

**STATE OF CONNECTICUT  
DEPARTMENT OF TRANSPORTATION  
BUREAU OF HIGHWAY OPERATION**

**TOWN: Newtown  
Re: Borough of Newtown Pedestrian  
Improvements Sugar Street  
(Route 302)**

**Date: March 23, 2023**

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**To: Mr. Joseph Lecour  
Senior Designer  
Benesch**

**From: Mr. Aron Steeves  
Special Services Manager  
359 South Main Street  
Thomaston, CT 06787**

**Email: [JLecour@benesch.com](mailto:JLecour@benesch.com)**

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This office has reviewed the plans submitted *entitled*, "Borough of Newtown Pedestrian Improvements Sugar Street Final Design Review Highway Plan. Prepared for Town of Newtown prepared by benesch last dated January 2023 and have no further comment.

**THE PROPOSED PROJECT SHALL NOT START WITHIN THE DEPARTMENT OF TRANSPORTATION'S RIGHT OF WAY UNTIL AN ENCROACHMENT PERMIT HAS BEEN SECURED. TO OBTAIN AN ENCROACHMENT PERMIT, PLEASE COMPLETE THE FOLLOWING STEPS.**

An encroachment permit will be issued upon receipt of the following:

1. Proof of City/Town approval.
2. A completed encroachment permit application (State form PMT-1 Rev 10/13)
3. A bond (State form CLA-5 Rev. 8/00) in the owners/contractors name in an amount to be determined upon receipt of a cost analysis of all proposed work within the State Right of Way.
4. A Certificate of Insurance requiring Bodily Injury Liability and Property Liability of \$1,000,000.00 each Accident or Occurrence and Aggregate of \$2,000,000.000.
5. A check or money order in the amount of \$100.00 made payable to the "Treasurer, State of Connecticut."
6. 2 sets of stamped approved plans.

The referenced plan set will satisfy the Office of Maintenance for the encroachment permit for a period of two years from the date of this letter. Should a permit not be issued within the two year period additional review will be required.

Should you have any questions please contact Mr. Ronald Ferris of the Office of Permits at 203 591-3627.