

Town of Newtown, CT

3 Primrose Street, Newtown, CT

THESE MINUTES ARE SUBJECT TO THE APPROVAL BY THE PARKS AND RECREATION COMMISSION

The Parks and Recreation Commission held an in-person meeting on Tuesday, November 9, 2021 with an opportunity for phone – in public participation, in the multipurpose room of the Senior Center, 8 Simpson Street, Newtown, CT

The meeting was called to order by Chairman Clinton DePaolo at 6:02 pm

Present: Clinton DePaolo, Jim Parker, Vincent Yanni, Warren Spencer, Aaron Britton, David Payne

Staff Present: Amy Mangold, Carl Samuelson

Absent: Rance Thompson, RoseAnn Reggiano

Public: Ms. Alexa Larson- 211 Greenwood Avenue, Bethel, CT 06801
Mr. Paul Jason- 2 Old Gate Lane, Newtown, CT 06470

Public Participation:

- Ms. Alexa Larson said she is still having communication issues and is still interested in doing the cybersecurity class through continuing Education, but not sure how to get in contact. Ms. Larson also explained she is having issues with the Victory Garden.

Acceptance of Minutes:

- **Acceptance of Minutes:** Commissioner Warren Spencer made a motion to accept the minutes of the October 12, 2021 commission meeting. Commissioner Vincent Yanni seconded the motion. All voted in favor of the acceptance of the minutes.

OLD BUSINESS

- *Dickinson Pavilion:* Mr. Carl Samuelson went to look at the pavilion with Mr. John Moore and Mr. John Poeltl from the building department. Mr. Poeltl agrees with the engineer observations that the structure will need to be torn down and rebuilt. Mr. Samuelson explained that the original price of \$450,000 to rebuild in 2018 has since gone up significantly. He created a new budget for possible reconstruction (*Attachments #1-#5*). He explained that some features can be taken out to cut costs. He also explained that the pavilion is currently 50'x100' but due to new regulations the max width would be 44', but that it can be made longer to compensate for the lost space. Commissioner Vincent Yanni asked if there is a cut off for when the pavilion will be deemed unsafe to be under. Mr. Samuelson said that there is not official time span, but it is getting there.
- *Temporary Pickleball Courts:* Mr. Clinton DePaolo reported that lots of people have been using the courts since making improvements. Ms. Amy Mangold reported that The Bee recently did an article on the temporary courts. Ms. Mangold also reported that the second half of the courts will be done in the spring and made sure the article read they are temporary. Andy from The Bee did a great job on the article.
- *Bicycle Playground:* Ms. Amy Mangold reported that they had received approval from the Fairfield Hills Authority but is still waiting to get on the Land Use agenda to discuss it. Mr. George Benson and Mr. Rob Sibley told Ms. Mangold she has to go through

getting an adapted reuse approval form which contains many steps. Ms. Mangold is going through the process to get the property surveyed and create a site plan so they can go forward in having a public hearing, then from there have Land Use make their vote. The process is long but Ms. Mangold is doing her best to get it complete.

NEW BUSINESS

- *Review Field and Facility Use Manual, include schedule and bylaws requirements:* Mr. Carl Samuelson explained that he thinks there should be verbiage in the manual requiring groups to annually submit bylaws/charters to Newtown Parks and Recreation. They should also be required to submit monthly or quarterly minutes and election votes. Board meetings for groups also need to be publicly noticed, and made available on the group's websites. Mr. Samuelson thinks these additions should be made on page 14 of the field use manual under categories A, B, & C. Mr. Samuelson also told the commission that changes should be made before the February meeting so the changes can be told to sports groups at the annual field use meeting at the end of February. He encouraged commission members to look over the manual and make notes if he thinks anything should be changed or added. Ms. Mangold also noted that new rules need to be submitted and Ms. Victoria Weimann has added this to the agreements.
- *Budget 2022-2023:* Mr. Clinton DePaolo told commission members they should be looking to see what they think should be added into the budget. (*Attachments #6 & #7*). He shared that the bicycle playground should be one and a new truck for the maintenance crew should be another. Mr. Aaron Britton asked if residents have ever questioned what the budget has been spent on or if there has ever been a survey of some kind sent out to see what they think should be purchased in the budget. Mr. Carl Samuelson recalled 10-15 years ago how the public was asked but there wasn't much feedback. Ms. Amy Mangold mentioned how the public may not view or understand the needs of the department the same in regards to needing new equipment or machines.
- *2022 Fees:* Ms. Amy Mangold shared the suggested fee changes for the following items; day camp at Dickinson and Treadwell, pool and beach passes, pavilion rentals, and boat slip rentals at Eichler's Cove. (*Attachments #8, #9, & #10*). Mr. Aaron Britton suggested adding another fee to the camp registration of \$5 per child per week as a late registration fee. Mr. Clinton DePaolo mentioned how this may not be fair to families who do not have the money to sign up early and it would be penalizing them for it. Mr. Vincent Yanni also pointed out that some families don't know their summer schedules until later in the spring/ early summer to be able to plan for camp. The following motions were made:
 - Commissioner Vincent Yanni made a motion to increase day camp fees for residents and nonresidents. Commissioner Aaron Britton seconded that motion. All voted in favor.
 - Commissioner Vincent Yanni made a motion to increase fees for the pool and beach season passes, pavilion rentals, and nonresident boat slips. Commissioner Aaron Britton seconded the motion. All voted in favor.
 - Commissioner Vincent Yanni made a motion to suspend the early bird discount on boat slips. Commissioner Warren Spencer seconded the motion. All voted in favor.
 - Commissioner Aaron Britton made a motion to have a second price increase on day camp, no more than \$5/week as it gets later in the spring to increase revenue.

Commissioner Warren Spencer seconded the motion. The motion did not pass the vote and failed.

Correspondence:

- *None*

Chairman's Report:

Clinton DePaolo, Chairman Newtown Parks and Recreation

- *None*

Directors Report

Amy Mangold, Director of Parks and Recreation:

- Ms. Amy Mangold reported that the equipment for the adaptive inclusive playground at Dickinson should be delivered on 1/20/2022. She also shared that The Lions club would like to have a ground breaking but Mr. Carl Samuelson pointed out that if that happens too early people may expect construction to begin soon after, however depending on the weather that is not certain.
- Ms. Mangold also shared the little free library with Newtown Allies for Change and Rotary at Treadwell Park is continuing to develop. Ms. Mangold and Mr. Samuelson met Melissa Houston at Treadwell Park to look at the area where she would like to install the library. She was supposed to drop the structure off at the maintenance garage but still has not done so.
- Ms. Mangold and Mr. Rob Sibley, Deputy Director of Planning for the Land Use Dept. had a call with the technical team last week to design a grant scope for approval for a routing study from this area of our community to the Monroe rail trail with the Active Transportation Grant through CRCOG, DPH.
- The annual tree lighting at Rams Pasture will be on December 3rd this year. Due to COVID the lighting will be a little different this year, Santa will be lighting the tree and leading carols, as well as doing letters to Santa.
- The winter preview is out with the Snow Much Fun event in January.
- Ms. Mangold shared that there will be a couple open positions within the department; the Part Time Secretary in the Maintenance garage, a maintainer position, as well as a combined Aquatics Director for the CC and P&R

Assistant Director's Reports:

RoseAnn Reggiano, Assistant Director of Recreation:

- *See Attachments #11 through #15*

Carl Samuelson, Assistant Director of Parks:

- *See Attachments #16 & #17*

Commissioners out and about:

- *None*

Motions:

- **Acceptance of Minutes:** Commissioner Warren Spencer made a motion to accept the minutes of the October 12, 2021 commission meeting. Commissioner Vincent Yanni seconded the motion. All voted in favor of the acceptance of the minutes.

Motions:

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The next regular meeting is scheduled of Tuesday, December 12, 2021 at 6:00 pm in the break room located at 2 Trades Lane, Newtown, CT unless changed to virtual due to COVID restrictions.

If you plan to attend this meeting and require assisted hearing devices, please contact the office of the First Selectman at (203) 270-4201 at least 48 hours in advance.

Submitted by,

Victoria Weimann, Clerk

MAINTENANCE
OPERATIONS FACILITY
2 TRADES LANE
NEWTOWN, CT 06470
TEL. (203) 270-4340
FAX (203) 270-4333



Attachment #1
CARL SAMUELSON
ASSISTANT DIRECTOR, PARKS

TOWN OF NEWTOWN

PARKS AND RECREATION DEPARTMENT PAVILION COST UPDATE

New 50 X 100 Poligon structure including shipping (ME Obrien) kit	\$335,000
Lighting	\$ 20,000
Utilities – Install new electrical service to site from garage including low voltage wiring for wi-fi. Includes transformer and grounding.	\$ 34,000
Test borings	\$ 5,000
Footings 14 footings @ \$2500 each (must verify soil loading)	\$ 35,000
Concrete floor 6000 SF @ \$11 psf	\$ 66,000
Demo and disposal of existing pavilion in house	\$ 12,000
Crushed stone for drainage and concrete base	\$ 14,000
Sitework, silt fence, footing excavation, slab prep, drainage	\$ 38,000
Pavillion assembly approx. \$28/PSF	\$140,000
<hr/>	
Total:	\$699,000

Shelter costs:

Poligon - Standard \$67 psf,
Natural Structures – Standard \$199 psf
Cedar Forest Products Hybrid -

Options:

Build structure in-house : Subtract \$140,000 and \$38,000 line items and add \$20,000 for equipment rental (Lull, compactor, misc) Ties up construction crew for approx. 4 months.
\$541,000.00

Eliminate White cedar ceiling: Subtract \$40,000 (lose sound deadening for musical and theatrical events as well as gatherings)
\$501,000.00

Eliminate Wifi: Subtract \$8000 for low voltage wiring and equipment
\$493,000



Attachment #3



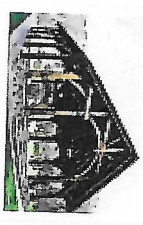




REQUEST QUOTE

EDIT CART

PROCEED TO CHECKOUT



thickness x 120 ft x 44 ft

Wood Grade & Warranty: California Redwood (15-yr Warranty) - MOST POPULAR

Fascia Board for Gutters: No, Thank you

Post Height: 9 ft - (MOST POPULAR)

Electrical Wiring Trim Kit: No, Thank you

Post Decorative Trim: No post decorative trim (standard post) - (MOST POPULAR)

x 1

\$805,620.00



Post Anchoring: 26-post high-wind anchor kit

Accessory Bases & Shelving: No Ceiling Fan Base - (MOST POPULAR)

Heavy Duty Curtain Rods & Stainless Steel Hangers: No Curtain Rods - (MOST POPULAR)

Sealant: Transparent Premium Sealant - (RECOMMENDED)

Sub-Total

\$805,620.00

Total

\$805,620.00

Today's Deposit (20% of Order Total)

\$161,124.00

2021-2022 Newtown Parks & Recreation Budget
Capital Spending Approved by P & R Commission

Priority	Proposed by Dept Head	Reduced by Commission	Approved by P & R Commission	Approved	Other	Description	P & R Commission Rationale
1	4th Request Kubota 3010	\$22,500.00		\$22,500.00	Rental was in contractual services		P & R Commission Rationale
2	2ND Year request Toro Groundmaster 1200	\$26,500.00		\$26,500.00		14 ft low behind rotary mower - cost covered through annual savings achieved thru reduced moving contract	Because purchase generates annual \$10K savings in tractor rental, this is a prudent purchase.
3	Cut-off Saw/Leaf Blowers	\$5,000.00		\$5,000.00		Replace old gas units beyond repair. See details pg 1	Given total cost will be covered through savings in contractual services within 5 years, prudent purchase.
4	3rd Request (2) walk-behind mowers	\$14,000.00		\$14,000.00		Replace two 2004 SCAAG walk-behind mowers.	Annual replacements.
5	3rd Request - Sidewalk Snowplow for FFHills.	\$15,000.00		\$15,000.00		Replace two 2004 SCAAG walk-behind mowers.	Parts for existing mowers not available, making them unserviceable.
6	4th Request - Replace Aerators	\$35,000.00		\$35,000.00		One-half of total cost (\$15K) related to new sidewalk responsibilities at FFH campus - cost to be shared with	Commission feels this cost should be shared between town departments given responsibility covers Community Ctr and Ambulance facilities.
7	Replace Totaled Trailer	\$12,000.00		\$12,000.00		Replace two unserviceable machines with more efficient aerator. See details pg 1	Defer purchase one year.
8	Tractor Rental	\$10,000.00		\$10,000.00		Replace enclosed trailer totaled by Insurance Co. Total Cost \$15K.	This equipment should be purchased in current FY operating budget. Impractical to delay.
9	2008 Dump Truck	\$7,000.00		\$7,000.00	Restored in contractual services	To keep pace with seasonal maintenance demands.	Eliminated in favor of tractor purchase, as purchase cost covered through rental savings within 9 years (see priority 2 above)
10	Purchase Vertrac Seeder (allocated cost)	\$4,000.00		\$4,000.00		Restore body and frame of 2008 heavy-duty dump truck to extend service life - see details page 1	Prudent expenditure to extend truck's service life.
11	Repair Stairs & Loading Dock at P & R Shop	\$30,000.00		\$30,000.00		Repair concrete area at FFH shop cited as dangerous by OSHA. Structural failure affecting existing stairs and loading dock.	Given request originated through Conservation department, reasonable to share cost between depts.
12	Repair Multiple Keypad Entry Controllers	\$9,600.00		\$9,600.00		Keypad access at multiple facilities failing - see details page.	P& R Commission feels this is a building maintenance problem which should be corrected immediately (in current FY) through operating budget. Could save \$15K in labor if done in-house.
13	Skatepark Maintenance & Expansion	\$60,000.00		\$60,000.00	Use current year savings	Refurbish certain park components and install new feature.	Complete keypad repairs over three-year period. However, Commission again feels this is a maintenance expense and should be reflected elsewhere in operating budget.
14	Disc Golf Course at Treadwell Park	\$35,000.00		\$35,000.00	Use P&R undesignated donations	For design and completion of disc golf course at Treadwell Park, providing healthy passive recreation enhance park features.	Refurbish existing components - defer additional feature until later year.
15	Bicycle playground at Fairfield Hills	\$80,000.00		\$80,000.00		Design, install and construct a bicycle playground at Fairfield Hills campus	Engage consultant for course design before committing to construction.
16	Total	\$365,600.00	\$227,900.00	\$137,700.00	\$49,500.00		Requires additional planning and exploration of grant funds. Defer to later year.

Doesn't include information on items fulfilled outside 2021 Budget

Past budget item considerations			
Disc Golf Course			
Outdoor Volleyball Courts			
FHH Outdoor Fitness Center			
Paddleboat Rentals	possible expansion to kayak or stand-up paddle board?		
Portable Banstand			
Raise NMS Baseball Field to make more usable			
Complete Watertown Field Complex with parking			
Field Replacements			
Farm/Orchard Park			

Program	Site	LENGTH	Resident FEE 2022	Non-Resident FEE 2022	Resident FEE 2021	Non-Resident FEE 2021	Resident FEE 2020	Non-Resident FEE 2020	Resident FEE 2019	Resident FEE 2019
	Picnic area & beach	1 day	\$200.00	\$400.00	\$200.00	\$400.00	\$200.00	\$400.00	\$200.00	\$400.00
	Picnic area & beach up to 29 people	hourly per lifeguard (2)	\$15.00	\$15.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00
	Picnic area & beach over 30 or more people	hourly per lifeguard (3)	\$15.00	\$15.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00
Y Storage	Lake Lillimonah & Eichler's Cove	27 weeks	\$150.00	\$300.00	\$150.00	\$300.00	\$150.00	\$300.00	\$150.00	\$300.00
	Season	14 weeks	\$0.00	\$150.00	\$0.00	\$150.00	\$0.00	\$150.00	\$0.00	\$150.00
	Day	1 Day	\$0.00	\$20.00	\$0.00	\$20.00	\$0.00	\$20.00	\$0.00	\$20.00
Y Storage	Senior	29 weeks	\$91.00	\$181.00	\$91.00	\$181.00	\$91.00	\$181.00	\$91.00	\$181.00
	Early bird	27 weeks	\$91.00	\$181.00	\$91.00	\$181.00	\$91.00	\$181.00	\$91.00	\$181.00
	After early bird			\$200.00	\$100.00	\$200.00	\$100.00	\$200.00	\$100.00	\$200.00
Y Storage	tax included		\$100.00	\$200.00	\$100.00	\$200.00	\$100.00	\$200.00	\$100.00	\$200.00
Y Storage	Eichler's Cove	19ft Under	\$1,350.00	\$1,750.00	\$1,250.00	\$1,550.00	\$1,250.00	\$1,550.00	\$1,250.00	\$1,550.00
	19ft Under	27 weeks Early Bird	\$1,350.00	\$1,750.00	\$1,250.00	\$1,550.00	\$1,250.00	\$1,550.00	\$1,250.00	\$1,550.00
	tax included	after Early bird	\$1,450.00	\$1,850.00	\$1,450.00	\$1,750.00	\$1,450.00	\$1,750.00	\$1,450.00	\$1,750.00
	Under	bird	\$1,450.00	\$1,850.00	\$1,450.00	\$1,750.00	\$1,450.00	\$1,750.00	\$1,450.00	\$1,750.00
	over 19 ft	early bird	\$1,660.00	\$2,060.00	\$1,560.00	\$1,860.00	\$1,560.00	\$1,860.00	\$1,560.00	\$1,860.00
	over 19 ft	after early bird	\$1,760.00	\$2,160.00	\$1,760.00	\$2,060.00	\$1,760.00	\$2,060.00	\$1,760.00	\$2,060.00
Y Storage	Eichler's Cove	27 weeks	\$745.00	\$960.00	\$745.00	\$960.00	\$745.00	\$960.00	\$745.00	\$960.00
	tax included		\$745.00	\$960.00	\$745.00	\$960.00	\$745.00	\$960.00	\$745.00	\$960.00

NOTE 2022 FEES:

Increasing Day Camp fees by \$10 per week. Pool Beach Passes by \$25 for season and increase 6 visits by \$10.00. Pavilion increase for Treadwell and Dickinson by \$25 per day. Pool pass with Treadwell pavilion rental by \$2.00. Eichler's Cove beach rental only increase is the lifeguard hourly rate to \$15.00.

Marina, in 2021 the fees for 19 ft and under residents should of been \$1350.00 and non-residents should of been \$1650.00; Resident Over 19ft resident should of been \$1960.00. For in 2021 we decreased early bird discount by \$100.00.

Therefore no increase for residents in 2022, the only increase is non residents by \$100.00, to be more consistent with other non resident fees. *2022 - Commission voted no early Bird discount fees will be adjusted (11-16-2021)*

NOTE 2021 FEES:
All fees remain the same due to covid

NOTES 2020 FEES:

Only increase is Dickinson Day Camp

NOTES 2019 FEES:

Only increase is for the boat launch and dry storage. Only sold 21 boat launch passes, should we increase? Dry storage we had a waitlist. Discount for multiple rentals? boat and kayak slip give a special price or rental of 2 dry storage or slips?

Parking permit per slip rental even if same family - yes approved by commission 12/11/18
Lockers needed for dry storage area.

Slips increase 16 1/2 %. All fees include tax. Set fee for 19ft and under, then add \$300 to other fees - this is for early bird. After early bird add \$200 to each fee from sr

Currently finishing up on winter programming for December 2021/2022 open for registration beginning on December 1.

Working on summer 2022 job applications to have them ready to be sent out by Thanksgiving. Deadline for applications will be March 3rd. We are currently looking for a Site Director of Treadwell Day Camp.

We will be running a full seven single weeks for day camp along with extended day care, from June 20 to August 5. We will also offer an 8th week at Dickinson Day camp, August 8 to 12.

TOWN HALL SOUTH
3 MAIN STREET
NEWTOWN, CT 06470
TEL. (203) 270-4340
FAX (203) 270-4333
www.newtown-ct.gov



RoseAnn Reggiano
Assistant Director Recreation

TOWN OF NEWTOWN

PARKS AND RECREATION DEPARTMENT

www.newtown-ct.gov

TO: Parks and Recreation Commission
Amy Mangold, Director

FROM: Rose Ann Reggiano, Assistant Director – Recreation

DATE: November 9, 2021

RE: Monthly Report

We had our Spookatuclar Halloween event on October 27 at the Community Center. We had 125 to 160 participants attend this event. We had a DJ party and games along with a hayride. Thank you John Moore and David White for driving the tractors. All had fun. We also had Robek's of Newtown attend and pass out smoothies, CH Booth library, New York Life, Michael Count with a win a prize wheel and SDSS Martial Arts of Newtown, who provided and an obstacle course and a chance to break a board in two. Best costumes went home with a Pumpkin donated by Castle Hill Farm. Nico who kids attended day camp this past summer was our DJ. We raised \$795.00.

Scarecrow contest was a success again, 28 lampposts were adopted for scarecrows. Participants said this was an awesome event, so happy you people did it again. The winners Frist Place - Newtown Pride: The Newtown Bee; Most Original: 2nd Governor's Horse Guard; People's Choice: Girls Scout Junior Troop 50113. Honorable Mention: UK Gourmet, Church Hill Village, Pleasant Paws Pet Center, Newsylum Brewing Company, Mt Pleasant Hospital of Animals, Newtown Veterinary Specialists and The Rieve Family. Thank you to all of our sponsors of this fabulous event, Mt Pleasant Hospital for Animals, BD Provisions, , Pleasant Paws Pet Center, Good Directions, Casino Kennels, Aquila Winery, UK Gourmet, Newtown Hardware, Boost Bowls, and QuiXpress Car Wash. We raised \$600.00

The 11th Howl O Ween Dog event was scheduled for October 30 and we had to cancel event and go virtual. We had over 25 dogs participate online.

The winners were Best in Show, Cinderella and her Prince Charming – Danielle Cloutier; Cutest, I love Lucy and Desi Stratton – Michelle Statton; Most Original OG and D"OG" the Bounty Hunter – Rae Ellie Corsillo; Scariest Cappy as a Spider – Valerie Cains Moss and K-9 Human Look A Like Cobalt in Little Red Riding Hood – Deidre Bough.

Torpedoes Swim Team started a month later on November 1. The High School balcony will be open this year with a limited number allowed, up to 50. We have 91 swimmers this season. We will also being having live meets.



**NEWTOWN
JUNIOR GIRL
SCOUT TROOP
50113**

**COOKIE
MONSTER**

**PEOPLE'S
CHOICE**



NEWTOWN BEE

NEWTOWN PRIDE



2ND GOVERNOR'S HORSE GUARD

MOST ORIGINAL

ENTITLED "DOPS!"

MAINTENANCE
OPERATIONS FACILITY
2 TRADES LANE
NEWTOWN, CT 06470
TEL. (203) 270-4340
FAX (203) 270-4333



Attachment #16

CARL SAMUELSON
ASSISTANT DIRECTOR, PARKS

TOWN OF NEWTOWN

PARKS AND RECREATION DEPARTMENT

PARKS AND FIELDS REPORT

TO: Newtown Parks and Recreation Commission,
Amy Mangold, Director

FROM: Carl Samuelson, Assistant Director – Parks

DATE: November 9, 2021

RE: Monthly park update and field report

We are fully on leaf clean up and winterization tasks at this point. We are putting out dormant fertilizer and continuing to complete seasonal cultural practices.

Dickinson Park: The sinkhole found in fun space surfacing has been repaired. The bathrooms and irrigation are now winterized. Leaves have had an initial clean up as well.

Newtown Middle School: Fall sports continue here. Normal mowing painting and grooming continues.

Orchard Hill: No new news here.

Lake Lillinonah: the dock has been removed for the season.

Oakview: Regular mowing and lining here continues. The irrigation has been winterized.

Tilson Field: No new news.

Treadwell Soccer/Softball: The irrigation here has been fully winterized. The fields remain busy with fall sports.

Glander Fields: All of the irrigation has been winterized here. Grooming and lining as well as regular leaf blowing continues here.

Liberty Fields: We have groomed and lined for a couple of weekend softball tournaments. Irrigation winterization is complete.

Walnut Tree: No new news here.

Fairfield Hills: Regular leaf cleanup continues. The hill behind the community center was cut for community center events. We helped set up and give hay rides for Halloween. All of the FFH campus irrigation systems have been winterized. Wood chips have been delivered to the Victory Garden as requested and four of the eight pickle ball court renovations are complete

NHS Fields: All of the irrigation here has been winterized. Grooming lining and mowing continues for fall sports.

Sandy Hook School: The irrigation here has been winterized.

Hawley School Fields: No new news here. Regular mowing and lining continues here.

Eichlers Cove Marina: Dock removal is complete. The swim rope has been pulled and the water lines have all been winterized. The heat has been turned on for the season in the garage.

Dog Park: The water features have all been winterized.

Treadwell Park: We have started the paver project here and will be working on it until the ground freezes. All of the irrigation and bathrooms have been winterized here. We ran new power lines for the lighting surrounding the pool.

Pole Bridge Preserve: No new news here

Watertown Field: These fields are groomed and lined on a regular basis for fall sports. The irrigation system is fully winterized here.

Staff:

- 152 hours of vacation/sick/personal/injury/discipline hours were used out of 1672 potential work hours in the past month. This represents a 9.5% loss in workforce.