

The Cyrenius H. Booth Library Minutes
Board of Trustees Meeting
January 9, 2018

Present: Robert Geckle, Amy Dent, William McCarthy, Donna Rahtelli, Raymond Irrera, Colleen Honan, Anne Rothstein, Matthew Mihalcek, Christene Freedman, Walter Motyka, Laura Goldstein, Thomas D'Agostino, Mark Principi, Steven Meeker, John Reed, Beryl Harrison

Absent: Beth Hamilton,

Guests: Denise Kaiser, Christina Nolan, Michelle Rosenthal, William Brimmer, Andy Forysth, Anne Mastroianni

Meeting called to order at 7:02PM by Robert Geckle

Consideration of Minutes: Amy Dent motioned to accept the December 12, 2017 minutes. Christene Freedman seconded the motion. All approved. Motion passed.

Executive Session:

Amy Dent made a motion to enter Executive Session for the purpose of receiving the report and recommendations of the search committee regarding the library director candidate. John Reed seconded the motion. All approved. Motion passed. The non trustee members of the search committee: Bill Brimmer, Anne Mastroianni, Andrea Forsyth and Michelle Rosenthal, the Interim Director, Beryl Harrison, and the search consultant, Christina Nolan were invited to attend the executive session.

Executive Session commenced at 7:16PM and ended at 8:06PM.

Amy Dent made a motion to extend to Douglas C. Lord the position of Director of the C.H. Booth Library contingent upon successful completion of pre-employment conditions. Christene Freedman seconded the motion. All approved. Motion passed.

Public Participation: None

President's Announcements: Robert Geckle presented a chart updating the committees with the addition of John Reed.

Treasurer's Report: William McCarthy indicated the report would be sent electronically to the Trustees. The report can be found as an attachment to the minutes. William reported that the meeting with Robert Tait and Daniel Rosenthal to discuss the budget was well received.

Report of the Library Director: Beryl Harrison submitted her report.

Committee Reports:

Governance – The staff reviewed changes to the handbook and offered suggestions. The section on the Family Medical Leave as it applies to the library is the same as the town. Matthew Mihalcek made a motion to accept the handbook as presented with the changes as well as the renumbering of pages. Christene Freedman seconded the motion. The motion passed with one abstention.

Development – With all expenses in to date, the net for the Turkey Trot is approximately \$42,000 with fewer runners this year. A majority of the Annual Appeal cards have been mailed with the remainder next week. The spring event is scheduled for Saturday, April 28th at the Rock Ridge Country Club. It will be a wine grab, live auction and a paddle raise. Save the dates will be electronically sent in the near future.

Long Range Planning – no report

Building and Grounds Committee – no report

Art and History – The manual will be finalized by the next meeting.

Friends of the Library Liaison – Anne Rothstein reported that \$5,100 was the net from the boutique. All music CDs will be sold at the book sale.

Old Business: none

New Business: none

A motion was made to adjourn the meeting by Matthew Mihalcek. Raymond Irrera seconded the motion. All in favor and motion passed.

Meeting adjourned at 9:10PM

Respectfully submitted,
Donna Rahtelli
Secretary
C.H. Booth Library Board of Trustees