

The Board of Finance will hold a regular meeting on Thursday, May 24, 2018 at 7:30pm in the Council Chambers in the Municipal Center, 3 Primrose Street, Newtown, CT

AGENDA - AMENDED

CALL TO ORDER
SALUTE TO THE FLAG
VOTER COMMENTS
COMMUNICATIONS
MINUTES: 4-9-18
FIRST SELECTMAN REPORT
FINANCE DIRECTOR REPORT

NEW BUSINESS

Discussion and possible action

- Per Town Charter 7-05 (c) designate the accounting firm MahoneySabol to audit the books and accounts of the Town relating to fiscal year ending June 30, 2018
- A resolution authorizing the creation of the Newtown Community Center Special Revenue Fund to account for the General Electric Company “operational expenses” grant and community center charges for services and other community center revenues. These (special) revenues are to be used for the Newtown Community Center.
- 2019-20 through 2023-24 CIP Calendar
- Transfer – See Attached
- Board of Fire Transfer – See Attached

UNFINISHED BUSINESS

Discussion and possible action

- State/Municipal/Charitable Trust Approach

VOTER COMMENTS
ANNOUNCEMENTS
ADJOURNMENT

James O. Gaston
Chairman

If you plan to attend this meeting and require assisted hearing devices, please contact the Office of the First Selectman at 203-270-4201.

**TOWN OF NEWTOWN
APPROPRIATION (BUDGET) TRANSFER REQUEST**

FISCAL YEAR 2017 - 2018 **DEPARTMENT** Public Works **DATE** 5/17/18

	<u>Account</u>	<u>Amount</u>	
FROM:	1-101-13-500-5110-0000SALARIES & WAGES - FULL TIME	(30,000)	USE NEGATIVE AMOUNT ↓
	1-101-13-500-5430-0000REPAIR & MAINTENANCE SERVICES	(11,000)	
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TO:	1-101-13-500-5650-0000CONSTRUCTION SUPPLIES	2,000	USE POSITIVE AMOUNT ↓
	1-101-13-500-5626-0000STREET LIGHTS	3,000	
	1-101-13-515-5505-0000CONTRACTUAL SERVICES	22,000	
	1-101-13-650-5505-0000CONTRACTUAL SERVICES	5,000	
	1-101-13-650-5411-0000WATER / SEWERAGE	4,000	
	1-101-13-650-5622-0000ENERGY - ELECTRICITY	5,000	
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REASON:

The transfer station contractual amount of 22,000 is due to wood grinding that needed to be done. All else in the contractual account is contractual. Other transfer amounts are small adjustments due to underestimating. Amount available in salaries account due to employees out on worker's comp or long term disability. Amount available in repair and maintenance account due to the police private duty fund picking up some of the police vehicle repairs (from police vehicle fees)

AUTHORIZATION:

(1) DEPARTMENT HEAD	<u>Shel Huley</u>	date: 5/21/18
(2) FINANCE DIRECTOR	_____	_____
(3) SELECTMAN	_____	_____
(4) BOARD OF SELECTMEN	_____	_____
(5) BOARD OF FINANCE	_____	_____
(6) LEGISLATIVE COUNCIL	_____	_____

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF. MORE THAN \$50,000>>>> (1), (2), (3) & (5)
>>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

**TOWN OF NEWTOWN
APPROPRIATION (BUDGET) TRANSFER REQUEST**

FISCAL YEAR **2017 - 2018** DEPARTMENT **Fire** DATE **5/21/18**

	<u>Account</u>	<u>Amount</u>	
FROM:	1-101-12-320-5115-0000 SALARIES & WAGES - PART TIME	(10,000)	USE NEGATIVE AMOUNT ↓
	1-101-12-320-5310-0000 PROFESSIONAL SERVICES - OFFICIAL / ADMII	(3,000)	
	1-101-12-320-5412-0000 HYDRANTS	(5,000)	
	1-101-12-320-5436-0000 TRUCK REPAIR	(7,000)	
	1-101-12-320-5580-0000 DUES, TRAVEL & EDUCATION	(8,000)	
	1-101-12-320-5622-0000 ENERGY - ELECTRICITY	(3,000)	
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TO:	1-101-12-320-5290-0000 OTHER EMPLOYEE BENEFITS	30,000	USE POSITIVE AMOUNT ↓
	1-101-12-320-5430-0000 REPAIR & MAINTENANCE SERVICES	3,000	
	1-101-12-320-5824-0000 ENERGY - OIL	3,000	
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REASON:

Other employee benefits transfer is due to underestimating the "length of service awards program" annual contract amount. This amount is not known till after the budget is adopted. All other amounts are minor adjustments. Amount available in part time due to the elimination of the purchasing agent.

AUTHORIZATION:

- (1) DEPARTMENT HEAD
- (2) FINANCE DIRECTOR
- (3) SELECTMAN
- (4) BOARD OF SELECTMEN
- (5) BOARD OF FINANCE
- (6) LEGISLATIVE COUNCIL

[Signature]

[Signature]

date:
5/21/18
5/23/18

AUTHORIZATION SIGN OFF
 FIRST 335 DAYS >>>>WITH IN A DEPT >>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF, MORE THAN \$50,000>>>> (1), (2), (3) & (5)
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 AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF