

THE FOLLOWING MINUTES ARE SUBJECT TO APPROVAL BY  
THE BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, January 30, 2023. The meeting was held in the Council Chambers at the Newtown Municipal Center. First Selectman Rosenthal called the meeting to order at 7:30 p.m. and opened the meeting with salute to the flag.

**PRESENT:** First Selectman Daniel C. Rosenthal, Selectman Maureen Crick Owen and Selectman Ed Schierloh.

**ALSO PRESENT:** Finance Director Robert Tait and three members of the public

**VOTER COMMENTS:** none.

**ACCEPTANCE OF THE MINUTES:** Selectman Crick Owen moved to accept the regular meeting minutes of January 25, 2023. Selectman Schierloh seconded. All in favor.

**COMMUNICATIONS:** none

**FINANCE DIRECTORS REPORT:** There was no report, however, Mr. Tait let the board know he is working on a capital non-recurring report to include what was spent the last couple of years to current date.

**OLD BUSINESS**

**Discussion and possible action:**

**1. First Selectman FY 2023-2024 Budget:**

The following bottom line budgets were moved by Selectman Crick Owen, seconded by Selectman Schierloh and unanimously approved:

**General Government:**

Selectmen \$456,650

Selectman – Other \$165,100

Human Resources \$137,133

Tax Collector \$417,782

Purchasing \$84,001

Probate Court \$9,001

Town Clerk \$324,335

Assessor \$357,148

Finance \$584,983

Technology \$797,818

Unemployment \$5,000

OPEB Contribution \$189,160

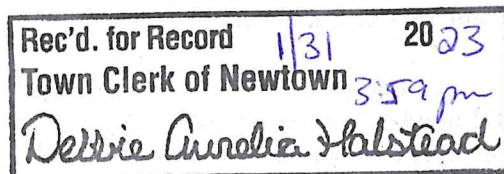
Professional Organizations \$41,756

Legislative Council \$47,940

District Contributions \$5,000

Sustainable Energy \$300

Fairfield Hills Authority \$40,000



**Public Safety:**

**Emergency Communications** \$1,272,825. (Selectman Crick Owen suggested a couple of more per diem employees).

**Police** \$7,806,206

**Animal Control** \$181,826

**Fire** \$1,454,579

**Emergency Management** \$40,090

**Lake Authorities** \$73,117

**N.W. Safety Communication** \$11,590

**Emergency Medical Services** \$270,000 (First Selectman Rosenthal said there may be need to fund the contract with Danbury Hospital. There may be further discussion; an adjustment at Board of Finance level is possible).

**NW Connecticut EMS Council** \$250

**Building Dept.** \$430,941

**Public Works:**

**Highway** \$9,019,919

**Winter Maintenance** \$778,430

**Transfer Station** \$1,877,029

**Public Building Maintenance** \$1,169,470

**Health and Welfare:**

**Social Services** \$348,968

**Senior Services** \$362,137

**Newtown Health District** \$454,898

**Newtown Youth & Family** \$305,467

**Children's Adventure Center** \$147,861

**Planning:**

**Land Use** \$757,578

**Economic & Community Development** \$143,036

**Grant Administration** \$29,522

**NW Conservation District** \$1,040

**Parks and Recreation:**

**Parks & Recreation** \$2,669,754

**Newtown Parade Committee** \$1,600

**Contingency:**

**Contingency** \$115,000

**Debt Service:**

**Debt Service** \$9,799,232

**Other Financing Uses:**

**Edmond Town Hall Board of Managers** \$209,688

**Reserve for Cap & Non- Rec. Exp.** \$600,680

The following amended budgets were approved following discussion:

**Registrars:** Selectman Crick Owen moved to approve the bottom line of the Registrars budget in the amount of \$199,475. Selectman Schierloh seconded. The line item 'other' was refigured and reduced by \$7,545 by the Registrar. Mr. Tait said the detail is in the budget book under other expenses and will be each year. Selectman Schierloh moved to approve the bottom line of the Registrars budget in the amount of \$191,930. Selectman Crick Owen seconded. All in favor. The main motion, as amended, was unanimously approved.

**Insurance:** Selectman Crick Owen moved to approve the bottom line of the Insurance budget in the amount of \$1,160,000. Selectman Schierloh seconded. Mr. Tait explained CIRMA workman's compensation went down 2.2% due to experience; the general liability will remain flat. Selectman Schierloh moved to decrease Insurance, 'other than' line item to \$110,000 and the bottom line of Insurance in the amount of \$1,120,000. Selectman Crick Owen seconded. All in favor. The main motion, as amended, was unanimously approved.

**Outside Agencies:** Selectman Crick Owen moved to approve the bottom line of the Health & Welfare budget in the amount of \$113,895. Selectman Schierloh seconded. Mr. Tait mentioned the VNA hasn't requested funding in two years. Bethel VNA is now combined with RVNA. Selectman Schierloh moved to approve the bottom line of the Outside Agencies budget in the amount of \$113,645. Selectman Crick Owen seconded. All in favor. The main motion, as amended, was unanimously approved.

**Library:** Mr. Tait said that this year's loss should be budgeted as use of fund balance. The trailer was purchased by a grant. Betsy Litt was present to talk about the third floor rehab, saying there has been interest in smaller meeting rooms. Mr. Tait said there is money in the old CIP for that as well. Selectman Crick Owen is not opposed to a museum idea but believes the money can be used toward other things at the library. Money has been spent on the museum already. Despite the questions asked the budget is still not clear. Selectman Schierloh questioned the financial statement, 2022 total financial assets, asking if that amount is in fund balance now. Mr. Tait said that those are the cash assets available; the fund balance. Selectman Crick Owen asked, for future years, a reporting of actuals, clarity on fund balance and what is left in the CIP. Mr. Tait confirmed the fund balance did decrease. Ms. Litt reported the mobile library will go to town events such as the Labor Day Parade, the Arts Festival and the Senior Center. A reduction is due to analysis of library financials. Selectman Crick Owen moved to approve the bottom line of the Library in the amount of \$1,427,231, reducing it by \$20,000, from what was requested by the First Selectman. Selectman Schierloh seconded. All in favor.

**Total Board of Selectmen Budget:** Selectman Crick Owen moved to approve the total Board of Selectman budget in the amount of \$46,848,647 and moved to authorize the Finance Director to make necessary adjustments. Selectman Schierloh seconded. All in favor. This reflects a total reduction of \$67,795.

The 2023-2024 Board of Selectman Budget can be viewed at: <https://www.newtown-ct.gov/finance-department/files/first-selectman-proposed-2023-24-annual-budget>

## NEW BUSINESS

### Discussion and possible action:

1. **Appointments/Reappointments/Vacancies/Openings:** Selectman Crick Owen moved the appointment of Kathleen Torreso U) to the Water & Sewer Authority for a term to expired January 6, 2027 and the appointment of Chris Symes (U) to the Lake Lillinonah Authority for a term to expire January 6, 2024. Selectman Schierloh seconded. All in favor.

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2. **Driveway Bond Release/Extension:** none.
3. **Tax Refunds:** none.

**VOTER COMMENTS:** none.

**ANNOUNCEMENTS:** none.

**ADJOURNMENT:** Having no further business the regular Board of Selectmen meeting was adjourned at 8:14p.m.

*Att.: Board of Selectmen 2023-2024 Budget; Board of Selectmen Adjustments to the First Selectman proposed budget.*

Respectfully submitted,  
*Susan Marcinek*

**TOWN OF NEWTOWN**  
**2023 - 2024 BUDGET - BOARD OF SELECTMEN ADJUSTMENTS TO FIRST SELECTMAN PROPOSED**

MEETING DATE: 01/30/2023	2023-2024 BUDGET 1st SELECTMAN PROPOSED	BOARD OF SELECTMEN ADJUSTMENTS	2023-2024 BUDGET BOARD OF SELECTMEN PROPOSED	COMMENTS
<b>GENERAL GOVERNMENT</b>				
REGISTRARS				
Other Expenditures	29,000	(7,545)	21,455	Adjustment due to updated detail schedule of expenditures
<b>INSURANCE</b>				
Insurance	1,150,000	(40,000)	1,110,000	Adjustment due to insurance premium update by CIRMA
<b>HEALTH &amp; WELFARE</b>				
OUTSIDE AGENCIES				
Contributions	113,895	(250)	113,645	Bethel VNA no longer exists
<b>RECREATION &amp; LEISURE</b>				
LIBRARY				
Contributions	1,421,469	(20,000)	1,401,469	Adjustment due to analysis of library financials

**Total Board of Selectmen budget** 46,916,442 (67,795) 46,848,647

**FISCAL POLICY & TRENDS**

**EXPENDITURES**

<b>SUMMARY OF EXPENDITURES by Object</b>											
	2022 - 2023			12/31 ACTUAL	2023 - 2024 BUDGET			LC ADOPTED	Increase / (Decrease)	Percent Change	
	ADOPTED	AMENDED	1st SELECTMAN PROPOSED		BOS PROPOSED	BOF RECOMMENDED					
<b>MUNICIPAL SERVICES</b>											
WAGES & SALARIES	13,546,437	13,398,181	13,717,044	6,710,756	13,717,044	13,717,044	-	170,607	1.26%		
FRINGE BENEFITS	6,448,493	6,448,493	6,815,019	5,389,796	6,815,019	6,815,019	-	366,526	5.68%		
INSURANCE	1,151,515	1,151,515	1,165,000	832,583	1,165,000	1,125,000	-	(26,515)	-2.30%		
OPERATING EXPENSES	8,019,127	8,130,659	8,596,670	4,332,769	8,596,670	8,589,125	-	569,998	7.11%		
CAPITAL	3,129,965	3,177,846	3,428,756	2,813,756	3,428,756	3,428,756	-	298,791	9.55%		
CONTINGENCY	115,000	103,843	115,000	-	115,000	115,000	-	-	0.00%		
CONTRIBUTIONS TO OUTSIDE AGENCIES:											
TOWN AGENCIES	2,485,685	2,485,685	2,565,146	1,746,167	2,565,146	2,545,146	-	59,461	2.39%		
OTHER AGENCIES	83,945	83,945	113,895	10,000	113,895	113,645	-	29,700	35.38%		
<b>TOTAL MUNICIPAL SERVICES</b>	<b>34,980,167</b>	<b>34,980,167</b>	<b>36,516,530</b>	<b>21,835,826</b>	<b>36,448,735</b>	<b>36,448,735</b>	<b>-</b>	<b>1,468,568</b>	<b>4.20%</b>		
CAPITAL FINANCING - DEBT SERVICE	9,611,232	9,611,232	9,799,232	5,232,573	9,799,232	9,799,232	-	188,000	1.96%		
TRANSFER OUT TO CAP & NON RECURRING AND OTHER FUNDS	2,300,000	2,300,000	600,680	2,300,000	600,680	600,680	-	(1,699,320)			
<b>TOTAL BOARD OF SELECTMEN BUDGET</b>	<b>46,891,399</b>	<b>46,891,399</b>	<b>46,916,442</b>	<b>29,368,399</b>	<b>46,848,647</b>	<b>46,848,647</b>	<b>-</b>	<b>(42,752)</b>	<b>-0.09%</b>		
BOARD OF EDUCATION	82,134,639	82,134,639	85,989,669	-	85,989,669	85,989,669	-	3,855,030	4.69%		
<b>TOTAL EXPENDITURES</b>	<b>129,026,039</b>	<b>129,026,038</b>	<b>132,906,111</b>	<b>29,368,399</b>	<b>132,838,316</b>	<b>132,838,316</b>	<b>-</b>	<b>3,812,277</b>	<b>2.95%</b>		