

**BOROUGH OF NEWTOWN
NEWTOWN, CONNECTICUT**

Minutes of the regular meeting of the Borough of Newtown Board of Burgesses on **Tuesday, September 13, 2022** in the Old Court Room at Edmond Town Hall, Newtown, CT. Warden Maher called the meeting to order at 7:39p.m.

Present: Warden Jay Maher, Senior Burgess Chris Gardner, Burgess James Gaston, Burgess Anthony Baiad, Burgess Bill Lucas, Burgess Sarah Phillips, Burgess Jared Modzelewski, Treasurer Paula Brinkman, Tax Collector Jodie Enriquez, and Clerk Ann Scaia.

Absent: Tree Warden Rob McCulloch

Also Present: 4 members of public.

Burgess Gaston made a motion to accept the July 12, 2022 regular meeting minutes,
seconded by Burgess Phillips and unanimously approved.

Warden's Report: Warden Maher offered an update on the Sugar Street Sidewalk project. Warden Maher presented a 90% Final Design Submission for review (see attached). He stated the team at Benesch would be working on the ROW easement (town) for the north end of the project to accommodate the sidewalk and get the wetland permit & DOT permit filed, which will occur in the upcoming weeks. Warden Maher stated we are now in a position to pursue bids within 60 days. The estimate was originally slated at \$180,00.00, however, we are expecting a renewed estimate which will probably come in a little bit higher. Warden Maher did not have an update on the crosswalk on Queen Street/Church Hill Road.

Warden Maher offered an update on the "Jake Brakes" that were discussed in July. He stated Peggy Jepsen, of 16 S. Main Street, and State Representative Mitch Bolinsky attended the August 3rd meeting of the Police Commission to address the noise pollution associated with "Jake Brakes" in the Borough. State Representative Bolinsky will be delivering a letter to our state representatives in Hartford requesting they follow up on the noise pollution from "Jake Brakes". Joel Faxon, Chair of the Police Commission is in support of installing signage to that affect in Rt. 25 and 302.

Warden Maher reported the Borough received a second installment of ARPA funds in the amount of \$84,375.00 from the government. Our ARPA account is currently at \$237,439.69. Senior Burgess Gardner asked if the approved disbursement of ARPA have been dispersed.

Treasurer Brinkman confirmed they have been dispersed and will be reflected in the July Treasurer's Report. Burgess Gaston inquired whether the recipients of ARPA funds have acknowledged receipt of funds and confirmed their use as originally outlined. Warden Maher said we had not received notification/confirmation. It was agreed Warden Maher would email the recipient of each entity asking them to confirm receipt of funds and use of funds as agreed upon.

Warden Maher asked Burgess Phillips for an update/thoughts on the status of the 200th Celebration of the Borough in 2024. Burgess Phillips stated she would like to create activities for both families and adults. The Board of Burgesses suggested Burgess Phillips create a Bicentennial Committee of approximately 3-5 Borough residents. Burgess Phillips will offer an update on the creation of the committee and ideas for the celebration at the October Borough meeting.

Tree Warden's Report: Due to Tree Warden McCulloch absence, Warden Maher offered an update on the pruning of trees along Main Street, Glover Avenue and Queen Street. Warden Maher reported Al Potter, of Newtown Arbors Services, has commenced work on the trees. He reported the completion of pruning on Main Street and Mr. Potter will offer a report in October for the State of the status of trees and what needs to be addressed.

Tax Collector's Report: Tax Collector Enriquez reported the for July 2022: Taxes Collectable \$201,006.78; Current Taxes: \$143,429.22; Back Taxes: \$0.00; Interest: \$0.00; Liens & Fees: \$0.00. Total Submitted to Treasurer to Date: \$140,000.00. Current Taxes Collected: \$143,429.22 representing 71.36%. Please review attached for July 2022.

Burgess Gaston made a motion to accept the Tax Collector's Report for July 2022,
seconded by Senior Burges Gardner and unanimously approved.

Tax Collector Enriquez reported the for August 2022: Taxes Collectable \$201,006.78; Current Taxes: \$182,340.68; Back Taxes: \$12.48; Interest: \$127.68; Liens & Fees: \$0.00. Total Submitted to Treasurer to Date: \$140,000.00. Current Taxes Collected: \$182,340.68 representing 90.71%. Please review attached for August 2022.

Burgess Lucas made a motion to accept the Tax Collector's Report for August 2022,
seconded by Burges Modzelewski and unanimously approved.

Treasurer's Report: The July 2022 report presents: A deposit of \$339.00 was made from the Borough Zoning Office. A deposit of \$40,000.00 was made from Tax Collector, Jodie Enriquez. A transfer of \$43,900.00 was made to cover last month's invoicing. There was a transfer of \$40,339.00 into the ISC Account from the Borough Operating Account. A transfer of \$43,900.00 was transferred from the ISC Account to the Borough Operating Account. Interest on the 6 mo. CD was \$19.37 making a total of \$79,450.70. Please review attached report for July 2022.

Burgess Gaston made a motion to accept the Treasurer's Report for July 2022, seconded by Burgess Lucas and unanimously approved.

The August 2022 report presents: A deposit of \$175.32 was made from the Borough Zoning Office. A deposit of \$100,000.00 was made from Tax Collector, Jodie Enriquez. A transfer of \$23,100.00 was made to cover last month's invoicing. There was a transfer of \$100,175.32 into the ISC Account from the Borough Operating Account. A transfer of \$23,100.00 was transferred

from the ISC Account to the Borough Operating Account. Interest on the 6 mo. CD was \$13.50 making a total of \$79,464.20. Please review attached report for August 2022.

Burgess Baiad made a motion to accept the Treasurer's Report for August 2022, seconded by Burgess Modzelewski and unanimously approved.

Treasurer Brinkman reported the CD is due for renewal in September. She presented the following rate for renewal: 3 months @ .30% APY; 6 months @ .40% APY; 12 months @ .50% APY

Burgess Gaston made a motion to renew the CD in the amount of \$79,464.20 for a 3-month term at .30% APY, seconded by Senior Burges Gardner.

Zoning Officer's Report: Warden Maher announced Joseph Chapman has committed to the role of Borough Zoning Officer. He will begin as the Borough Zoning Officer on October 1, 2022.

Historic District: Burgess Phillips submitted a revised design for the Borough "Welcome" signs (see attached). There are six proposed locations. After discussion, it was agreed to have five locations. They are: Taunton Lake/Castle Hill Road; Train Tracks on Church Hill Road; Boggs Hill Rd/Rt. 302; Borough Lane/South Main Street; Blackman Road/Mt. Pleasant Road. Kenneth Kopsco, of 4 Overlook Drive, suggested the signs could have color and the "Est. 1824" could be in gold leaf. Burgess Phillips will submit revised pricing, timing for installation and a full size mock up for final approval at the October Borough meeting.

Sidewalks: Burgess Modzelewski asked we were going to implement crosswalks from Baldwin Road or Madison Drive to the sidewalk on Rt. 302. Warden Maher stated the State has in the past been reluctant to have a crosswalk across a state road. Warden Maher is willing to pursue again the possibility of crosswalks on Rt. 302. Warden Maher also mentioned possible crosswalk at the Currituck connector. Warden Maher reminded the Board of Burgesses of the motion previously approved a request for proposal for drawings. Warden Maher will present the potential costs at next month's meeting.

Warden Maher presented a proposal from Paver Savers regarding the sealing of stamped concrete from Edmond Town Hall on the west side up to 65 Main Street (including in front of the General Store). He reported the cost to wash and seal the stamped concrete would be approximately \$11,000.00 (see attached). After discussion, it was agreed to pursue the cleaning and sealing of outlined stamped concrete sidewalks.

Burgess Gaston made a motion for a special appropriation of up to \$11,833.33 subtracted from the sidewalk fund balance with funds drawn from the CD for the cleaning and sealing of stamped concrete as outlined in the Paver Savers bid, seconded by Senior Burgess Gardner and unanimously approved.

Burgess Phillips also suggested another possible area to consider cleaning and sealing between Newtown Savings Bank and 35 Main Street. Burgess Modzelewski also mentioned considering the sidewalk in front of Hawley Elementary School which is a combination asphalt and concrete.

After discussion, it was agreed to pursue a request for proposal for 35 Main Street.

Streets & Parks: There was nothing new to report.

New Business: Senior Burgess Gardner reported the summer flag will be switched to the winter flag in October. A date has not been set yet.

Old Business: None.

Public Participation: None.

The regular meeting of the Board of Burgesses will be held on Tuesday, October 11, 2022 at 7:30p.m.

There being no further business, Burgess Lucas made a motion to adjourn the meeting at 8:36 p.m., seconded by Burgess Baiad and unanimously approved.

Respectfully submitted,

Ann Scaia
Borough Clerk

NEWTOWN BOROUGH TAX

MONTHLY REPORT THROUGH: **JULY 2022**

TOTAL TAXES DUE FOR GRAND LIST 2021:		\$195,771.16
LAWFUL CORRECTIONS:	INCREASE	\$5,326.85
	DECREASE	-\$91.23
TAXES COLLECTABLE:		✓ <u>\$201,006.78</u>

AMOUNTS COLLECTED TO DATE:

CURRENT TAX:	\$143,429.22
BACK TAX	\$0.00
INTEREST:	\$0.00
LIENS & FEES:	\$0.00
TOTAL COLLECTED TO DATE:	✓ <u>\$143,429.22</u>

TOTAL SUBMITTED TO TREASURER TO DATE:	\$140,000.00
REFUND GIVEN FROM CURRENT YR TAX	\$0.00
BOUNCED CHECKS	\$0.00
	✓ <u>\$140,000.00</u>

TAX COLLECTION SUMMARY:

GL 2021	TAXES COLLECTED	✓ \$143,429.22	
	TAXES SUSPENDED	\$0.00	
	TRANSFERS	\$0.00	
	BOUNCED CHECKS	\$0.00	
	REFUNDS	\$0.00	
	TOTAL CURRENT TAX COLLECTED	✓ <u>\$143,429.22</u>	71.36%
	UNCOLLECTED TAXES	✓ \$57,577.56	28.64%
	RE - OVERPAYMENTS	-\$1,591.95	

NOTE:

BACK TAXES OUTSTANDING FOR LIST 2020 AND PRIOR:		
	UNCOLLECTED TAXES	\$14.91
	OVERPAYMENTS FROM PRIOR YEARS	-\$396.17
	ADJUSTMENTS	\$0.00
	TRANSFER (TO CURRENT YEAR)	\$0.00
	BOUNCED CHECK FROM BT PAID	\$0.00

DATE:
10-Sep-22

SIGN: *Jodie Enriquez*
BOROUGH TAX COLLECTOR

NEWTOWN BOROUGH TAX

MONTHLY REPORT THROUGH: **AUGUST 2022**

TOTAL TAXES DUE FOR GRAND LIST 2021:		\$195,771.16
LAWFUL CORRECTIONS:	INCREASE	\$5,326.85
	DECREASE	-\$91.23
TAXES COLLECTABLE:		<u>\$201,006.78</u>

AMOUNTS COLLECTED TO DATE:

CURRENT TAX:	\$182,340.68
BACK TAX	\$12.48
INTEREST:	\$127.68
LIENS & FEES:	\$0.00
TOTAL COLLECTED TO DATE:	<u>\$182,480.84</u>

TOTAL SUBMITTED TO TREASURER TO DATE:	\$140,000.00
REFUND GIVEN FROM CURRENT YR TAX	\$0.00
BOUNCED CHECKS	<u>\$0.00</u>
	\$140,000.00

TAX COLLECTION SUMMARY:

GL 2021	TAXES COLLECTED	✓ \$182,340.68	
	TAXES SUSPENDED	\$0.00	
	TRANSFERS	\$0.00	
	BOUNCED CHECKS	\$0.00	
	REFUNDS	\$0.00	
	TOTAL CURRENT TAX COLLECTED	<u>\$182,340.68</u>	90.71%
	UNCOLLECTED TAXES	✓ \$18,666.10	9.29%
	RE - OVERPAYMENTS	-\$1,897.43	

NOTE:

BACK TAXES OUTSTANDING FOR LIST 2020 AND PRIOR:		
	UNCOLLECTED TAXES	\$2.43
	OVERPAYMENTS FROM PRIOR YEARS	-\$396.17
	ADJUSTMENTS	\$0.00
	TRANSFER (TO CURRENT YEAR)	\$0.00
	BOUNCED CHECK FROM BT PAID	\$0.00

DATE:
10-Sep-22

SIGN: *Jodie Enriquez*
BOROUGH TAX COLLECTOR

BOROUGH OF NEWTOWN

Treasurer's Report Month Ending July 31, 2022

		ACCOUNT 673 Operating Account	ACCOUNT 2470-D Insured Cash Sweep	ACCOUNT 873 American Rescue Plan	TOTAL
BEGIN 7/1/2022		\$250,010.28	\$205,187.59	\$274,864.02	\$730,061.89
Interest Transfer		-\$10.28	\$10.28		\$0.00
Transfer to Clerk's Account	check #326	-\$43,900.00		-\$121,830.00	-\$165,730.00
Transfer in from ICS acct		\$43,900.00	-\$43,900.00		\$0.00
Deposit: Bldg/Zoning/Misc		\$339.00	\$0.00		\$339.00
Deposit from Tax Collector	YTD:\$40,000.00	\$40,000.00	\$0.00		\$40,000.00
Transfer out to ICS Acct.		-\$40,339.00	\$40,339.00		\$0.00
Interest earned 7/31/2022		\$21.23	\$276.11	\$13.74	\$311.08
ENDING BALANCE 7/31/2022		\$250,021.23	\$201,912.98	\$153,047.76	\$604,981.97

CD ACCT 814 (3 month)

.20% APY matures 9/15/22

BEGIN 7/1/2022		\$79,431.33
Interest earned 7/31/2022	.10 APY	\$19.37
ENDING BALANCE 7/31/2022		\$79,450.70

Respectfully submitted 8/9/2022

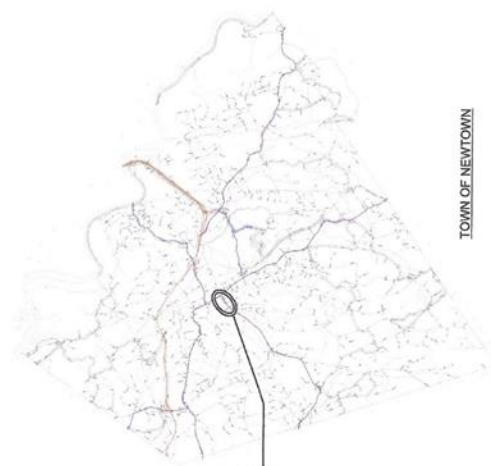
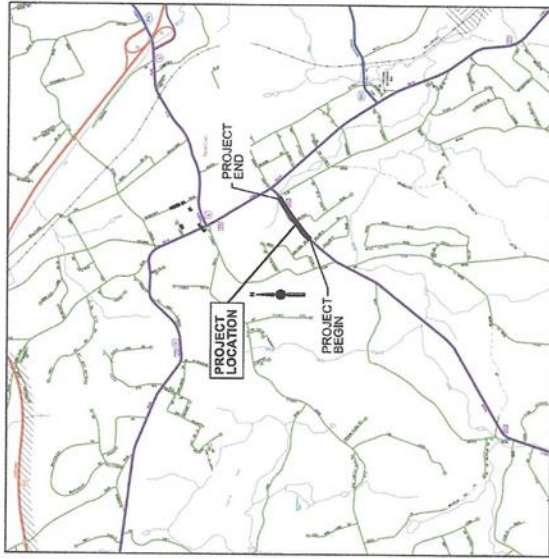
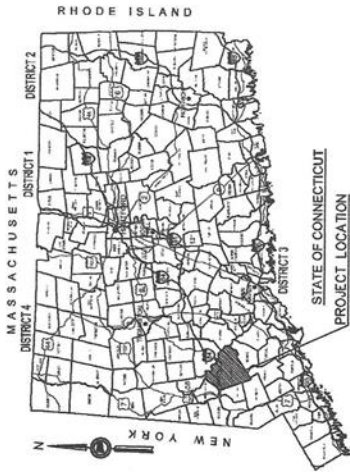
BOROUGH OF NEWTOWN						
Treasurer's Report						
Month Ending August 31, 2022						
		ACCOUNT 673	ACCOUNT 2470-D	ACCOUNT 873	TOTAL	
		Operating Account	Insured Cash Sweep	American Rescue Plan		
BEGIN 8/1/2022		\$250,021.23	\$201,912.98	\$153,047.76	\$604,981.97	
Interest Transfer		-\$21.23	\$21.23		\$0.00	
Transfer to Clerk's Account	check #329	-\$23,100.00			-\$23,100.00	
Transfer in from ICS acct		\$23,100.00	-\$23,100.00		\$0.00	
Deposit: Bldg/Zoning/Misc		\$175.32	\$0.00	\$84,375.00	\$84,550.32	
Deposit from Tax Collect	YTD:\$140,000	\$100,000.00	\$0.00		\$100,000.00	
Transfer out to ICS Acct.		-\$100,175.32	\$100,175.32		\$0.00	
Interest earned 8/31/2022		\$21.23	\$465.46	\$16.93	\$503.62	
ENDING BALANCE 8/31/2022		\$250,021.23	\$279,474.99	\$237,439.69	\$766,935.91	

CD ACCT 814 (3 month)		
.20% APY matures 9/15/22		
BEGIN 8/1/2022		\$79,450.70
Interest earned 8/31/2022	.20 APY	\$13.50
ENDING BALANCE 8/31/2022		\$79,464.20
Respectfully submitted 9/13/2022		



BOROUGH OF NEWTOWN

Plans For PEDESTRIAN IMPROVEMENTS - SUGAR STREET



GENERAL NOTES:

- CONSTRUCTION SPECIFICATIONS: Connecticut Department of Transportation, Standard Specifications and Special Provisions, Incremental Construction, Form 816, October 2022.
- DATE: 10/26/2024
- PROJECT NO. 24-002
- CONNECTICUT COORDINATE AND DATUM: NAD 83
- VERTICAL DATUM BASED ON NAVD 83MS
- PROJECT IS WITHIN COUNTY OF MADISON, CT

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LIST OF SUBSETS

SUBSET NO.	SUBSET TITLE	SUBSET SHEET COUNT
01	GENERAL	1
02	REVISIONS	1
03	TRIMMING	1
04	STANDARDS SHEETS	4
05	TRAFFIC STANDARD SHEETS	5

*THE INITIAL SUBSET SHEET COUNT DOES NOT INCLUDE ADDENDUMS AND CHANGE ORDERS.

LIST OF DRAWINGS

DRAWING NO.	DRAWING TITLE
01	GENERAL
02	REVISIONS
03	TRIMMING
04	STANDARDS SHEETS
05	TRAFFIC STANDARD SHEETS

90% FINAL DESIGN REVIEW

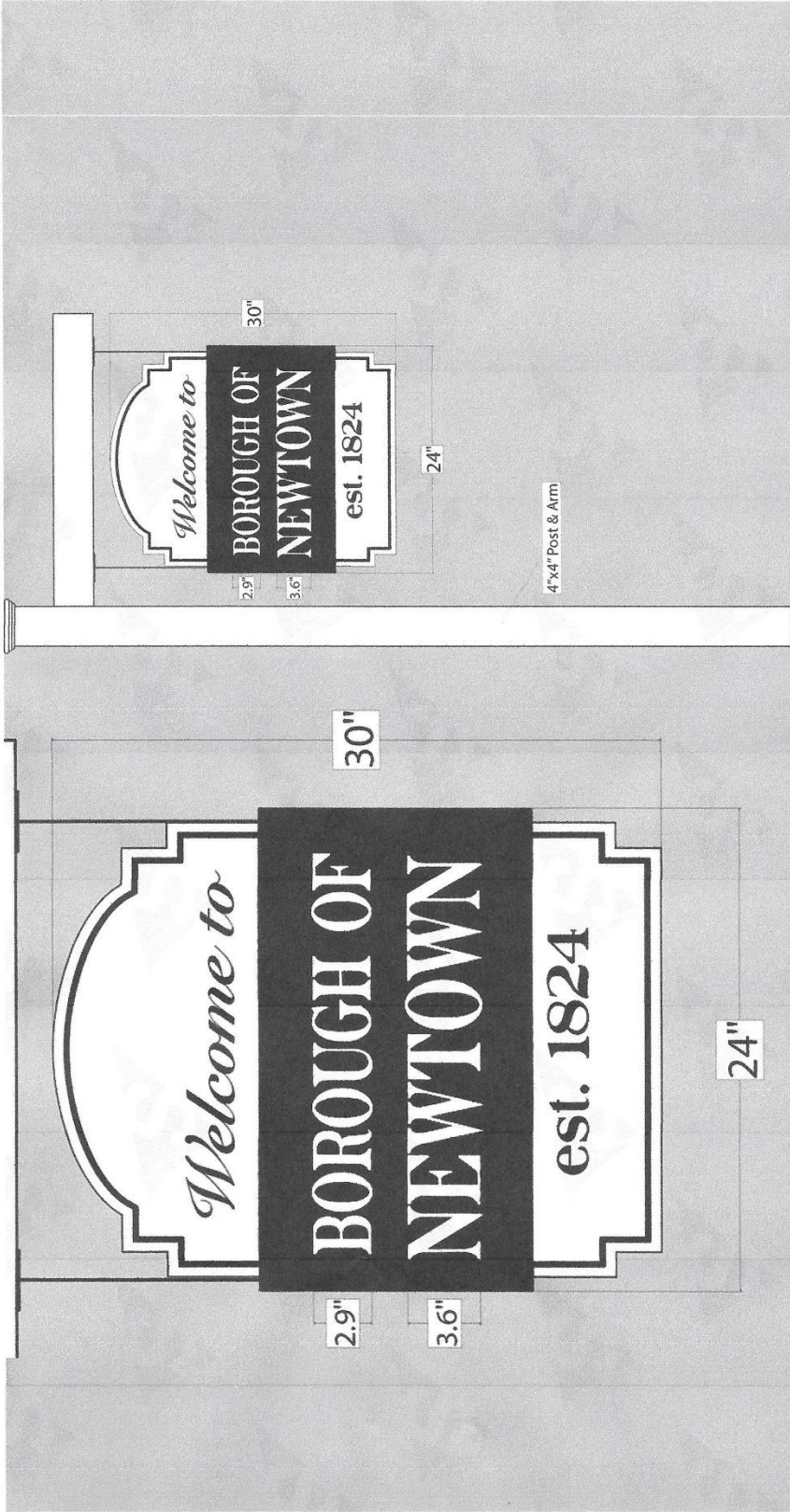
Plans For
PEDESTRIAN IMPROVEMENTS
SUGAR STREET

Town
NEWTOWN

DESIGNER APPROVAL: _____ NAME, DATE, TIME

SCALE: AS SHOWN
G-1
01.01





This is a color rendering of the design. Please note the colors are for viewing purposes only.
 Actual colors will be slightly different from colors shown.
 Changes to design may result in additional charges.

Proof 3 SP: sh
22-04-11

JB: 52



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Description	Amount
<input type="checkbox"/> Stamped Concrete Cleaning Clean Stamped concrete	\$4,317.14

Section 1: Sidewalks along Rt 25 from town hall right side entrance to old ambulance garage where it ends 2873'sq

Section 2: Sidewalk section in front of General Store 724'sq

Section 3: Sidewalks from General store to #35 main street residence 1482'sq

Clean stamped concrete with hot water surface cleaner, spot clean stains best as possible. Edge grass off edges where needed to expose entire walk path.

Our professional cleaners help remove set in dirt and grime, tire scuffing, and environmental soiling. Our unique Clean Rinse Technology allows residue to be quickly and easily rinsed away with a high or low pressure washer. Its biodegradable and environmentally friendly phosphate-free formula replaces most harsh acid cleaners and its alkaline nature will help neutralize acid based detergents and cleaners.

<input type="checkbox"/> SB 6700 Color Enhancement D1 Seal Stamped Concrete	\$6,856.65
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Section 1: Sidewalks along Rt 25 from town hall right side entrance to old ambulance garage where it ends 2873'sq

Section 2: Sidewalk section in front of General Store 724'sq

Section 3: Sidewalks from General store to #35 main street residence 1482'sq

SB-6700 SurfacePRO Ultra is a clear, aliphatic urethane sealer and joint sand stabilizer. SB-6700 is specially formulated with an antifungal designed to help inhibit the growth of mold, moss and algae on the sealer film when applied to horizontal or vertical surfaces. SB-6700 is a multi-use product: it deeply enhances with a matte to satin finish producing an ultra-wet look, provides ultimate surface protection and optimal joint sand stabilization. This product can be used inside and outside on old and new surfaces. Optimal results when performing same day cleaning, sanding and sealing with SB-6700, can be achieved when following the recommended application process. SB-6700 provides a non-yellowing protective layer on the surface that is the ultimate in durability and resistant to mild acid, alkali, chemicals and salt attacks.

SubTotal \$11,173.79

6.35% Tax \$709.54

Total \$11,883.33

Deposit Due (50%) \$5,941.66