

THE FOLLOWING MOTIONS ARE SUBJECT TO APPROVAL BY THE BOARD OF SELECMTEN

The Board of Selectmen held a regular meeting Tuesday, September 5, 2017 in the Council Chamber, Newtown Municipal Center, 3 Primrose Street, Newtown. First Selectman Llodra called the meeting to order at 7:30p.m.

PRESENT: First Selectman Llodra, Selectman William F.L. Rodgers, Selectman Herbert C. Rosenthal.

ACCEPTANCE OF THE MINUTES: Selectman Rodgers moved to accept the minutes of the 8/17/17 meeting. Selectman Rosenthal seconded. First Selectman noted that under the Leaps of Faith portion of the minutes a building is referenced. There was no commitment made by Parks & Recreation or by Land Use that a building would be available at that site or any site. Mr. Sibley asked Leaps of Faith what the long term vision was and that is when a building was referenced. All in favor.

UNFINISHED BUSINESS:

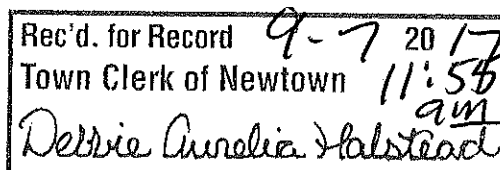
Discussion and possible action:

1. **Request from Leaps of Faith:** no motion.

NEW BUSINESS

Discussion and possible action:

1. **Sandy Hook Permanent Memorial Commission update and design solicitation draft:** no motion.
2. **Community Center organizational design & admin space allocation:** Selectman Rodgers moved the Board of Selectman adopt, as a provisional matter the hybrid model, suggested for management structure. The motion was not seconded or voted on. Selectman Rosenthal moved the organizational design as recommended by the advisory committee, the hybrid model 4 (att.), including the recommendations that accompany that model. Selectman Rodgers seconded. All in favor. Selectman Rodgers moved to follow the space allocation option 2 as presented. First Selectman Llodra seconded. Motion passed: YES: Llodra, Rodgers; NO: Rosenthal.
3. **Request from Police Department to use former Hook & Ladder building:** Selectman Rodgers moved to authorize the Town Attorney to research and draft a license, working with the Police Chief and the First Selectman, and get some economies of scale from recent documents regarding use of that space. Selectman Rosenthal seconded. All in favor.
4. **Construction Permit Bond Release – 146 Walnut Tree Hill Road:** Selectman Rosenthal moved the construction permit bond release for 146 Walnut Tree Hill Road in the amount of \$20,000 with \$2,000 to be held as a stabilization bond until the property has been seeded and stabilized. Selectman Rodgers seconded. All in favor.
5. **CIP proposal initial review:** no motion.
6. **Appointments/Reappointments/vacancies/openings:** none.
7. **Driveway Bond Release/Extension:** Selectman Rosenthal moved the release of a driveway bond for MAC Custom Builders, LLC, 8 Botsford Hill Road (Stuart Drive), M47, B9, L8 in the amount of \$1,000. Selectmen Rodgers seconded. All in favor.
8. **Tax Refunds:** Selectman Rosenthal moved the August 2017 Tax Refunds, No. 3 in the amount of \$9,456.19. Selectman Rodgers seconded. All in favor.



Board of Selectmen
September 5, 2017

EXECUTIVE SESSION: Selectman Rodgers moved to enter executive session to discuss Legal Matters: injunction 102 Underhill Road. Selectman Rosenthal seconded. All in favor. Executive session was entered into at 11:05pm and returned to regular session at 11:10 pm with the following motion:

Selectman Rodgers moved that the Town of Newtown pursue legal remedies relative to 102 Underhill Road. Selectman Rosenthal seconded. All in favor.

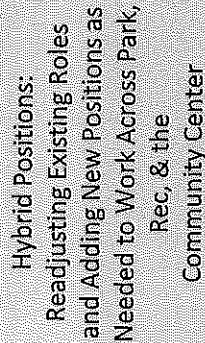
ADJOURNMENT: Having no further business the regular Board of Selectmen meeting was adjourned at 11:11p.m.

Susan Marcinek, clerk

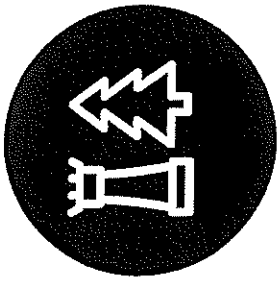
Attachments: Model 4 – Hybrid; CC-Administration, option 2

Model 4 – Hybrid (Stand Alone & Shared Staff)

To best serve residents, collaboration is expected amongst all groups, regardless of reporting structure



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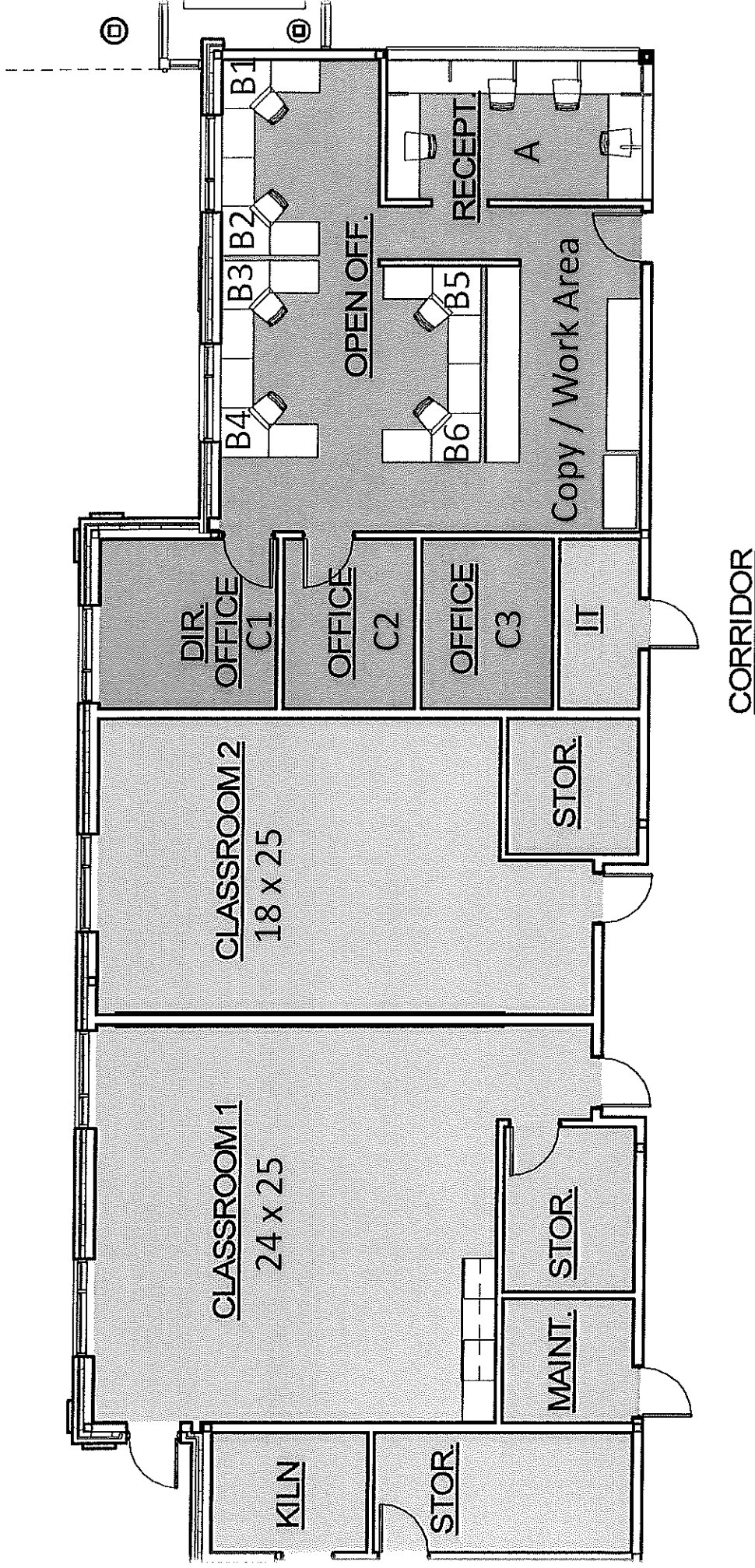
Reporting Structure

Model 4 – Hybrid (Stand Alone & Shared Staff)

Hybrid of Models 2 and 3. Two Departments with two Directors -- shared staff will need to have clear reporting lines and responsibilities.

To best serve residents, collaboration is expected amongst all groups, regardless of reporting structure

Pros	Cons
A director-level leader hired for their experience running centers	Requires time to hire Community Center Director and bring up to speed
Community Center Director works directly with the First Selectman – having frequent interaction, input, & guidance	Requires time to create shared staff model and hire new positions
Dedicated focus on Center’s success – particularly marketing	Current Park & Rec Staff have never run a stand-alone center
Shared staff could reduce operational costs	
Ability to leverage existing Park & Rec staff’s experience and structure	
Less staff to hire	
Model with Probable Medium Cost <i>In Comparison to the Other Models</i>	



Option 2

