

Town of Newtown, CT

3 Primrose Street, Newtown, CT

THESE MINUTES ARE SUBJECT TO THE APPROVAL BY THE PARKS AND RECREATION COMMISSION.

The Parks and Recreation Commission held a regular meeting on Tuesday, November 12, 2019 in the Multi-Purpose Room of the Senior Center, 8 Simpson Street in Newtown, CT.

The meeting was called to order by Chairman Ed Marks at 6:10 pm.

Present: Edward Marks, Warren Spencer, Clinton DePaolo, Patrick Barczak and Vincent Yanni Jr.

Absent: Rance Thompson

Staff Present: RoseAnn Reggiano and Carl Samuelson

Absent: Amy Mangold

Public: None.

Public Participation: None.

Acceptance of Minutes:

Motion:

Commissioner Clinton DePaolo made a motion to amend and the Minutes from the October 8, 2019 Commission Meeting. Commissioner Vincent Yanni seconded the motion. The minutes were to include that although the commission did not vote on the new Summer 2020 Parks & Recreation fees, they did agree to defer to Parks & Recreation to decide upon said fees at their discretion.

Commissioner Pat Barczak made a motion to accept the amended Minutes. Commissioner Vincent Yanni seconded the motion which was then carried unanimously.

Old Business: None.

New Business:

- **Summer 2020 Fees:** (see attachment #1) Assistant Director of Recreation, RoseAnn Reggiano handed out the proposed fees for Summer 2020.

Motion:

Commissioner DePaolo made a motion to ratify the proposed Summer 2020 fees. Commissioner Pat Barczak seconded the motion. All voted in favor of the new fees.

- **2020-2021 Budget:** (see attachment #2) As Parks & Recreation has nothing on the CIP for the next 5 years, Commissioner Barczak spoke of seeing what P & R can do from the

Capital non-recurring fund to which everyone agreed. Commissioner Marks stated that they should give some thought in the coming month as to what projects should be made a priority. Assistant Director of Parks, Carl Samuelson said that he feels the most likely project to be approved would be Dickinson Park improvements, namely, the pavilion at Dickinson Park. He also informed the commission that the Parks Department has definitely taken steps backwards on the equipment side of things. Although the Parks & Recreation's mechanic has been working on the vehicles, the men still don't feel safe because some of the trucks are "just that bad". Commissioner Yanni urged Mr. Samuelson to explain the severity of the situation to the Finance Department. Chairman Marks suggested the Mr. Samuelson take money out of the grounds fund to pay for maintenance inspections. The entire commission agreed that safety is a top priority.

- **Planning for Waterfront Improvements:** (see attachment #3) Commissioner DePaolo pointed out that in year 4 of the CIP we are practically paying ourselves. He suggested that we use that money to invest in Lake Lillinonah, and start turning a profit there as we do at Eichler's Cove. Mr. Samuelson concurred stating that "Eichler's Cove generates \$100,000." He thinks the cost may be too much to do, so to fund it using Capital non-recurring funds.

Correspondence:

- (See attachment #4) Sarah Middleleer and Mary Gaudet-Wilson sent a note to Parks & Recreation thanking them for their help with Tammy's Garden. They were particularly appreciative of the Parks Department's assistance without even having to be asked.
- *(See attachment #5) The Girl Scouts sent a report regarding their gaga court that the girls erected as a community project.*

Chairman's Report:

Edward Marks, Chairman Newtown Parks and Recreation:

- Mr. Marks expressed an interest in putting a croquet court near the Community Center in the future, and would like it on the agenda for next month.
- Mr. Marks also discussed the need to officially discuss what projects to pursue with capital non-recurring monies.
- Chairman Marks emphasized the need for safety inspections on all of the maintainer's equipment (namely, trucks).
- Mr. Marks also stressed the need to ask the I.T. Department for a laptop for the Parks & Recreation office for off-site use.

Director's Report:

Amy Mangold, Director of Parks and Recreation:

- None, as Ms. Mangold was away on vacation.

RoseAnn Reggiano, Assistant Director of Recreation:

- Assistant Director of Recreation Reggiano told the commission that both she and Parks and Recreation Director, Amy Mangold are really thrilled with the launch of the new

Bike Share Program. Currently, it is designed for 4-12 year olds, and has gone off without a glitch. Commissioner DePaolo is also helping Ms. Mangold with the Sustainable CT Program in hopes of supporting a future bicycle playground.

- Ms. Reggiano shared the amazing job the girl scouts did building (and donating) the new gaga court at Dickinson Park.
- Ms. Reggiano introduced the Connecticut Masters program that Parks & Recreation is promoting. (See attachment #6)
- The 8 and under Halloween Party (held at the Community Center) was a huge success. There were over 125 participants, and the kids had a great time, as usual.
- The 5th and 6th grade Halloween Party (held at the Teen Center) was also a huge success. There were 118 children in attendance which was the maximum allowed.
- The Dog Park Calendars are completed and beautiful. They are being sold for \$20 per calendar and proceeds will benefit the Dog Park.
- Parks and Recreation will be starting a Bocce Ball league in the spring in conjunction with NYA, as NYA just put in beautiful new bocce ball courts.
- The Turkey Toss is scheduled for this Friday, November 15. This is a wonderful event where all proceeds go to the Camp Scholarship Fund.
- The Tree Lighting is being held on Friday, December 6, 2019. It is being put on by Parks & Recreation in conjunction with The Borough of Newtown. It is no longer a joint event with the Chamber of Commerce.
- Pancakes with Santa is going to be on Saturday, December 7, 2019 from 7am until noon at the Community Center. This year, P & R will be hosting the event with the Rotary Club.
- Ms. Reggiano also stated that she is working on getting a volleyball league going for January and February.

Carl Samuelson, Assistant Director of Parks:

(Please see attachment #7)

- Mr. Samuelson distributed his monthly field report, see attached.
- Treadwell Pool looks incredible, and Mr. Samuelson cannot say enough about J & J Pool. They have been a pleasure to work with. All of the commissioners commended Mr. Samuelson about the great job his team has done with the project.
- They are still waiting on the benches for the Dog Park.
- Mr. Samuelson stated that if the weather holds out, they would like to pour footings so that they can then complete projects even after the temperatures drop, namely the dugouts for Babe Ruth and the scoreboard at Newtown High School.

Commissioners out and about:

- Commissioner DePaolo (and his beautiful family) participated in BOTH the 8 and under Halloween Party and the new Bike Share Program with much enthusiasm.

Motion:

Commissioner Vincent Yanni made a motion to adjourn the meeting at 7:21 pm. This motion was seconded by Commissioner Clinton DePaolo, which was carried unanimously.

The next regular meeting is scheduled for Tuesday, December 10, 2019 at 6:00 pm in the Multi-purpose Room of the Senior Center, located at 8 Simpson Street, Newtown, CT.

Submitted by,

Kate Geerer, clerk

PARKS & RECREATION BUDGET

	2017 - 2018	2018 - 2019	2019 - 2020	2019 - 2020	2020 - 2021 BUDGET	
PARKS AND RECREATION	ACTUALS	ACTUALS	ADOPTED	AMENDED	REQUEST	PROPOSED
SALARIES & WAGES - FULL TIME	906,181	933,687	993,556	993,556	1,015,911	1,015,911
SALARIES & WAGES - PART TIME	70,788	75,859	74,559	74,559	76,237	76,237
SALARIES & WAGES - SEASONAL	222,014	197,440	214,413	214,413	214,413	214,413
SALARIES & WAGES - OVERTIME	61,229	64,217	62,000	62,000	62,000	62,000
GROUP INSURANCE	302,520	281,655	279,345	279,345	279,345	279,345
SOCIAL SECURITY CONTRIBUTIONS	100,002	99,798	102,856	102,856	104,695	104,695
RETIREMENT CONTRIBUTIONS	61,018	75,875	88,402	88,402	90,942	90,942
OTHER EMPLOYEE BENEFITS	13,342	13,383	14,250	14,250	-	-
CONTRACTUAL SERVICES	283,949	289,515	280,260	280,260	-	-
DUES, TRAVEL & EDUCATION	10,205	7,573	10,975	10,975	-	-
GENERAL SUPPLIES	12,253	12,128	12,000	12,000	-	-
OFFICE SUPPLIES	2,557	3,559	3,100	3,100	-	-
SIGNS	6,223	5,852	7,000	7,000	-	-
POOL SUPPLIES	30,718	26,985	32,342	32,342	-	-
GENERAL MAINTENANCE SUPPLIES	31,999	38,205	39,225	39,225	-	-
GROUNDS MAINTENANCE	146,217	148,530	154,231	154,231	-	-
CAPITAL	135,634	135,962	132,500	132,500	-	-
	2,396,851	2,410,223	2,501,014	2,501,014	1,843,542	1,843,542
						Difference

DEPARTMENT: PARKS & RECREATION

ACCOUNT DETAIL

Salaries & Wages – Full Time:

The Director of Parks & Recreation, Assistant Director of Parks & the Assistant Director of Recreation are non union positions. Non union positions reflect an increase of 2.25% in this budget
 Three positions belong to the Town Hall Employees CSEA, Local 2001 SEIU Union. Salaries & wages for this union reflect an increase of 2.25%, an estimate, as a contract has not been finalized yet.

Eleven positions belong to the Parks & Recreation Department Teamsters Union Local 145 Union. Positions in this union reflect an increase of 2.50% per contract.

A Recreation Supervisor position was requested in the department budget request. It is not incorporated in the position schedule below. The current economic climate in Connecticut does not allow for additional employees and benefits.

Parks & Recreation		2019 - 2020		2020 - 2021		INCREASE (DECREASE)	
POSITION	union # AUTH.	BUDGET	# AUTH.	PROPOSED	# AUTH.	BUDGET	
Director of Parks & Recreation	nu	91,236	1	93,289	0	2,053	
Assistant Director of Parks	nu	80,692	1	82,508	0	1,816	
Assistant Director of Recreation	nu	67,099	1	68,609	0	1,510	
Operations Supervisor	th	64,526	1	65,978	0	1,452	
Administrative Assistant	th	50,368	1	51,501	0	1,133	
Secretary	th	37,373	1	38,214	0	841	
Maintainer	p & r	546,557	10	558,855	0	12,298	
Mechanic	p & r	55,705	1	56,958	0	1,253	
Budget Transfer Due to Position Absence		17		17		0	22,355
		993,556		1,015,911			

DEPARTMENT: PARKS & RECREATION

Salaries & Wages – Part Time:

PART TIME	th	nu	nu	AMENDED	# AUTH.	BUDGET	2019 - 2020	1st SELECTMAN	PROPOSED	# AUTH.	BUDGET	2020 - 2021	INCREASE (DECREASE)
Clerical (30 hours)	1	20,659	1	20,659	1	21,124			21,124	0	465		
Part Time Office Staff (see detail below)	n/a	23,900	n/a	23,900	n/a	24,438			24,438	n/a	538		
Part Time Maintenance	nu	30,000	nu	30,000		30,675			30,675		675		
		<u>74,559</u>		<u>74,559</u>		<u>76,237</u>			<u>76,237</u>		<u>1,678</u>		

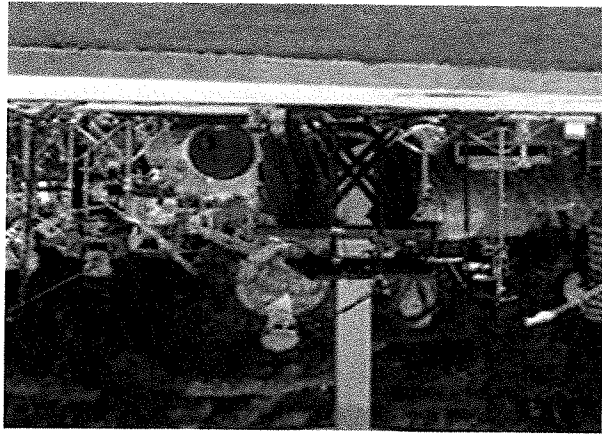
PART TIME OFFICE STAFF DETAIL:

	2019-20	2020-21
Teen Center Supervisors (2)	10,000	10,000
Teen Programs Specialist	3,900	3,900
5 hrs. X \$15./hr x 52 wks		
Part time Office Help / Intern / special event coordinator	10,000	10,000
Grand Total	<u>23,900</u>	<u>0</u>

Salaries & Wages – Seasonal:

	2019-20	2020-21	Increase
Summer Day Camp Program	106,220	106,220	-
Waterfront Staff	101,604	101,604	-
Rangers & Gate Attendants	36,589	36,589	-
Amount to be paid out of Eichler's Cove fund	(30,000)	214,413	214,413
	<u>214,413</u>	<u>214,413</u>	<u>-</u>

See detail next two pages.



DEPARTMENT: PARKS & RECREATION

Salaries & Wages – Seasonal: Summer Day Camp Program:

NEWTOWN PARKS AND RECREATION
Day Camp Program Detail

- 2 Camp Directors
- 2 Assistant Directors
- 1 Social Worker (no longer grant funded)
- 37 Counselors
- 2 Day Training Session - 40 employees @ 35/day

2019-20	2020-21
8,800	8,800
6,800	6,800
5,500	5,500
82,320	82,320
2,800	2,800
106,220	106,220

DEPARTMENT: PARKS & RECREATION

Salaries & Wages – Seasonal: Life Guards:

WATERFRONT STAFF	
Water Front Director	10,880
Assistant Water Front Director	9,600
4 Senior Lifeguards 40 hrs. X \$12.35/hr. X 14 wks.	27,664
Total hours of pool and beach operation is 1,592 hours (each). the pool and beach: payrange for Red Cross Cert. Guards is \$9.15 - \$11.00	25,397
Training sessions: 50 Guards @ their pay rate per session X 10 sessions	5,000
5 WSI's - (\$13./hr. X 14hrs. X 6 wks.	5,460
10 WSA's - (\$10.10/hr. X 14 hrs. X 6 wks.)	7,854
Fall and Winter NHS pool: Life Guards	9,750
Less amount to be paid out of Eichler's Cove fund	(30,000)
Grand total	71,604
	<u>71,604</u>

Salaries & Wages – Seasonal: Rangers & Gate Attendants:

PARK RANGERS	
Seasonal Rangers	23,838
	<u>23,838</u>
GATE ATTENDANTS	
Treadwell 65 hrs./wk. X \$10.10/hr. X approx.12 wks. Lake Lillinah Warden 3 days per week @ 15-00/hr. 8 hrs a day 15 wks.	7,351
	<u>7,351</u>
	5,400
	<u>36,589</u>
Grand Total	36,589

DEPARTMENT: PARKS & RECREATION

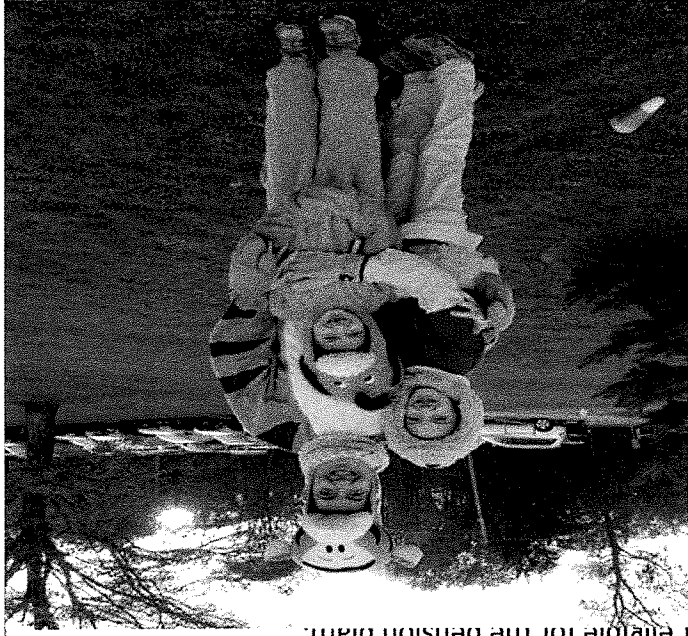
Salaries & Wages - Overtime:

The list below depicts some of the routine tasks our department uses overtime funds for:

- Plowing or essential storm work.
- Weekend parks cleaning and pool cleaning to meet state health codes.
- Spring field preparation. Fields are required to open on April 15th.
- Preparing fields for sports groups and tournaments.
- Construction work that extends beyond the normal day, when contractors are involved.
- Staffing tournaments and special events such as the christmas tree lighting, halloween parties, festivals and other large events.
- Locking gates.
- Pool operation – filter and pump operations and chemistry person: 1 X per day for pool readings by a licensed pool operator.
- On call response, as dispatched.

DEPARTMENT: PARKS & RECREATION

Group Insurance; Social Security Contributions; Retirement Contributions; Life Insurance – This amount includes medical benefits, life insurance and long term disability. The medical benefit piece reflects the amount charged by the Medical Self Insurance Fund for the employer's share of employee medical benefit costs. See the Medical Self Insurance Fund section, starting on page 292, for a breakdown of medical benefit costs and the distribution of costs to the various departments. The life insurance piece reflects the cost of the life insurance benefit per union contract. The long term disability piece reflects the cost of the long term disability benefit per union contract. **Social Security Contributions** – this amount reflects the employer's share of the Social Security and Medicare federal retirement program (Federal Insurance Contributions Act). The employers share is 7.65% of payroll (including overtime). 6.2% is for Social Security and 1.45% is for Medicare. **Retirement Contributions** – this amount reflects a portion of the annual required contribution (ARC) that is needed to properly fund the pension plan. The ARC is expressed as a percent of payroll. See the Pension Fund section starting on page 290 for a description of the pension plans and a breakdown of the ARC (by department). It also includes any contributions to a defined contribution plan (if the employee is not eligible for the pension plan).



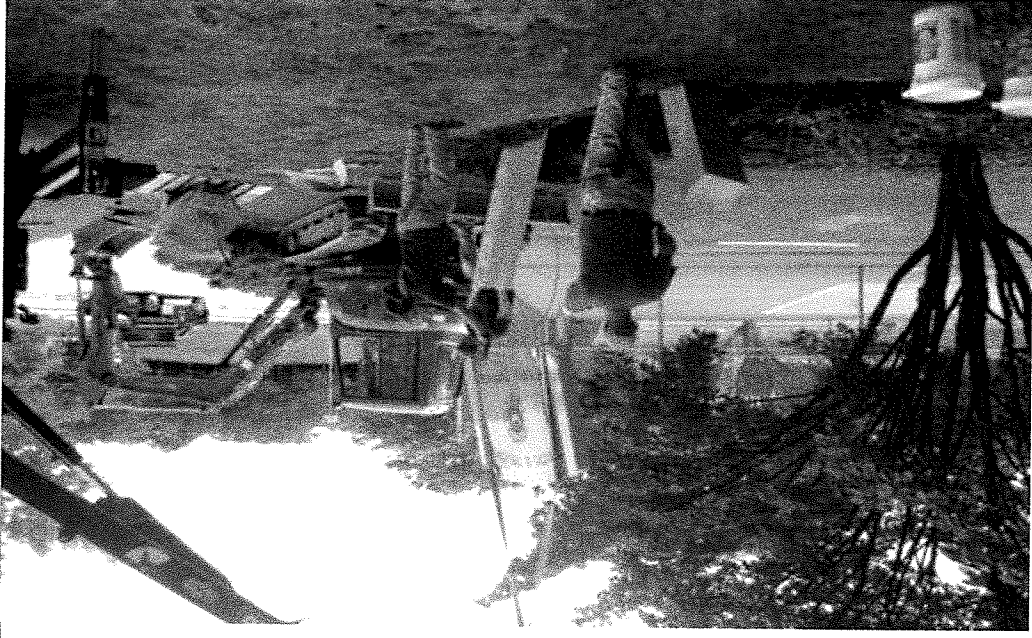
DEPARTMENT: PARKS & RECREATION

Other Employee Benefits: Safety clothes and allowance consist of the following:

SAFETY AND CLOTHING:

- Union mandated clothing allowance for Parks & Fields Operations Supervisors and maintainers
- Clothing allowance-replacement of damaged clothing
- Clothing allowance for Assistant Director/Parks
- Safety Equipment (union mandated)
- Summer Program Staff Shirts
- Lifeguard Bathing Suits
- Staff shirts for Park Rangers

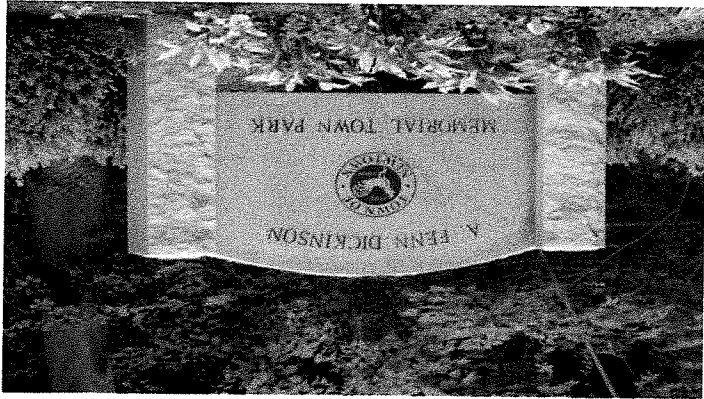
	\$	6,600	\$	6,600
	\$	250	\$	250
	\$	500	\$	500
	\$	3,200	\$	3,200
	\$	2,400	\$	2,400
	\$	1,000	\$	1,000
	\$	300	\$	300
Total:	\$	14,250	\$	14,250
		<u>2019-20</u>		<u>2020-21</u>



DEPARTMENT: PARKS & RECREATION

Dues, Travel & Education: Education and training consist of the following:

	2019-20	2020-21
STAFF TRAINING		
CPR and First Aid training for waterfront staff and park staff	\$ 600	\$ 600
Misc. for maintainers to attend job related classes as offered	\$ 1,000	\$ 1,000
Pool Operator's Certification Course/Irrigation Technician Course	\$ 600	\$ 600
CDL Certifications and/or upgrades	\$ 2,500	\$ 2,500
PROFESSIONAL DUES		
Director:	\$ 160	\$ 160
National Rec. and Parks Assoc.	\$ 75	\$ 75
CT Rec. and Parks Assoc.	\$ 35	\$ 35
CT Parks Assoc.	\$ 35	\$ 35
Asst. Director Parks:	\$ 35	\$ 35
CT Parks Assoc.	\$ 160	\$ 160
National Rec. and Parks Assoc.	\$ 75	\$ 75
CT Rec. and Parks Assoc.	\$ 110	\$ 110
Asst. Director of Recreation:	\$ 160	\$ 160
National Rec. and Parks Assoc.	\$ 75	\$ 75
CT Rec. and Parks Assoc.	\$ 90	\$ 90
SUBSCRIPTIONS:		
Newtown Bee, Rec. Mgt., Parks & Ground Mgt.	\$ 90	\$ 90
CONFERENCES, SEMINARS, MEETINGS		
CRPA State Conference (Director, Asst. Director/Parks, Asst. Dir. Rec	\$ 890	\$ 890
New England Training Institute	\$ 360	\$ 360
CT Rec. and Parks Assoc. Quarterly Mtgs.	\$ 240	\$ 240
CT Parks Assoc. monthly mtgs.	\$ 240	\$ 240
NRPA Annual Seminars	\$ 2,500	\$ 2,500
Director's Expense	\$ 220	\$ 220
New England Regional Athletic & Sports Conference for Asst. Dir/parks	\$ 850	\$ 850
& Operations Supervisor	\$ 850	\$ 850
TOTAL	\$ 10,975	\$ 10,975



Signs: Signage at all of our locations is becoming increasingly necessary. The police department has told us they cannot take action unless signs are clearly posted stating rules, times, etc. Also, signs have a habit of disappearing or getting vandalized and must be replaced. Signs for A-Frame advertising, Rooster Race, Turkey Shoot, Breakfast with Santa, Summer Concerts, Dog Events, etc. have helped with our rising enrollment in programs and advertising to those who do not have children in the school system. Total: \$7,000

General Supplies	
Summer Program	3,800
Arts & Crafts Supplies	2,900
Equipment and Supplies	1,650
First Aid Supplies	3,650
Recreation supplies for other Programs	12,000
Total:	12,000

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Chemicals- Liquid and Granular	20,000
Probe replacement	800
Pool Shut Down and Opening	3,600
Water	
Pump repairs and or replacements, filter baskets, hoses, valves, Chlorine injector line and injector pump rebuild kits.	6,000
Other	1,942
	<u>32,342</u>

General Maintenance Supplies:

Paint and stain for buildings, tables, fences, etc	4,723	4,723
Lumber	3,296	3,296
Vandalism repairs	3,090	3,090
Hand soap, disinfectants, paper products, etc.	3,812	3,812
Locks and chains	618	618
Replacement Barbeques	824	824
Bases, home plates, etc.	618	618
Cement	1,339	1,339
Tennis and basketball nets	567	567
Misc. hand tools, nuts, bolts, litter bags, etc.	1,236	1,236
Replacement flags	258	258
Playground maintenance and repairs	5,000	5,000
Replacement wood chips for playgrounds	2,575	2,575
Teen Center Maintenance	2,060	2,060
Maintenance and repairs for pool facilities	3,090	3,090
Repair recreation equipment, purchase batteries, camera equipment and DVR's etc.	2,060	2,060
Dog bags & recycle bags	2,000	2,000
Osha Compliance Projects	2,060	2,060
Total:	<u>39,225</u>	<u>39,225</u>
	-	-
	2019-20	2020-21
		Diff

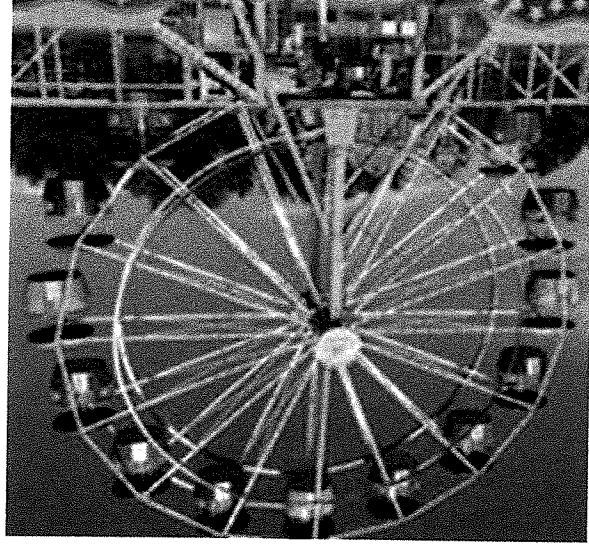
DEPARTMENT: PARKS & RECREATION

Grounds Maintenance :

This includes the maintenance of Dickinson and Treadwell Parks, Orchard Hill Nature Center, Lake Lillinonah Park and Eichler's Cove, maintenance of 40+ athletic fields, school fields and other Town Parcels. Sports are playing two/three seasons per year (in some cases four seasons). Parks and Recreation special event space lining and set up at Fairfield Hills for delineated parking.

The need to increase funds for trail maintenance is rising as we are growing our relationship with the Land Use Agency for a cooperative effort on expanding our trails along with collaborating with the Newtown Trail Committee. We did not address these needs this budget season in an effort to keep costs down.

We are also working to use less toxic pesticides on town property to protect the waterways and the Protect our Pollinators organization's to support positive environmental expectations and changes.



DEPARTMENT: PARKS & RECREATION

Grounds Maintenance - CONTINUED:

The following are examples and estimates of major items for this account:

	<u>2019-20</u>	<u>2020-21</u>
Marking paint and lime	\$26,400	\$26,400
Top Soil	\$10,400	\$10,400
Clay/baseball MVP	\$12,650	\$12,650
Grass, seed, fertilizer	\$10,200	\$10,200
Weed control	\$5,000	\$5,000
Sand	\$1,000	\$1,000
90' Field at Fairfield Hills: High Meadow Field	\$4,500	\$4,500
Trail maintenance and Fairfield Hills Maintenance	\$11,200	\$11,200
Board of Education required maintenance materials (only) on eight high school fields:		
Annual Soil testing	\$480	\$480
Top Dressing/Top Soil	\$12,000	\$12,000
Seed	\$7,250	\$7,250
Clay	\$4,050	\$4,050
Paint	\$8,220	\$8,220
Annual purchase of three sets of replacement tine for deep tine aerator	\$2,400	\$2,400
Other Items: Misc.	\$32,981	\$32,981
Total:	<u>\$148,731</u>	<u>\$148,731</u>

DEPARTMENT: PARKS & RECREATION

Capital:

EQUIPMENT:

Toro S910	24,500	Recurring annual lease payment (external lease)
Toro 4700	14,500	Internal lease payment #5 of 5.
Department van	7,000	Internal lease payment #4 of 4.
Watertown Field 2 Renovation	20,000	Renovate second of 3 youth fields at FFH (\$5,000 donation to apply).
Cut off Saw/Weed Eaters/Back Pack	5,000	Yearly replacements for old units beyond repair (daily use equipment)
Replace 1 Z-Turn Mowers	18,000	
Tractor rental	8,500	Seasonal tractor rental required to run town owned attachments.

97,500

*** This vehicle will become a replacement truck in the near future.

Note: Dept. capital request to the Parks & Recreation Commission totalled \$1,033,800. The Commission reduced the request by \$733,300.

Vehicle inventory list is on page 305.

DEPARTMENT: PARKS & RECREATION

Measure/Indicator	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual
# of Customers:										
Eichler's Cove Beach	3,419	3,482	3,246	2,815	2,750	2,334	3,982	3,936	3,488	
Eichler's Cove Launch			532	457	507	557	528	557	526	
Lake Lillinonah Launch					511	567	575	562	559	
Treadwell Pool	29,089	25,744	24,124	20,483	19,483	20,097	19,556	20,563	19,542	
# of Participants:										
Adaptive Recreation Programs	36	60	36	37	35	35	49	61	55	
Special Events	39,883	36,560	30,975	30,055	30,000	30,397	31,553	31,529	31,756	
Day Camp			572	1,041	725	960	1,045	1,173	1,295	

Attachment # 3

Current:	
CIP	
	\$500,000 Year 4 (2023/2024)
	Money from P&R acct

- Proposed development:
- Resurface parking lot
 - Repair boat ramp
 - Boat dockage and slips
 - Enlarge picnic area with pavilion
 - Potentially gas station**

<u>Proposed revision:</u>	
CIP	
\$500,000 (plus additions?)	Move up schedule
Bonded money with schedule payments from P&R acct	to pay off bond at accelerated rate

Moving up timetable and developing Lake Lillinonah sooner allows for additional revenue. Allows accts to produce concurrently with scheduled payment of bond- don't need to empty the piggy bank everytime for investment. Also can develop more to increase value of the park and be more efficient with money

Proposed development:

- Resurface parking lot
- Repair boat ramp
- Boat dockage and slips
- Enlarge picnic area with pavilion

Potentially gas station	Revenue generator
Potential for kayak and paddle-board rental	Revenue generator- provide a service not many in our area provide
Potential rental space	To rent kayaks etc.
Potential snack stand with rental space	Revenue generator- would be able to provide slip holders and park users another service
Potential playground	Two existing town playgrounds are far away- draw for families to utilize the area- doesn't need to be large to have impact
Any additional assests to make area more community friendly?	

beyond that, they were cheerful and willing. All the volunteers thought they were wonderful.

Thank you also for coming to help yourself, and for bringing folks from your office!

We are thrilled to have plants from Andrew's nursery - what fine work he's doing.

In gratitude and joy,

Sarah and Mary

Dear Amy,

We are so grateful for the support that Parks + Rec has given to Jammy's Garden.

It became clear that we wouldn't be able to get it planted with just the volunteers we'd gotten commitments from, but we never even had to ask Carl if they could give us more help than we'd originally asked for. But even



Amy Mangold <amy.mangold@newtown-ct.gov>

Girl Scout Gaga Ball Pit update

1 message

Karen Smiley <smileyfamily6@gmail.com>

To: Amy Mangold <amy.mangold@newtown-ct.gov>

Cc: Carl Samuelson <carl.samuelson@newtown-ct.gov>, Diane Salvo <diane.salvo@yahoo.com>

Sun, Nov 3, 2019 at 8:15 PM

Hi Amy and Carl,

The Troop built the pit today (with some family help). I've attached some pictures. The girls (and families) are feeling very proud and accomplished. We sincerely appreciate being allowed to build this at the park.

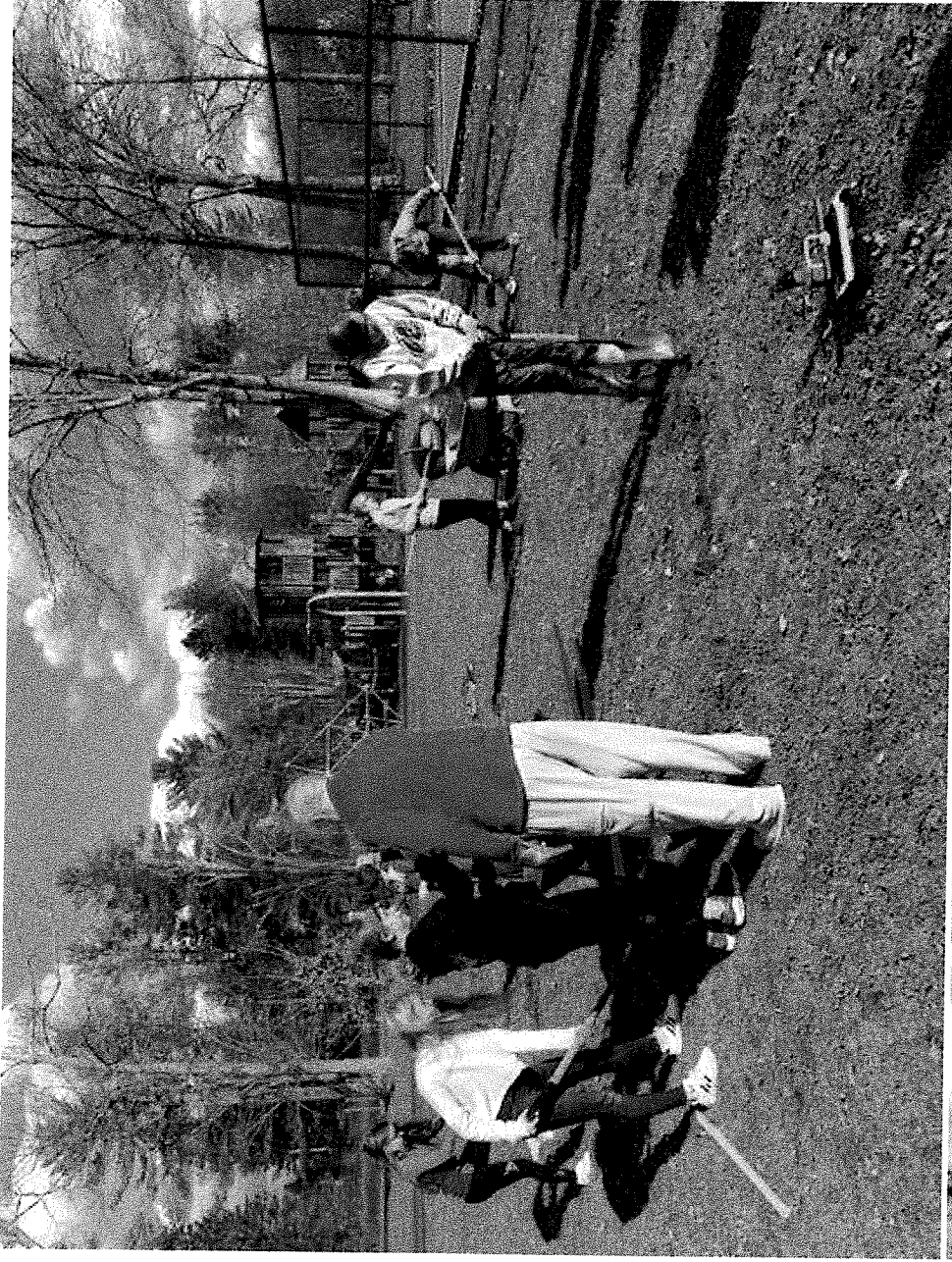
There is still a lot of stone dust leftover. We left the pile of dug up grass next to it as discussed with Carl. Thank your for supplying the stone dust and removing the dug up grass.

If you would like more stone dust inside the pit, we can take care of that. If you want us to sand any of the top edges of the wood, we can do that. It was dark when we wrapped up, so hard to see aside from truck headlights and a spot light. If there is anything else you notice you want us to address, please let us know.

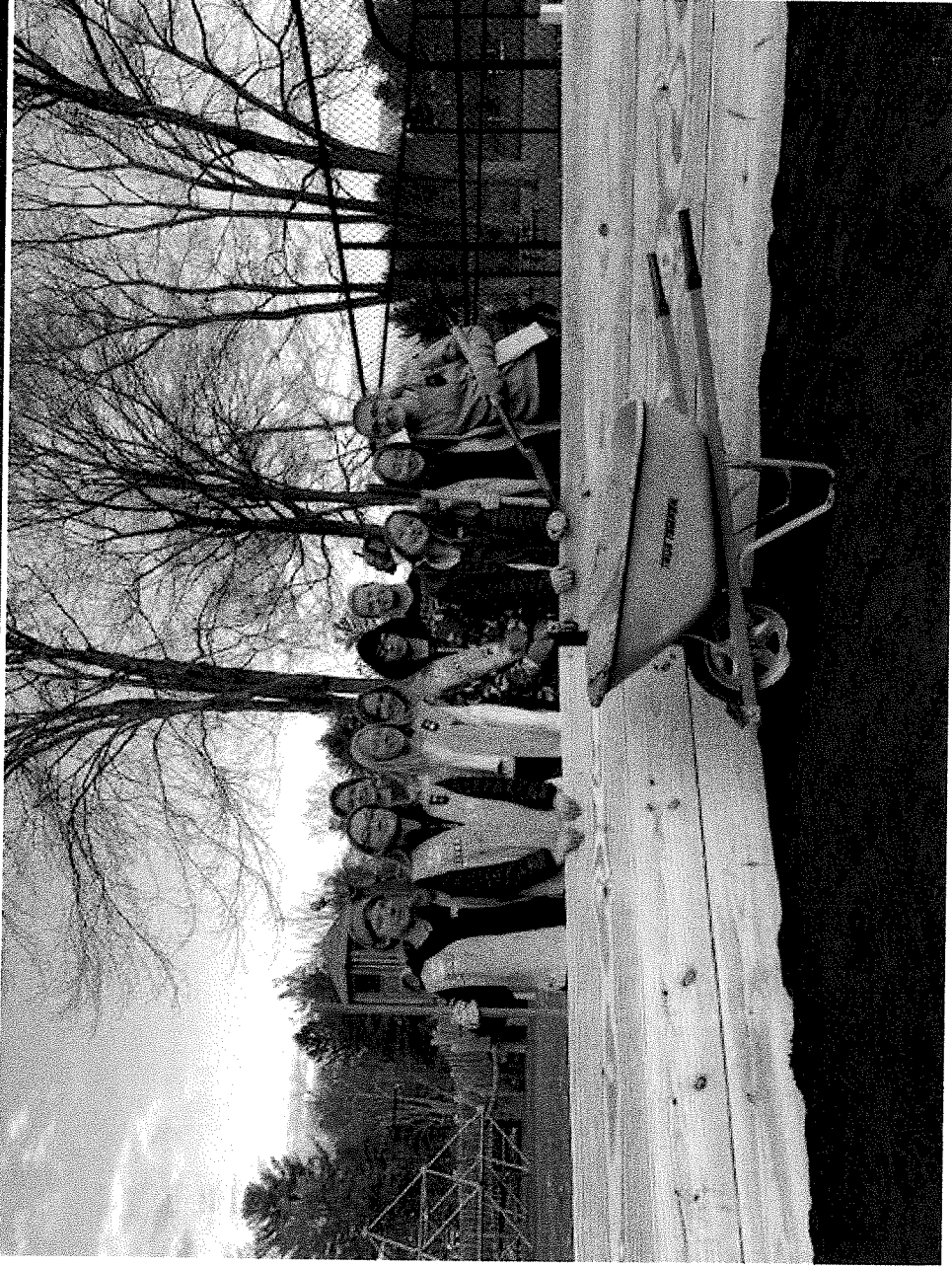
We have a 'how to play' sheet that came with the brackets, we want to figure out a waterproof way to display this on the side along with some sort of acknowledgement that the troop built this. We will discuss at our scout meeting this Tuesday and follow up with you with some ideas.

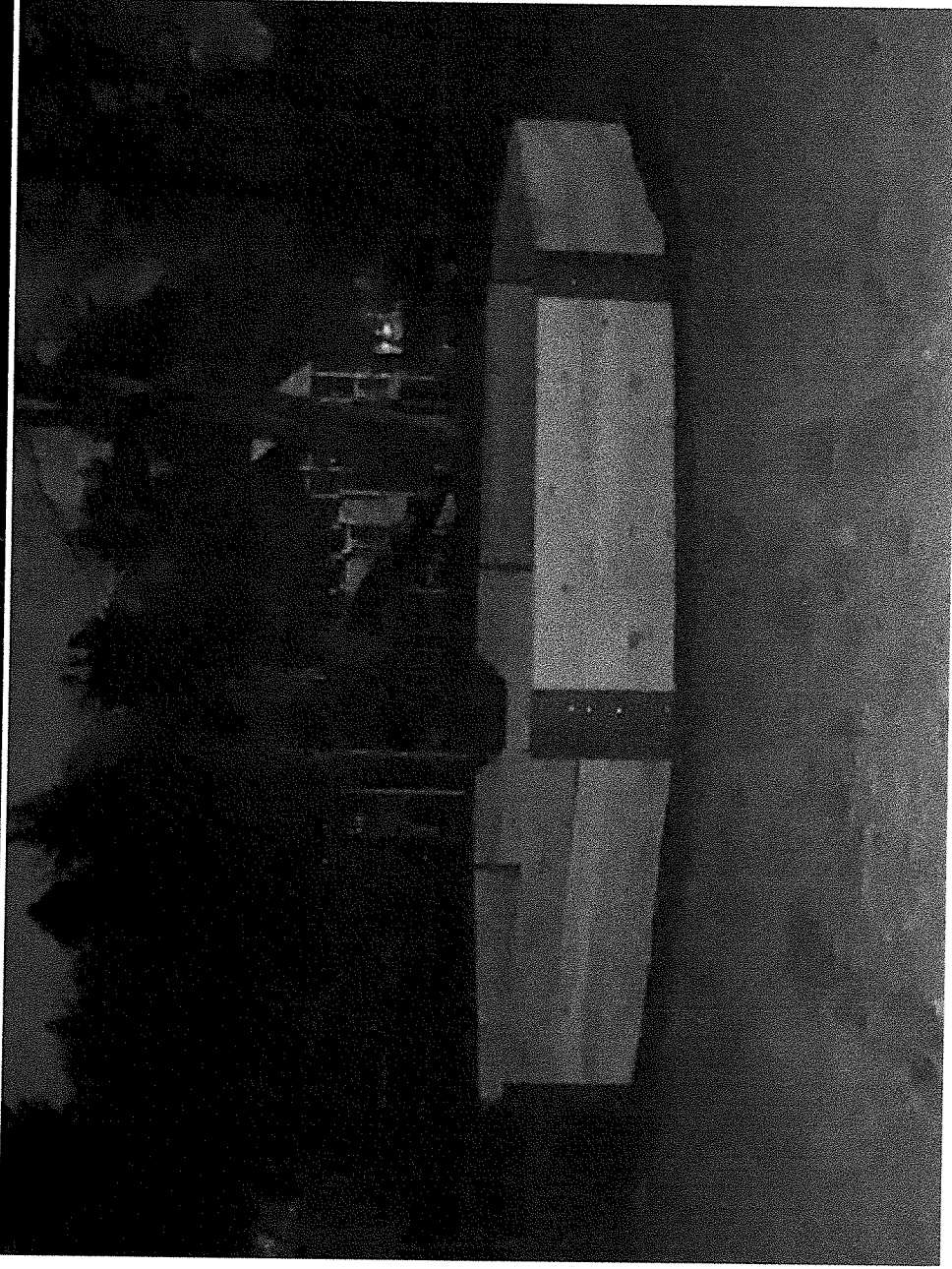
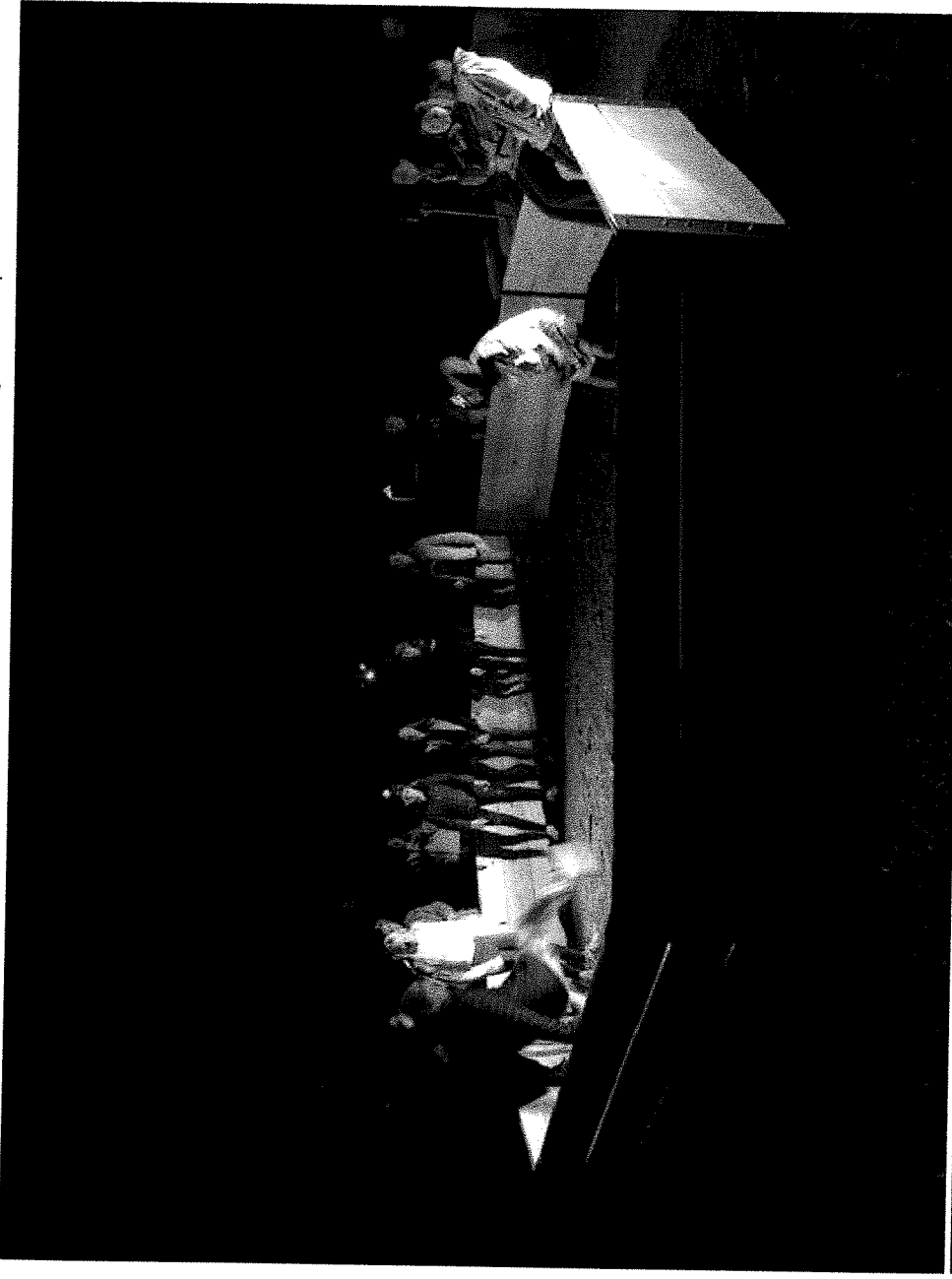
We hope many enjoy this for many years!

Karen Smiley and Diane Salvo
Co-Leaders Troop 50594









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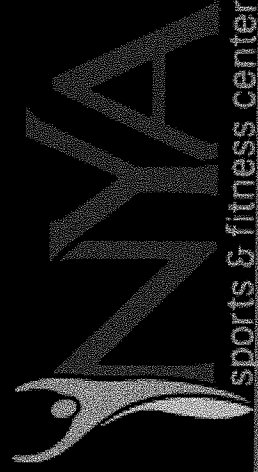
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- **DAYTIME SESSION: 10AM - 12PM**
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CARL SAMUELSON
ASSISTANT DIRECTOR, PARKS

TOWN OF NEWTOWN

PARKS AND RECREATION DEPARTMENT

PARKS AND FIELDS REPORT

TO: Newtown Parks and Recreation Commission,
Amy Mangold, Director

FROM: Carl Samuelson, Assistant Director – Parks

DATE: November, 2019

RE: Monthly park update and field report

In the past month we have spent a lot of time winterizing, seeding and prepping for winter.

Dickinson Park: Temperatures will not allow the tennis courts to be coated this fall but we are early on the contractors list once spring temperatures stay above 55. Irrigation and bathrooms have been winterized.

Newtown Middle School: Regular grooming and mowing has slowed down. Leaf clean up continues. The baseball irrigation has been winterized.

Orchard Hill: The Eagle Scout project to replace the rotting boardwalks in the swamp areas continues. The new gate leafs have been installed.

Lake Lillinonah: The dock has been removed for the winter. We graded the ramp when the water was down last week.

Oakview: This field has been over seeded and the irrigation here has been winterized.

Tilson Field: Retaining wall work has been completed. The drain has been installed across the driveway, only a small amount of asphalt patching remains.

Treadwell Soccer/Softball: The softball field has been over seeded and irrigation on both fields has been winterized.

Glander Fields: Over seeding and irrigation winterization has been completed here. Dugout footing construction will begin soon.

Liberty Fields: Over seeding and irrigation winterization has been completed here. The lower

liberty dugout roof was repaired following vandalism.

Walnut Tree: Over seeding and has been completed here.

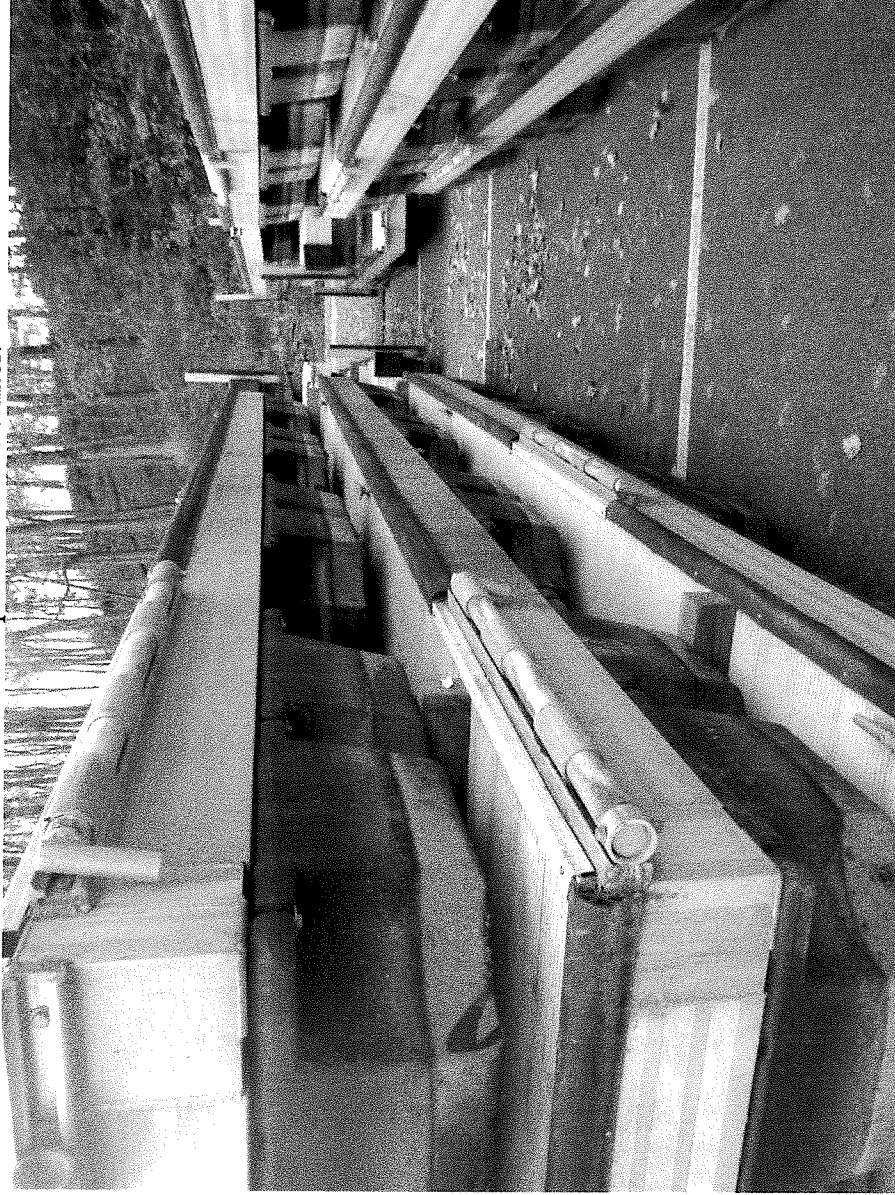
Fairfield Hills: Tammy's Garden has been completed on our end. Reflective trail bollards have been installed where the walking trail crosses roads so cars do not think the trail is a road. Over seeding and irrigation winterization has been completed here.

NHS Fields: Over seeding and irrigation winterization has been completed here. Soccer and football continue use here.

Sandy Hook School: The water system feeding Treadwell Park has been winterized. The baseball field has been over seeded and irrigation winterization has been completed.

Hawley School Fields: Football is done here for the season. These fields have been over seeded.

Eichlers Cove Marina: The beach season has ended and boating season is all but over. Docks have been removed and will be cleaned and repaired over the winter.







Dog Park: Benches are STILL on order, we are waiting for some clearance before they will ship benches. We will be installing them if the weather allows when they arrive.

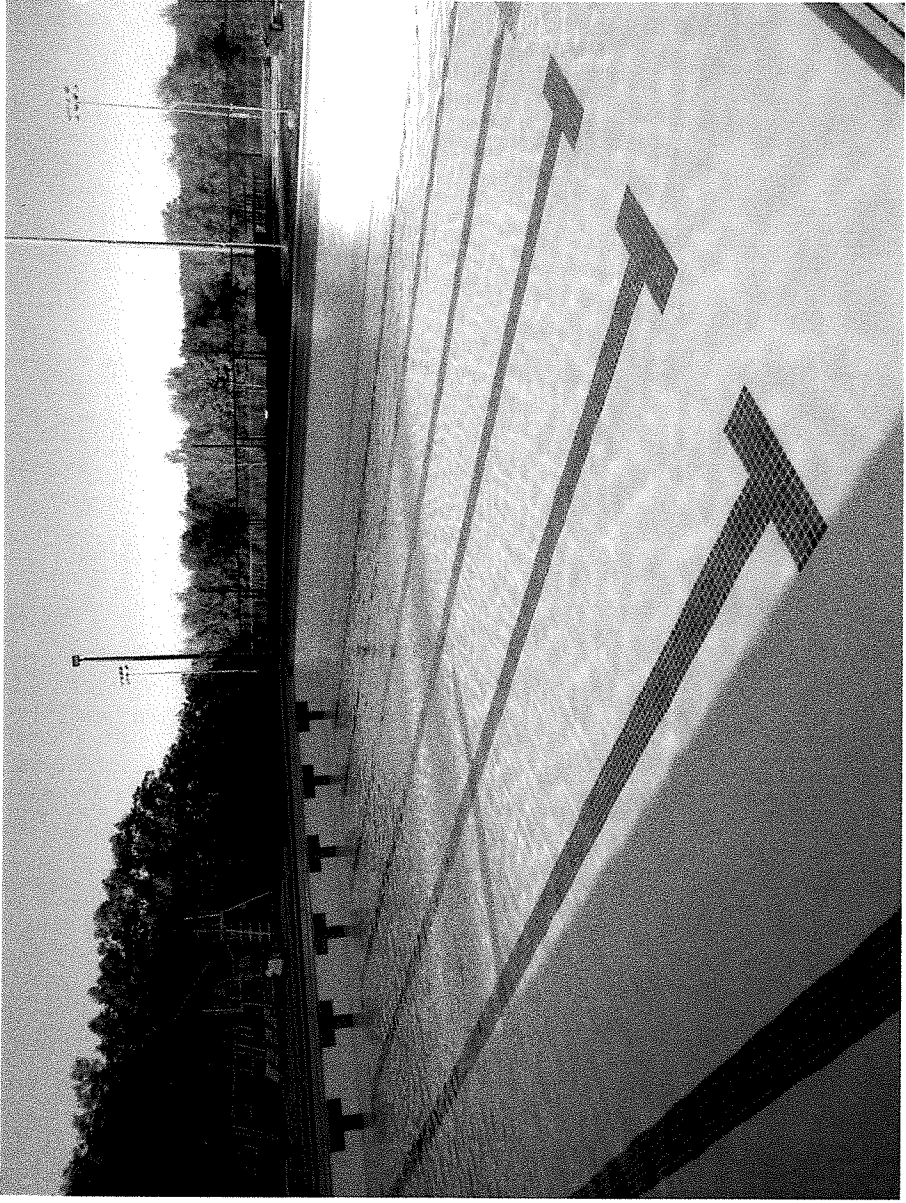
e resolved
when they

The water systems here are winterized.

Treadwell Park: Treadwell pool deck project is ongoing. All of the pool plastering, bonding and tile work has been completed.

The pools are both full and running. We will run the pools as late as possible before covering. We have yet to pour the pool deck. We are still hoping to pour the deck this year, if weather allows. Pouring the deck in the spring would not be a big deal if it comes to that.





Staff:

- 144 hours of vacation/sick/personal/injury/discipline hours were used out of 2024 potential work hours in the past month. This represents a 7% loss in workforce.