



TOWN OF NEWTOWN

OFFICE OF THE PURCHASING DIRECTOR

TO: *Distribution
FROM: Purchasing Authority
SUBJECT: Bid Award – HVAC On-Call, Preventative and Corrective Maintenance Services (Bid #2024-03))
DATE: November 13, 2023

The Purchasing Authority of the Town of Newtown is pleased to award from the sealed bids held on October 25, 2023 the above bid to Global Mechanical as the lowest responsible bidder for the lump sum of \$32,930.00 annually for 14 Town buildings; Municipal Center, Newtown Community Center/Senior Center, Emergency Management Building/EOC, Parent Connection, Support and Wellness Center, Park & Rec Maintenance Garage, Animal Control Shelter, Public Works, Police Station, Dickinson Maintenance Garage, Teen Center, Children's Adventure Center, Treadwell Maintenance Garage, Treadwell Pool and Locker Room.

The award start date is December 1, 2023. It is a twelve (12) month contract with two (2) one-year optional renewal terms.

The following bids were received-	Hourly Rate	Additional Repairs	Emergency Repairs
Edgerton, Inc.		\$145.00	\$217.50
Controlled Air		\$162.00	\$220.00
Global Mechanical		\$110.00	\$165.00

*In the event that the lowest bidder is not available in a timely manner for the additional repairs or emergency service, the award would go to the lowest available bidder.

This award is contingent upon receipt, by the Finance Department and a Certificate of Insurance naming the Town of Newtown as an additional insured.

This letter is **not** authorization to proceed. If you proceed prior to an approved purchase order, you do so without authorization and at your own risk. The Town looks forward to working with you.

Very truly yours,


Daniel C. Rosenthal-First Selectman


Robert G. Tait- Finance Director

RGT/kkm
*Distribution
Edgerton, Inc
Controlled Air
Global Mechanical
Fred Hurley
Tim Whelan