachlan made a motion to approve the Treasurer's report. The motion was seconded by Mrs. Llodra and unanimously approved.

Acceptance of minutes from meeting held on August 11, 2020:

A motion was made by Mrs. Llodra to accept the minutes of the August 11, 2020 meeting and seconded by Mr. Demand. The motion was unanimously approved.

Chief's Report:
Chief Cain said that they were catching up. They are working on a contract for standbys (football games, events, etc.). She said they met all their first calls.

President's Report: None.

Old Business:
1. Collection/Accounts Receivable – Mr. Gajdosik said the first batch of collection accounts has been sent to the collection agency. Mr. Kortze commented that at last month's meeting it was reported that CAG collected $76,000 in revenue. Mr. Kortze inquired about what created that revenue. Mr. Gajdosik said that in going through the accounts to send to collection CAG was able to obtain missing insurance information and the fourth letter had been sent re: being sent to collections. Mr. Kortze also inquired as to why this process has taken so long given the contract was signed back in March or April. He said he thought the collection process would have been in place a lot sooner. A report will be provided at next month's meeting on status of collection accounts.
2. 2020 – 2021 Budget – The board discussed the budget that was presented to them at the August meeting. Mr. McLachlan went through it with the board. After discussion, it was agreed to make the following revisions:

#4001 – increase from $11,500 to $13,500 due to a $2,000 bonus.
#7509 – reduce from $70,000 to $55,00 because the apron/driveway work was moved to CIP.
#8500 – increase from $5,500 to $6,000 due to postage costs.
#8700 – reduce from $148,500 to $136,300 because the contract price remains the same per the original contract with DAS.
#8900 – increase from $21,000 to $23,000 due to a $2,000 bonus.
#9000 – increase from $26,900 to $28,900 due to a $2,000 bonus.

Motion was made by Mr. Waterbury that the 2020 – 2021 budget be approved with the revisions. The motion was seconded by Mr. Simms and was unanimously approved.

3. Solar – Mr. Kortze reported that he had additional conversations with Dan Rosenthal and Fred Hurley. He said that the legislature most likely will not discuss/approve this until the spring session. He said it would be a handshake agreement with the Town as it is the Town that enters into the contract with the supplier. He said it is a 20-year contract and the greater benefit comes in years 1-5 than at the end of the term. Mr. Hurley said there was very little risk for NVAA. Mr. Kortze said that the savings would decline over the term of the contract. Mrs. Llodra asked at the end of the life of the panels who has responsibility for the panels and what has been the current experience. Mr. Kortze will find out and report back.

4. Apron Bays – Mr. McLachlan explained that two quotes were received. While it was his understanding that the aprons had sunk, he has now discovered that they were poured that way. After review of the two quotes and further discussion, Mrs. Llodra made a motion to approve the quote of LRM Inc. dated September 10, 2020. The motion was seconded by Mr. Waterbury and unanimously approved.
5. Painting Quotes – Three quotes were received per the specs provided which included interior painting and painting/power washing the exterior. After discussion, Mr. Kortze made a motion to go back to the painting contractors to have them review them requote based on same specs. Dr. Soltis seconded the motion. The motion passed 8-1 (Llodra opposed).

New Business:
1. Holiday Party – Mr. McLachlan said that because of the Governor's order and the number of people that can gather inside that perhaps NVAA skip this year for the holiday party. The idea was raised to have a holiday party in June.
2. Extra Mortgage Payment – Mr. Waterbury said he would like to see $20,000 be paid against the mortgage – principal reduction. Two payments were not made, and he would like to make those now. Mr. Kortze said NVAA should at a minimum continue of reducing the principal balance by $100,000/year. This would expedite paying off the mortgage must faster than the current term. Mr. Waterbury made a motion to pay $20,000 in principal against the mortgage. The motion was seconded by Mrs. Llodra and unanimously approved.

Executive Session: At 9:12 p.m., a motion was made by Mrs. Llodra to go into executive session for the purposes of: (1) negotiations and compliance regarding paramedic contract; and (2) possible litigation re: mechanical issues. Members in attendance for executive session: Malcolm McLachlan, Nancy McLachlan, Pat Llodra, John Kortze, Harry Waterbury and Patrick Simms. Invited to join executive session for #1 was Ryan Horn. The motion was seconded by Mrs. McLachlan.

Executive session concluded at 9:25 pm. No action was taken.

Adjournment:
Mrs. Llodra made a motion to adjourn the meeting at 9:26 p.m. The motion was seconded by Mr. Kortze and unanimously approved.

Respectfully submitted,

E. Patricia Llodra, Secretary
Newtown Volunteer Ambulance Association Inc.

7:48 PM
09/04/20
Cash Basis

NEWTOWN VOL. AMBULANCE
Balance Sheet
As of August 31, 2020

	Aug 31, 20
ASSETS	
Current Assets	
Checking/Savings	
1010 NSB CHECKINGMAIN#200300569	25,982.93
1110 NSB PETTY CASH#200300577	1,354.25
1111 NSB MMDA#200313896	140,114.30
Total Checking/Savings	167,451.48
Other Current Assets	1,577,107.49
Total Current Assets	1,744,558.97
Fixed Assets	
1700 FIXED ASSETS	6,107,411.36
Total Fixed Assets	6,107,411.36
Other Assets	-1,409,283.43
TOTAL ASSETS	**6,442,686.90**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	1,075,362.74
Total Liabilities	1,075,362.74
Equity	
2998 PERM RESTIRCTED NET ASSET	69,513.19
2999 UNRESTRICTED NET ASSETS	5,062,894.08
Net Income	234,916.89
Total Equity	5,367,324.16
TOTAL LIABILITIES & EQUITY	**6,442,686.90**

CASH ON HAND AT 9/4/20	
NSB MAIN CHECKING	41,763.08
NSB PETTY CHECKING CORPS	1492.39
NSB MONEY MARKET	140,119.44
STIFEL 4728 HORIZON @ 8/31/20	289,978.95
STIFEL 4803 PRESTIGE @ 8/31/20	265,403.68
STIFEL 7063 BAHL&GAYNOR @ 8/31/20	313,247.23
STIFEL 2223 CINCINNATI @ 8/31/20	222,812.73

NEWTOWN VOL. AMBULANCE
Profit & Loss Budget Performance
August 2020

	Aug 20	Oct '19 - Aug 20	YTD Budget	$ Variance	% of Budget Attained	Last FYTD Oct 2018-Aug 2019	Annual Budget
000 FUND DRIVE	0.00	55,025.56	50,000.00	5,025.56	110.05%	58,591.26	50,000.00
100 DONATIONS							
3200 Events/other public suppor	0.00	100.00	0.00	100.00	100.0%	2,450.00	0.00
3100 DONATIONS - Other	281.67	14,686.83	2,300.00	12,386.83	638.56%	8,618.47	2,500.00
otal 3100 DONATIONS	281.67	14,786.83	2,300.00	12,486.83	642.91%	11,068.47	2,500.00
300 GRANTS							
3301 NEWTOWN	0.00	0.00	40,000.00	-40,000.00	0.0%	80,000.00	40,000.00
3303 CARES ACT US HHS Stimulus	0.00	27,481.77	0.00	27,481.77	100.0%		
otal 3300 GRANTS	0.00	27,481.77	40,000.00	-12,518.23	68.7%	80,000.00	40,000.00
350 Income EMT Classes	4,400.00	19,809.80	0.00	19,809.80	100.0%	120.00	0.00
601 OTHER INCOME	0.00	258.76	0.00	258.76	100.0%	20,337.15	0.00
700 Ambulance Revenue Recovery	86,728.11	758,275.27	751,999.78	6,275.49	100.84%	796,061.11	840,000.00
	91,409.78	875,637.99	844,299.78	31,338.21	103.71%	907,586.73	932,500.00
000 ACCOUNTING/Auditor							
4001 Bookkeeping	741.00	8,046.50	11,140.00	-3,093.50	72.23%	8,011.00	12,000.00
4000 ACCOUNTING/Auditor -	0.00	8,500.00	8,500.00	0.00	100.0%	8,000.00	9,000.00
Total 4000 ACCOUNTING	741.00	16,546.50	19,640.00	-3,093.50	84.25%	16,011.00	21,000.00
100 ADVERTISING	0.00	0.00	4,812.00	-4,812.00	0.0%	-	5,250.00
300 AMBULANCE							
4301 MAINTENANCE & REPAIR	0.00	12,256.41	20,167.00	-7,910.59	60.78%	7,297.83	22,000.00
4302 Collision Repair	0.00	0.00	0.00	0.00	0.0%	18,662.15	0.00
4303 Equipment Repairs	2,074.82	2,397.43	7,333.00	-4,935.57	32.69%	3,593.49	8,000.00
4303A Equip Service Contracts	0.00	3,672.78	0.00	3,672.78	100.0%	-	

NEWTOWN VOL. AMBULANCE
Profit & Loss Budget Performance
August 2020

	Aug 20	Oct '19 - Aug 20	YTD Budget	$ Variance	% of Budget Attained	Last FYTD Oct 2018-Aug 2019	Annual Budget
Total 4300 AMBULANCE	2,074.82	18,326.62	27,500.00	-9,173.38	66.64%	29,553.47	30,000.00
5000 BANK CHARGES	227.95	1,577.24	400.00	1,177.24	394.31%	621.97	400.00
5500 COMMUNICATIONS	0.00	683.16	2,750.00	-2,066.84	24.84%	1,653.76	3,000.00
5700 TRAINING MEMBERS	136.10	4,492.34	14,208.00	-9,715.66	31.62%	8,303.37	15,525.00
5750 TRAINING OTHER	0.00	0.00	0.00	0.00	0.0%		0.00
5770 TRAINING COMMUNITY	1,751.27	16,478.01	0.00	16,478.01	100.0%	324.00	0.00
5790 UNIFORMS	0.00	2,545.57	4,800.00	-2,254.43	53.03%	5,309.09	5,000.00
5800 CORPS BENEFIT	2,006.70	33,328.10	37,746.00	-4,417.90	88.3%	35,566.39	40,375.00
5000 HEALTH & WELLNESS	0.00	0.00	2,750.00	-2,750.00	0.0%		3,000.00
7000 INSURANCE	12,261.00	53,954.00	39,750.00	14,204.00	135.73%	49,253.00	53,000.00
7100 LICENSE & REG	50.00	621.40	550.00	71.40	112.98%	290.00	600.00
7200 MEDICAL SUPPLIES	1,473.13	19,020.91	32,083.00	-13,062.09	59.29%	28,393.40	35,000.00
7300 Office Expense & Supplies	706.45	4,119.66	5,959.00	-1,839.34	69.13%	4,882.48	6,500.00
7500 6 WASHINGTON Maint/Costs							
7501 CommonCharge Town (semi)	0.00	6,070.26	6,100.00	-29.74	99.51%	6,070.26	6,100.00
7503 CLEANING	1,250.00	17,495.75	20,016.00	-2,520.25	87.41%	11,450.00	21,100.00
7505 Maintenence Contracts	621.15	15,520.84	27,342.50	-11,821.66	56.77%	23,301.29	28,600.00
7509 Misc Building Costs& Exp	366.73	12,499.80	13,750.00	-1,250.20	90.91%	15,648.84	15,000.00
7510 GARBAGE	86.00	860.00	1,001.00	-141.00	85.91%	860.00	1,100.00
7700 UTILITIES							
7702A Electric -Washington Sq	4,009.91	26,193.47	31,318.83	-5,125.36	83.64%	26,728.67	34,500.00
7703 CABLE	293.19	3,029.27	3,069.00	-39.73	98.71%	2,308.15	3,350.00
7704A WATER/SEWER USE & TAX	0.00	3,714.45	3,700.00	14.45	100.39%	3,586.61	3,700.00
7706 GAS Eversou -Washington SQ	344.94	10,271.53	11,800.00	-1,528.47	87.05%	12,130.58	12,200.00
7708 Telephone/Elevator	345.93	3,615.39	3,759.00	-143.61	96.18%	3,406.81	4,100.00
Total 7700 UTILITIES	4,993.97	46,824.11	53,646.83	-6,822.72	87.28%	48,160.82	57,850.00
Total 7500 6 WASHINGTON Maint/Costs	7,317.85	99,270.76	121,856.33	-22,585.57	81.47%	105,491.21	129,750.00

NEWTOWN VOL. AMBULANCE
Profit & Loss Budget Performance
August 2020

	Aug 20	Oct '19 - Aug 20	YTD Budget	$ Variance	% of Budget Attained	Last FYTD Oct 2018-Aug 2019	Annual Budget
7600 TECHNOLOGY	-2,339.99	6,719.76	4,750.00	1,969.76	141.47%	4,611.52	5,000.00
7610 Landscape Main/Washington	0.00	200.00	2,000.00	-1,800.00	10.0%	-	2,000.00
7901 Mortgage 6 Washington Sq							
79011 Extra Principal Mortgage	10,000.00	90,000.00	100,000.00	-10,000.00	90.0%	100,000.00	100,000.00
7901 Mortgage 6 Washington Sq - Other	10,224.33	116,585.66	123,793.45	-7,207.79	94.18%	123,793.45	135,000.00
Total 7901 Mortgage 6 Washington Sq	20,224.33	206,585.66	223,793.45	-17,207.79	92.31%	223,793.45	235,000.00
8500 FUND RAISING EXPENSE	0.00	0.00	4,500.00	-4,500.00	0.0%	3,981.00	7,000.00
8601 Danbury Amb/WCHN back up	0.00	9,200.00	10,085.00	-885.00	91.23%	15,310.00	11,000.00
8602 Danbury EMS back up	0.00	8,800.00	3,667.00	5,133.00	239.98%	5,000.00	4,000.00
8700 DANBURY PARAMEDIC FEE	0.00	126,798.00	126,798.00	0.00	100.0%	117,600.00	127,000.00
8900 Office Administrator	1,995.00	18,154.50	19,250.00	-1,095.50	94.31%	20,644.50	21,000.00
9000 PAYROLL	2,153.00	26,201.70	24,660.00	1,541.70	106.25%	24,810.72	26,900.00
9100 REFUND INSURANCE PAYMENT	0.00	1,028.98	2,750.00	-1,721.02	37.42%	1,376.84	3,000.00
9200 CAG ADMIN FEE	5,093.74	37,532.82	38,018.00	-485.18	98.72%	35,636.32	41,500.00
	55,872.35	712,185.69	775,075.78	-62,890.09	91.89%	739,494.16	831,800.00
	35,537.43	163,452.30	69,224.00	94,228.30	236.12%	168,092.57	100,700.00
9700 Trustee expense							
9701Holiday recognition	0.00	5,300.00	6,000.00	-700.00	88.33%	7,073.92	6,000.00
9702 Stipends	1,500.00	16,500.00	16,500.00	0.00	100.0%		18,000.00
9703 Scholorships	0.00	5,000.00	4,000.00	1,000.00	125.0%	4,000.00	4,000.00
9704 Legal Expenses	320.00	8,724.00	7,700.00	1,024.00	113.3%	640.00	8,000.00
9705 Other Trustee Expenses	0.00	3,421.73	4,767.00	-1,345.27	71.78%	4,107.84	5,200.00
Total 9700 Trustee expense	1,820.00	38,945.73	38,967.00	-21.27	99.95%	15,821.76	41,200.00
NET INCOME	**33,717.43**	**124,506.57**	**30,257.00**	**94,249.57**	**411.5%**	**152,270.81**	**59,500.00**

NEWTOWN VOL. AMBULANCE
Profit & Loss Budget Performance
August 2020

	Aug 20	Oct '19 - Aug 20	YTD Budget	$ Variance	% of Budget Attained	Last FYTD Oct 2018-Aug 2019	Annual Budget
501 INTEREST AND DIVIDENDS	1,291.70	28,910.24	0.00	28,910.24			
600 INVESTMENT GAINS	33,795.95	80,461.19	0.00	80,461.19			

CAPITAL EXPENDITURES:	
726 Diswahser Replacement (Nov 2019)	794
459 Paramedic Radio (Motorola Solutions)	5,437
744 2019 Tomahawk Amb Radio	14,542
745 Norcom Radio Comm Equeipment	4,414
7149 9 Lenovo computers (replaced Dells)	3,831
760 Ambulance Stretcher Retrofits	5,316
7441 Disinfectant Machine	8,035
7250 Lenovo Laptop thinkpad/MS Office (Bkkpr)	1,129
732 A/V Deposit replacement of projector/ ceiling mount in training room	2,500
762 Router/Security Appliance	2,610

NEWTOWN VOLUNTEER AMBULANCE ASSOCIATION, INC.
BUDGET FOR 2020-2021
APPROVED BUDGET AT 09.16.2020 TRUSTEES MEETING

Approved revisions to budget from proposed budget:

4001	Increased from $11,500 to $13,500 due to a $2,000 bonus.
7509	Reduced from $70,000 to $55,000. Reasoning was: apron/driveway work was moved to CIP. The balance addresses routine building expenses, emergency repairs and painting.
8500	Increased from $5,500 to $6,000 due to postage costs.
8700	Reduced from $148,500 to $136,500 because contract price is being maintained per DAS contract for this fiscal year.
8900	Increased from $21,000 to $23,000 due to a $2,000 bonus.
9000	Increased from $26,900 to $28,900 due to a $2,000 bonus.

Description	Acct #	Description	2016 - 2017 Actual	2017 - 2018 Actual	2018 - 2019 Actual	Actual from 10.01.2019 - 07.31.2020	Approved Budget 2019 - 2020	*Approved Budget 2020 - 2021*
INCOME	3000	Fund Drive	$60,392	$42,833	$58,591	$55,026	$50,000	$55,000
	3100	Donations - Memoriams, etc.	$9,729	$31,516	$12,030	$14,505	$2,500	$2,500
	3200	Events/other public support		$100	$0	$0	$0	$0
	3301	Grants - Town of Newtown	$40,000	$40,000	$80,000	$0	$40,000	$40,000
	3300	Grant - Responder Tech Eq/SBD AED	$4,000			$0	$0	$0
	3302	Grant - Other		$2,000	$0	$1,000	$0	$0
	3300	Grants - Stimulus CARES Act				$27,482	$0	$0
	3350	Income/Exp EMT Classes		$3,208	$2,270	$15,410	$0	$15,500
	3601	Other Income		$12,442	$20,337	$259	$0	$0
	3700	Ambulance Revenue Recovery	$757,726	$897,603	$946,227	$671,547	$840,000	$840,000
		NVAA REVENUE	**$871,847**	**$1,029,702**	**$1,119,455**	**$785,229**	**$932,500**	**$953,000**
NVAA EXPENSES								
ACCOUNTING	4000	Auditor costs	$19,117	$8,000	$8,000	$8,500	$9,000	$9,000
	4001	Bookkeeper costs		$10,804	$9,341	$7,306	$12,000	$13,500
BANK CHARGES	5000		$626	$725	$622	$1,182	$400	$1,400

Description	Acct #	Description	2016 - 2017 Actual	2017 - 2018 Actual	2018 - 2019 Actual	Actual from 10.01.2019 - 07.31.2020	Approved Budget 2019 - 2020	*Approved Budget 2020 - 2021*
NSURANCE	7000		$38,817	$49,679	$47,444	$41,693	$53,000	$53,000
LICENSE & REGISTRATIONS								
	7100		$368	$561	$290	$571	$600	$600
WASHINGTON SQ - MAINT/COSTS								
	7501	Common Charge Town (semi)		$6,070	$6,070	$6,070	$6,100	$6,100
	7503	Cleaning		$12,385	$14,850	$8,460	$13,000	$13,000
		Clean tile floors & carpet				$6,746	$7,000	$3,500
		Washing of exterior windows				$1,040	$1,100	$1,100
	7505	Maintenance Contracts		$18,451	$22,194	$14,900	$28,600	$30,125
	7509	Misc. Building Costs & Exp.	$4,864	$6,843	$14,223	$12,133	$15,000	$55,000
	7510	Garbage		$1,032	$1,032	$774	$1,100	$1,100
	7700	**UTILITIES**						
	7702A	Electric	$32,831	$35,941	$23,424	$22,184	$34,500	$34,500
	7703	Cable	$2,561	$2,643	$2,070	$2,736	$3,350	$3,400
	7704A	Water Use & Tax	$1,308	$3,530	$3,587	$2,775	$3,700	$3,700
	7705	Alarm (included in 7505 Maintenance Contracts)					$0	$0
	7706	Yankee Gas /Eversource	$9,359	$10,200	$11,782	$9,927	$12,200	$13,000
	7708	Telephone/Elevator	$2,561	$3,569	$3,407	$3,269	$4,100	$4,200
	7610	Landscaping				$200	$2,000	$2,000
6 WASHINGTON SQUARE								
	7901	Mortgage	$135,000	$135,048	$135,047	$106,361	$135,000	$123,000
	79011	Extra Principal Payments		$258,000	$110,000	$80,000	$100,000	$100,000
FUND RAISING EXPENSE								
	8500	Vendor & Postage Costs		$5,810	$6,600	$0	$7,000	$6,000
PARAMEDIC - BACK UP								
	8601	Danbury Amb back up	$19,825	$8,724	$16,910	$9,200	$11,000	$0
	8602	Danbury EMS back up		$5,500	$5,500	$8,800	$4,000	$17,000

Description	Acct #	Description	2016 - 2017 Actual	2017 - 2018 Actual	2018 - 2019 Actual	Actual from 10.01.2019 - 07.31.2020	Approved Budget 2019 - 2020	*Approved Budget 2020 - 2021*
PARAMEDIC FEE	8700	WCHN paramedic contract fee	$115,490	$122,450	$117,600	$126,798	$127,000	$136,300
OFFICE ADMIN.	8900		$34,636	$27,713	$23,314	$16,159	$21,000	$23,000
PAYROLL	9000		$11,742	$18,151	$28,130	$24,146	$26,900	$28,900
REFUND INS PYMT	9100	Refund Insurance Payments		$3,032	$2,529	$1,029	$3,000	$3,000
CAG ADMIN FEE	9200		$54,904	$57,589	$44,236	$32,439	$41,500	$41,000
LEGAL/TRUSTEE	9700	Legal		$8,530	$640	$8,404	$8,000	$10,000
		Trustee Other			$4,977	$3,422	$4,000	$4,500
		Purch of Flag/Tree & Framing of			$949	$0.00	$1,200	$0
	9701	Holiday Recognition/Appreciation			$7,074	$5,300	$6,000	$6,000
		Scholarships			$4,000	$5,000	$4,000	$4,000
		Stipends			$0	$15,000	$18,000	$18,000
		TOTAL NVAA EXPENSES	**$484,009**	**$820,979**	**$671,842**	**$592,524**	**$724,350**	**$768,925**
		CORPS EXPENSES		**$149,304**	**$156,371**	**$100,038**	**$145,800**	**$152,223**
			TOTAL EXPENSES	**$970,283**	**$828,213**	**$692,562**	**$870,150**	**$921,148**

2020 - 2021 Proposed Budget:		
Revenue		$953,000
Less:		
NVAA Expenses		($768,925)
Corps Expenses		($152,223)
Net Profit		**$31,852**

NEWTOWN VOLUNTEER AMBULANCE CORPS BUDGET
10.01.2020 - 09.30.2021
BUDGET APPROVED AT 09.16.2020 TRUSTEES MEETING

NVAC BUDGET SUMMARY

	Actual	Budget
2020 - 2021 Proposed Budget	n/a	$152,223
2019 - 2020 *Actual as of 07.31.2020*	$100,038	$148,650
2018 - 2019 Budget	$134,395	$145,800
2017 - 2018 Budget	$135,242	$157,400
2016 - 2017 Budget	$156,371	$161,700

Expense	Acct #	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	*Actual 10.01.2019 - 07.31.2020*	*2019-2020 APPROVED BUDGET*	*2020-2021 APPROVED BUDGET*
PUBLIC RELATIONS	**4100**	Advertising, materials, etc.	$134	$874	$1,127	$0	<u>$5,250</u>	$3,000
& RECRUITMENT &		Public relations EMT shirts					$500	
RETENTION		Public relations shirts					$300	
		Event freebies					$1,500	
		Paper materials for PR					$200	
		Public Relation Public Shirts					$200	
		Food					$200	
		Recruitment - advertisement					$500	
		Recruitment - online material					$150	
		Retention - goodies					$400	
		Retention - food					$500	
		Recruitment - media purchases					$300	
		Miscellaneous					$500	
VEHICLES	**4300**	Total	<u>$37,882</u>	<u>$34,882</u>	<u>$30,107</u>	<u>$16,252</u>	<u>$30,000</u>	<u>$30,673</u>
Maintenance and Repair	4301		$27,049	$25,675	$7,852	$12,256	$22,000	$22,000
Collision Repair	4302			$8,298	$18,662	$0	$0	$0
Equipment Repair	4303		$10,833	$909	$3,593	$323	$8,000	$5,000
Contracts-Equip Service	4303A	Contract on 3 Lucas devices	n/a	n/a	n/a	$3,673	$0	$3,673
COMMUNICATIONS	**5500**	Communications	$5,048	$2,936	$1,654	$683	$3,000	$3,000

NEWTOWN VOLUNTEER AMBULANCE CORPS BUDGET
10.01.2020 - 09.30.2021
BUDGET APPROVED AT 09.16.2020 TRUSTEES MEETING

Expense	Acct #	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	Actual 10.01.2019 - 07.31.2020	2019-2020 APPROVED BUDGET	2020-2021 APPROVED BUDGET
TRAINING MEMBERS	**5700**		$5,500	$3,183	$13,126	$4,690	$15,525	$8,700
	5701	Books	$0	$0	$0	$0	$500	$250
	5702	Compliance	$70	$650	$0	$0	$400	$200
	5704	Supplies	$151	$250	$4,579	$333	$6,000	$1,000
	5706	AEMT Recert Members	$972	$0	$0	$0	$0	$0
	5708	CPR Training	$318	$216	$608	$0	$350	$350
	5712	Presentor Gift Certificates	$646	$0	$537	$318	$500	$500
	5751	Conferences	$462	$175	$250	$0	$1,000	$1,000
	5752	EMT Initial Train	$0	$0	$893	$0	$0	$0
	5753	EMT Recert Training	$1,228	$575	$2,930	$1,545	$375	$1,600
	5754	EMS Instructor Training	$0	$0	$1,650	$60	$1,600	$0
	5755	Outside Courses & Seminar	$830	$511	$50	$2,000	$300	$300
	5700	Other	$0	$311	$1,027	$0	$2,000	$1,000
	5808	Background Checks (DMV & Criminal)	$823	$495	$602	$434	$2,500	$2,500
TRAINING OTHER	**5750**		$137	$167	$0	$0	$0	$0
	5709	Food	$107	$167	$0			
	5710	Equipment	$30	$0	$0			
	5750	Other	$0	$0	$0			
TRAINING COMMUNITY	**5700**	Training Community				$14,727	$0	$15,000
	5771	Books and Materials				$3,014	$0	
	5772	Instructor Stipend				$9,983	$0	
	5773	CPR Training for Community				$0	$0	
	5773	EMT Training for Community				$1,730	$0	
UNIFORMS	**5790**	**Uniforms**	$4,736	$9,184	$5,309	$2,411	$5,000	$5,000
CORPS BENEFITS	**5800**	Corps Benefits	$40,985	$38,764	$41,438	$31,334	$40,375	$39,400
	5800	Other	$0	$600	$768	$0	$400	$400
	5801	Holiday Party	$10,231	$3,897	$3,799	$5,245	$5,000	$5,000

NEWTOWN VOLUNTEER AMBULANCE CORPS BUDGET
10.01.2020 - 09.30.2021
BUDGET APPROVED AT 09.16.2020 TRUSTEES MEETING

Expense	Acct #	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	*Actual 10.01.2019 - 07.31.2020*	*2019-2020 APPROVED BUDGET*	*2020-2021 APPROVED BUDGET*
	5802	Food/HQ Supplies	$9,213	$8,979	$9,458	$6,293	$10,000	$10,000
	5803	Gas Reimbursement	$12,764	$18,801	$23,725	$17,349	$20,000	$20,000
	5804	Member 100+ Recognition	$2,200	$1,700	$1,500	$1,900	$1,875	$1,900
	5805	Labor Day Breakfast	$0	$0	$0	$0	$0	$0
	5806	Member Recognition	$1,424	$2,532	$25	$25	$1,500	$1,000
	5807	Mileage/Travel Expenses	$678	$38	$0	$0	$100	$100
	5809	NVAC Bucks	$3,310	$0	$0	$0	$0	$0
	5810	Hospitality	$1,165	$2,218	$2,163	$522	$1,500	$1,000
HEALTH & WELLNESS	**6000**		$325	$335	$0	$0	$3,000	$3,000
MEDICAL SUPPLIES	**7200**	medical supplies	$44,978	$33,989	$32,631	$17,548	$35,000	$30,000
OFFICE EXPENSES	**7300**	Office Expense & Supplies - Misc	$6,783	$6,591	$5,723	$3,283	$6,500	$5,900
& SUPPLIES	7300	Miscellaneous	$2,684	$2,536	$698	$851		$1,000
	7301	Postage	$788	$561	$608	($89)		$550
	7302	Copier Lease	$2,109	$2,542	$2,152	$1,530		$2,050
	7303	Office Equipment	$426	$177	$20	$0		$300
	7400	Other Misc Exp.	$775	$775	$2,245	$991		$2,000
TECHNOLOGY	**7600**	Technology	$8,529	$4,086	$4,934	$9,110	$5,000	$8,550
	7600	Technology - Other			$952	$187	$0	$550
	7601	Cellular Tel	$55	$803	$1,185	$1,457	$3,000	$3,000
	7602	Data	$2,605	$1,915	$2,044	$6,753	$2,000	$4,000
	7603	Responder Tech Equip/Softw	$5,869	$1,369	$753	$713	$0	$1,000
						$100,038	**$148,650**	**$152,223**
						YEAR TO DATE TOTAL	**APPROVED BUDGET FOR 2019-2020**	**PROPOSED BUDGET FOR 2020-2021**

NEWTOWN VOLUNTEER AMBULANCE ASSOCIATION INC.

2020 -2021 CAPITAL AND/OR REPAIR ITEMS APPROVED AT 09.16.2020 TRUSTEES MEETING

YEAR	CAPITAL AND/OR REPAIR ITEMS	APPROVED AMOUNT	ACTUAL SPENT
2020 - 2021	Work to fix boiler	$8,800	
	Remove existing pump and install new - Edgerton	$3,400	
	Full Body maniquin	$4,500	
	Repair aprons/driveway in front of garage	$25,500	
	Replace laser projector and ceiling mount	$4,835	Paid for in 19-20 year
	TOTAL	**$47,035**	