

These minutes are subject to approval by the Public Building & Site Commission

The Public Building and Site Commission held a regular meeting Tuesday, October 24, 2023. The meeting was held at the Newtown Municipal Center, 3 Primrose Street. Chairman Art Norton called the meeting to order 7:00p.m.

Present: Art Norton (remote), Allen Adriani, Anthony D'Angelo, Gus Brennan, Gordon Johnson, Sally Feuerberg, Kristian Otten, Tom Catalina, Patrick McCleary.

Also Present: Michael Dell'Accio of Downes, Christopher Williams (remote), Purchasing Director Kerri Mubarek, Director of School Facilities John Barlow and First Selectmen Dan Rosenthal and C.H. Booth Library Board of Trustee Chairman Elaine Corbo.

Public Participation: none

Approval of Minutes: A. D'Angelo moved to approve the minutes of the September 26, 2023 meeting.
A. Adriani seconded. All in favor.

Hawley Elementary School:

Documentation Status and Schedule – Update: see below Construction Manager & CWA – Update.

Construction Manager & CWA– Update: The close out documents and as built will be complete next month. Downes is waiting on the HVAC package approval. J. Barlow reported no issues with the system. A previous issue was brought to the attention of Downes; MEGA addressed the issue and it is working. M. Dell'Accio expects to have the balancing report this week. Mr. Barlow reported the security system is complete as of October 24, 2023. Downes and CWA will be on site to complete one punch list item on November 7th. The one year warrantee began August 15, 2023. The mechanicals have a longer warrantee.

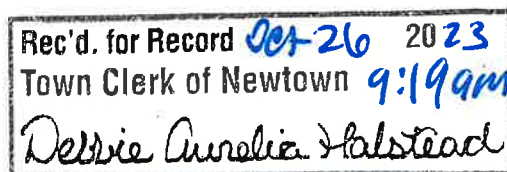
Project Budget and Phasing Review – Update: M. Dell'Accio reported contingencies and allowances will be returned at the next meeting. There will be bond increase and security camera repair at the next meeting also.

Invoices and PCO's for payment:

Anthony D'Angelo moved to approve invoice #017 for Downes in the amount of \$55,064.50. This includes the Bestech retention. A. Adriani seconded. All in favor. This brings the project to 96+/-% completion.

A. D'Angelo moved to approve invoice #2013.26 for CWA in the amount of \$3,417.70. G. Johnson seconded. All in favor.

Close Out Documents: Close out and as built will be ready for the next meeting.



C.H. Booth Library

Project Update: Marchetti has the 1994 mechanical drawings; they are requesting the electrical drawings as well. A. Adriani said there should be plumbing drawings electrical drawings and line set run drawings. A. D'Angelo said it looks like there will be room in the demolition for some alternates, he is unsure about the mechanicals.

Schedule: The design documents are the next critical item. Construction documents will be complete on November 7, 2023. Gus suggested a meeting after the construction documents are done to review the construction budget.

Sandy Hook Permanent Memorial

Construction Manager – Downes Status Update: The surge protection is complete. The bulk head protection is not. First Selectman Rosenthal told Mr. Dell'Accio to pull it out of the project. The TPC \$11,500 quote will be returned to the Town via a change order. Mr. Dell'Accio will have bond increases ready for the next meeting.

Invoices for Payment: none.

Close Out Documents: Close out documents will be ready for the next meeting.

The next regular meeting is scheduled for November 28, 2023 at the Newtown Police Dept.

Adjournment: Having no further business the Public Building & Site Commission adjourned the regular meeting at 7:35p.m.

Respectfully submitted,
Susan Marcinek