



TOWN OF NEWTOWN

OFFICE OF THE PURCHASING DIRECTOR

TO: *Distribution
FROM: Purchasing Authority
SUBJECT: Bid Award – Lawn and Landscape Maintenance (Bid #2024-13)
DATE: April 15, 2024

The Purchasing Authority of the Town of Newtown is pleased to award from the sealed bids held on March 27th, 2024 the above bid to Executive Landscaping, 37 Nettleton Avenue, North Haven CT 06473 as the lowest responsible qualifying bidder for the base bid of \$271,000 per year for the 8 locations and \$55,875.00 per year for the Alternate #3 for 16 locations excluding the Village Cemetery parcel.

Additional Addendum: Executive Landscaping Inc. has offered favorable terms in addition to their competitive pricing. They have agreed to maintain stable pricing for the first three years of the contract. Furthermore, they have proposed to negotiate CPI-based price adjustments for years 4 and 5. This aligns with the original RFP requirement of a one-year contract with the option to extend for up to four additional years.

- Year 1: Hold price as quoted in the RFP
- Year 2: Hold price as quoted in the RFP
- Year 3: Hold price as quoted in the RFP
- Year 4: Price subject to negotiated CPI increase
- Year 5: Price subject to negotiated CPI increase

This award is contingent upon receipt, by the Finance Department and a Certificate of Insurance naming the Town of Newtown as an additional insured. This letter is not authorization to proceed. If you proceed prior to an approved purchase order, you do so without authorization and at your own risk. The Town looks forward to working with you.

Very truly yours,


A. Jeffrey Capeci-First Selectman


Glenys Salas- Finance Director

RGT/kkm
*Distribution
Executive Landscaping
Giglio Landscape
Prestige Landscaping
Amy Mangold
Carl Samuelson