

THESE MINUTES ARE SUBJECT TO THE APPROVAL BY THE PARKS AND RECREATION COMMISSION

The Parks and Recreation Commission held an in-person meeting on Tuesday, April 13, 2021 with an opportunity for phone – in public participation, in the multipurpose room of the Senior Center, 8 Simpson Street, Newtown, CT

The meeting was called to order by Chairman Clinton DePaolo at 6:03 pm

**Present:** Clinton DePaolo, Aaron Britton, Jim Parker, David Payne, Vincent Yanni, Warren Spencer

**Staff Present:** Amy Mangold, RoseAnn Reggiano, Carl Samuelson

**Absent:** Rance Thompson

**Public:** Ms. Jennifer Fasolino- Newtown Pickleball Club  
Ms. Jan Brown- Newtown Pickleball Ambassador  
Mr. Bruce Goulart- Newtown Pickleball Club  
Mr. Ed Miklaszewski- Newtown Pickleball Club  
Ms. Alexa Larson- Newtown Victory Garden and Fruit Trail

**Public Participation:**

- Ms. Jan Brown started off by thanking Parks and Recreation for setting up the pickleball nets early. She also stated that she is trying to form a pickleball club.
- Ms. Jennifer Fasolino and Ms. Jan Brown discussed their upcoming event with Parks and Recreation, ‘Stay out of the kitchen’ happening on Wednesday, May 19, 2021. (More information under ‘New Business’)
- Mr. Ed Miklaszewski discussed how last year pickleball was played well into the fall and requested the nets be left up longer at Fairfield Hills due to a large amount of people using them.

**Acceptance of Minutes:** Commissioner Vincent Yanni made a motion to accept the minutes of the March 9, 2021 commission meeting. Commissioner Warren Spencer seconded the motion. All voted in favor of the acceptance of the minutes

**Old Business:**

- *Surcharge:* Ms. Amy Mangold stated that we currently have \$455,465.46 in the surcharge account. (See attachment #1). There was discussion regarding keeping an eye on funds for future projects such as turf field replacement, which is done every 10-12 years and costs about \$500,000. Mr. Carl Samuelson requested up to \$1,000 to be used to repair the scoreboard at Treadwell so sports groups could begin to utilize it again. Mr. Samuelson also requested for \$500 a year to purchase a scheduling software to use as a master calendar for sports groups.
- *Eichler’s Cove Bathroom Update:* Mr. Samuelson reported that the compost bathrooms are currently a last option as it doesn’t meet certain codes put forth by the health department.

Another option was to install a septic system which would pass codes but be an additional \$10,000 to the cost. The bathrooms would only be used about 3-5 months out of the year. Additionally, lumber prices are currently up, Mr. Samuelson suggested waiting until the end of the summer/beginning of fall to build the bathrooms.

### **New Business:**

- *Pickleball Social:* (See attachment #2) this event is a joined event with the Grassroots group, who Jan Brown is a part of. This event called 'Stay out of the Kitchen' will be held at Aquila Winery here in Newtown, May 19<sup>th</sup>, 2021 from 6:00pm- 8:30pm. The cost is \$25 per person and will include a glass of wine, food trucks, corn hole, and a silent auction. Both parties are currently looking for items for the silent auction.
- *Field Admin Policy:* Mr. Samuelson asked that there be changes on pages 5&9 that would just change the Parks and Recreation office address to their new one. Additionally, it was requested that all fees on page 14 be increased by \$30 for field rentals, he mentioned that they haven't changed since 2015. The fee changes would be implemented immediately for all groups, unless already booked. He suggested increasing prices by \$2.00 every other year would be a good idea also so that it is not a big jump in the future when fees change.
- *Tilson Field Repair:* The corner of the field on Tilson is being replaced in the coming weeks. There is a depression in the corner that Field Turf will be coming out to repair either in the next few days or in June when they replace the turf field at Newtown High School This would be a 5 working day project. It wouldn't close the field completely but partially.

### **Correspondence:**

- *None*

### **Chairman's Report:**

Clinton DePaolo, Chairman Newtown Parks and Recreation

- Mr. DePaolo spoke about how big of a success the Easter Bunny event was this year and commented how the Fruit Trail looks fantastic when he stopped by the Fruit Trail Reawakening event. He also pointed out how both enhance Parks and Recreation and bring the community together.

### **Directors Report**

Amy Mangold, Director of Parks and Recreation:

- Ms. Mangold also commented on how much of a success the Spring Bunny home visit event was, visiting 72 homes in one weekend. She also reported that there was some revenue from this event.
- There were 23 volunteers this past weekend for the Fruit Trail Reawakening and the process was a big success.
- Happy to report the 2 vacant maintainer positions have been filled, and are still working on filling the full time position in main office to help Parks and Recreation reach full potential.

- Ms. Mangold reported that they are working with the Lions club to make Dickinson Park more accessible for wheelchairs and add more features. (See attachment #3)
- The Lions Club is putting together a stay at home treasure hunt to raise funds for the playground project.
- Will be working with the bicycle playground committee to continue to work on plans for the bicycle playground and to bring a site plan to the Planning and Zoning commission in the near future.
- On Saturday, April 24, 2021 at 11:00am there is a meeting with the 2<sup>nd</sup> Governors Horse Guard because they will be donating their compost to the Victory Garden from now going forward.
- On April 6, 2021 Ms. Mangold met at the skate park with the family and friends of Thomas Capazellio to discuss plans for the funds raised by the family. There are more updates to come in the future.
- Natalie Jackson from Social Services helped secure a \$5,000 donation towards camp scholarships from the Newtown Foundation.
- Trying to continue to encourage face masks and social distancing at the parks. More signs were recently ordered to put up at the parks.
- Spring and summer program signups are going well.
- Many summer staff are coming back, some are moving up, and new ones are coming aboard.

#### **Assistant Director's Reports:**

##### *RoseAnn Reggiano, Assistant Director of Recreation*

- Everything went great with the egg dash, visiting 72 houses between Saturday and Sunday. Everyone was very happy and Ms. Reggiano even visited a day care one day during the week because the kids loved seeing the bunny so much.
- Ms. Reggiano has been working with Ms. Kristin Rebelo, the Newtown Aquatics director on summer waterfront staff. They have decided to hire 4 assistant water directors, 2 for each location, Treadwell Pool and Eichler's Cove Beach, and 1 aquatics coordinator who will go between the 2 locations.
- There will be another Floral Design Class for Mother's Day (see attachment #4 and #5).
- Wood workshop is going well, 5 have signed up so far.
- Day camp signups are going well, 41 have registered for Treadwell and 26 at Dickinson so far. These numbers resemble a normal year. Ms. Mangold had commented that early drop off and late stay may be possible this year which could help improve numbers even more.
- Rooster run will be happening this year! Details are still in the works. The goal is to try to get everyone to preregister. There will be groups to try to maintain a lower number of people at one time. There will be a new course this year, which is a certified 5k course. (See attachments #5, #6, #7, #8).
- Drop in men's basketball is back to running on Saturday mornings
- Pavilion Rentals are back up this year

Carl Samuelson, Assistant Director of Parks:

- Please see attachments #11

**Commissioners out and about:**

- *Vincent Yanni:* While at the Dickinson playground last weekend he saw dogs on the playscape, there are no dogs allowed at Dickinson Park. This raises safety concerns, suggested there be more signs put up.

**Motions:**

**Motion:**

**Surcharge:** Commissioner Warren Spencer made a motion to implement new fees of an additional \$30 to each to each hourly field cost, \$5 to the resident surcharge and \$10 to nonresident surcharge fee for field use. Commissioner David Payne seconded the motion, all voted in favor.

**Motion:**

**Scoreboard Repair:** Commissioner Vincent Yanni made a motion to use up to \$1,000 out of surcharge to repair the scoreboard at Treadwell. Commissioner Warren Spencer seconded the motion, all voted in favor.

**Motion:**

**Master Calendar Software:** Commissioner Aaron Britton made a motion to take \$500 a year out of surcharge to purchase a software to use for a master calendar for sports groups. Commissioner Warren Spencer seconded the motion, all voted in favor.

**Motion:**

**Adjournment of Meeting:** Commissioner Vincent Yanni moved to adjourn the meeting at 8:00pm. Commissioner Warren Spencer seconded the motion. All voted in favor to adjourn the meeting

The next regular meeting is scheduled of Tuesday, May 11, 2021 at 6:00 pm in the multi-purpose room located at 8 Simpson Street, Newtown, CT unless changed to virtual due to COVID restrictions.

Submitted by,

*Victoria Weimann, Clerk*

# Surcharge Balance Report

as of  
April 13-2021

PAGE NUMBER: 1  
STATM41

NEWTOWN MUNICIPAL CENTER  
TRIAL BALANCE

POWERSCHOOL  
DATE: 04/13/2021  
TIME: 15:56:49

SELECTION CRITERIA: genledgr.fund='145'  
ACCOUNTING PERIOD: 10/21

FUND - 145 - PARK & REC - SURCHARGE FU

FUND/ BUDGET UNIT	ACCOUNT	TITLE	DEBITS	CREDITS
145	1000	CASH - GENERAL FUND		25,373.39
145	1032	CASH-P&R SURCHARGE	17,384.50	
145	1050	ACCOUNTS RECEIVABLE	17,384.50	25,373.39
TOTAL ASSETS				.00
145	2000	ACCOUNTS PAYABLE	453,519.04	.00
145	2030	DUE TO/FROM GENERAL FUND	453,519.04	.00
TOTAL LIABILITIES				.00
145	3020	FUND BALANCE - COMMITTED		412,026.60
145	3050	FUND BALANCE - UNASSIGNED		.00
145	3051	BUDGET FUND BALANCE		.00
145	3052	EXP BUD CTRL		.00
145	3053	REV BUD CTRL		.00
145	3054	ENC CTRL	9,935.31	.00
145	3055	PAY RES FOR ENC		9,935.31
145	3056	RES FOR ENC		.00
145	3057	PAY ENC CTRL	9,935.31	421,961.91
TOTAL EQUITIES				56,234.50
145035500000	4300	CHARGES FOR SERVICES		.00
145065500000	4600	TRANSFER IN	.00	56,234.50
TOTAL REVENUE				56,234.50
145165500000	5749	CAPITAL OUTLAY	22,730.95	.00
145255500000	5870	TRANSFER OUT	22,730.95	.00
TOTAL EXPENSES			503,569.80	503,569.80
TOTAL PARK & REC - SURCHARGE FU			503,569.80	503,569.80
TOTAL REPORT			503,569.80	503,569.80

total = 478,196.41  
- 22,730.95  
\$ 455,465.46



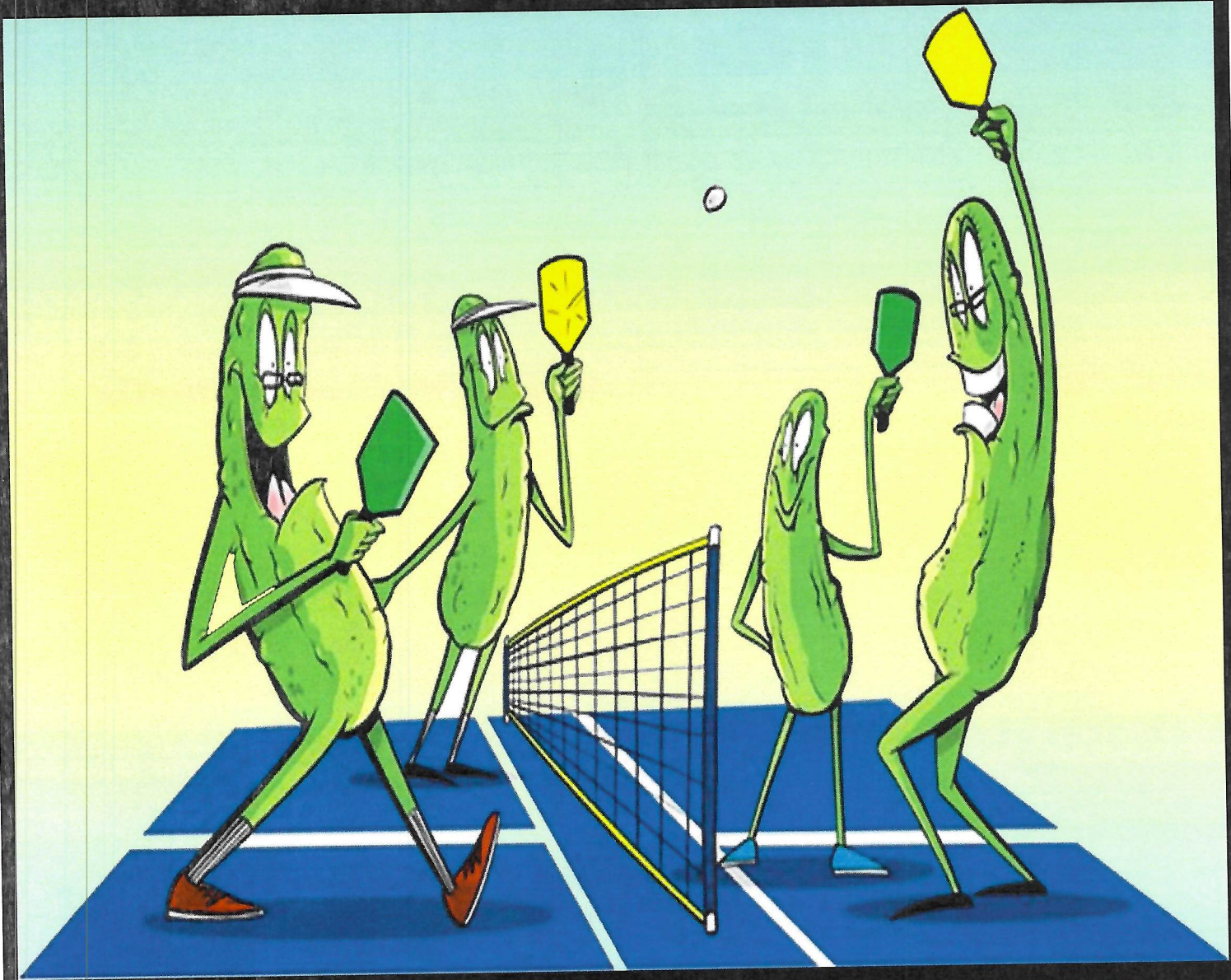
SPONSORED BY NEWTOWN PARKS & RECREATION

# STAY OUT OF THE KITCHEN

## 05.19.2021

### 6-8:30PM

#### PICKLEBALL SOCIAL



ACTIVITY #: 314106-A

AGE: 21+

AQUILA'S NEST VINEYARDS,  
SANDY HOOK, CT 06482

\$25/PERSON - ONE GLASS OF WINE INCLUDED

CALL PARKS AND RECREATION: 203-270-4340 OR VISIT [NEWTOWN-CT.GOV/PARKS-RECREATION](http://NEWTOWN-CT.GOV/PARKS-RECREATION)

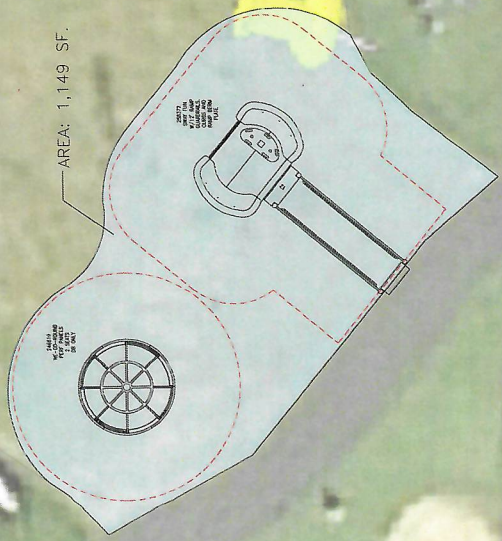


COME LEND YOUR SUPPORT FOR THE FASTEST GROWING SPORT IN THE USA!  
JOIN US FOR LIVE MUSIC, FOOD TRUCKS, CORNHOLE, A SILENT AUCTION  
GREAT PICKLED CONVERSATIONS AND A LITTLE WINE

DICKINSON PARK  
NEWTOWN, CT  
BRIAN IAFOLLA  
4.13.2021  
MEO21205

GoogleEarth

AREA: 1,149 SF.



**Just in Time for Mother's Day!**

**Mom and Me Floral Design Workshop**

**Sunday, May 2**

**Newtown Community Center**

**8 Simpson Street, Newtown, CT**

**Activity 314103 A 1:00 – 2:30 pm**

**314103 B 2:45 – 4:15 pm**



**Newtown**  
COMMUNITY CENTER

**\$90 per child/caregiver pair (90 minutes includes tutorial and all materials and supplies)**

Mom (Dad or Caregiver of course!) will work together to design a beautiful, captivating flower arrangement with many flower types and textures. Instructor, Susan Spanger will walk you through a brief tutorial and then allow you to select your own flowers from a flower bar. This is the perfect opportunity to learn a new skill, experiment with shape, line and symmetry and spend some quality time with your child leading up to Mother's Day!

**\* Suitable for all experience levels and one-on-one guidance will be offered to all participants\***

**To register: Call 203-270-4340 or visit <https://www.newtown-ct.gov/parks-recreation>**

**\*Masks will be required, materials will be sanitized and participants will have social distancing.**



**Sponsored by Newtown Parks and Recreation and Newtown Community Center**

**SUSAN SPANGER, BLOOMFUL FLORAL DESIGN information on back of flyer**



## YOUR HOST

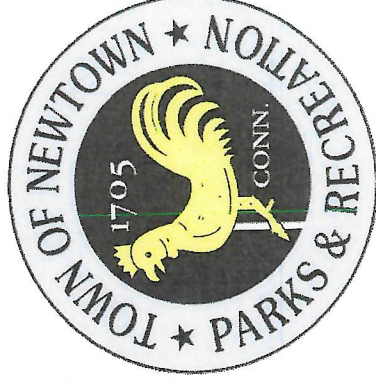


**SUSAN SPANGER, BLOOMFUL FLORAL DESIGN**

Susan's love of flowers started at a young age when she began making miniature bouquets with lily of valley and muscari and floral wreaths with forsythia branches. Her passion for flowers and gardening was nurtured by her parents, both of whom were avid gardeners. Fast forward and Susan honed her floral design skills during her 6-year career as Boutique Manager and Floral Designer for Beethoven's Veranda based in North Bergen, NJ.

Inspiring collaborative creativity through the design process has always been motivation for Susan. Additionally, she believes that putting together a beautiful floral arrangement and learning how to garden are essential life skills. With floral design knowledge under her belt, Susan founded **Bloomful Floral Design**, an educational floral design company offering a wide variety of classes tailored to people of all ages and experience levels. Susan loves fostering a deep personal connection to every client she meets and she strives to create unique and uplifting experiences for all her class participants.

# ROOSTER RUN 5K / 10K RACE



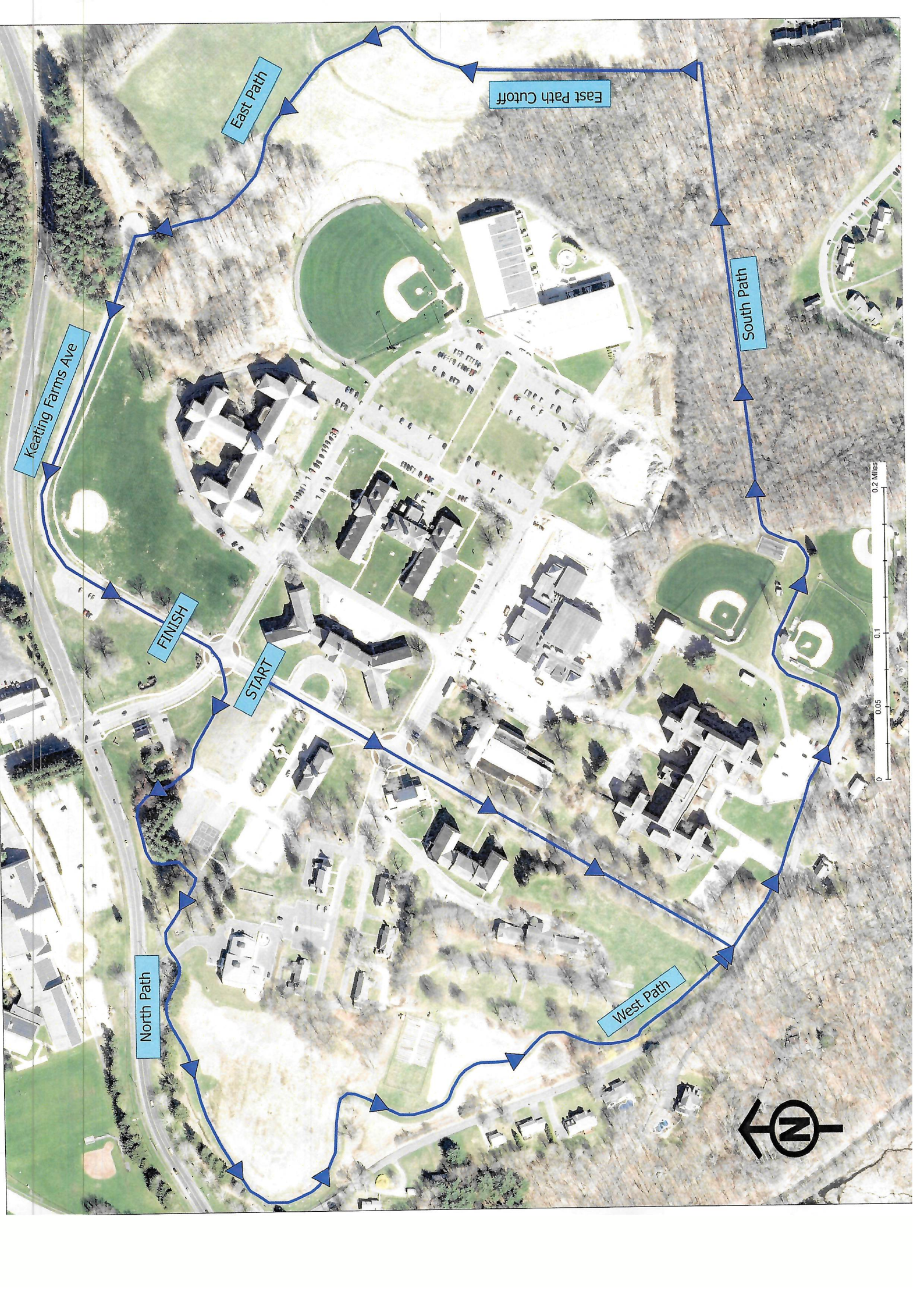
## JUNE 5TH

"Runners do not need to wear a face mask during the race but shall wear face masks at all other times including prior to and after the race when social distancing cannot be maintained."

## Limited Use of Trails

## 8 am – 12 pm

[Newtown-ct.gov/parks-recreation](http://Newtown-ct.gov/parks-recreation)



East Path Cutoff

East Path

South Path

Keating Farms Ave

FINISH

START

North Path

West Path

0 0.05 0.1 0.2 Miles





# Newtown Parks & Recreation

## Sponsorship



*Help us keep Newtown Running Strong*

The Newtown Parks and Recreation mission is to create quality recreation and leisure opportunities, strengthening the community through people, parks and programs.

We take pride in our events, and want them to be successful. Great strides are taken to market these events throughout the community to ensure their success and everyone's enjoyment.

This is our 47th **5K/10K Rooster Run /Little Chicks Dash** is being held on June 5<sup>th</sup>, 2021 and benefits the *Newtown Scholarship Association*. The scholarship fund honors our former director, Lee Davidson, and aids students in our community with their college expenses. Newtown Scholarship investing in Newtown's Youth.

Help spread the word, Celebrate 47 years with us

We appreciate your consideration in sponsoring this event, which directly and positively impact our community. Thank you in advance for your generosity.

We will be following CDC guidelines for all programs. All participants must wear a mask and social distance.

**Mail to:**

**Newtown Parks & Recreation | 8 Simpson Street | Newtown, CT | 06470  
(203) 270-4340**

**Contact:** [Roseann.reggiano@newtown-ctgov](mailto:Roseann.reggiano@newtown-ctgov)

# Sponsorship Opportunities



## 5K/10K Rooster Run

Sponsorship Benefits:	Platinum \$300	Gold \$150	Silver \$100
Business Name/Logo on Race T-Shirt	✓	✓	✓
Facebook, Social Media & Event Page Posts	✓	✓	
Promotional table at the Event	✓		
Thank you announcement at the event	✓	✓	
Ability to post your own banner at the event	✓		
Ability to provide materials/giveaways at the event	✓		

**Supporter:** I can offer, \$\_\_\_\_\_ or product in support of your event.

(Facebook Thank You with your website link will be posted).

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Email: \_\_\_\_\_



# TOWN OF NEWTOWN

## PARKS AND RECREATION DEPARTMENT

### PARKS AND FIELDS REPORT

**TO:** Newtown Parks and Recreation Commission,  
Amy Mangold, Director

**FROM:** Carl Samuelson, Assistant Director – Parks

**DATE:** April 13, 2021

**RE:** Monthly park update and field report

Athletic fields are all open and spring sports are ramping up quickly. We are busy with seasonal tasks and completing construction projects we started late last fall.

**Dickinson Park:** Bathrooms are open after passing state water testing requirements. The softball field is open for the season. A few minor playground repairs are in the works.

**Newtown Middle School:** These fields have been groomed and made ready for spring play. The grass here has been fertilized and amendments have been added to the skinned surface.

**Orchard Hill:** The front stone wall was hit here and is in need of repair. The rest of the tree and brush cutting has been completed here.

**Lake Lillinonah:** The dock is in for the season with new floats. Invasive brush removal and clearing has been completed. We are in the process of adding topsoil and seeding areas that were disturbed during drainage work over the winter.

**Oakview:** This field is open and lined for the season. Regular mowing has started here as well.

**Tilson Field:** Field Turf was here and completed the needed line repairs, however the corner depression still needs to be addressed.

**Treadwell Soccer/Softball:** Field Turf was here and completed the needed line repairs on Treadwell Turf. The softball field has been groomed and made ready for spring play. The turf here was also painted for girls lacrosse.

**Glander Fields:** These fields have been groomed and made ready for spring play. The grass here has been fertilized and amendments have been added to the skinned surface.

**Liberty Fields:** These fields have been groomed and made ready for spring play. The grass here has been fertilized and amendments have been added to the skinned surface.

**Walnut Tree:** These fields have been groomed and made ready for spring play. The grass here has been fertilized and amendments have been added to the skinned surface.

**Fairfield Hills:** Tire ruts from vandalism has been repaired. Winter damage has been repaired and/or cleaned up around the campus. The soccer fields here have been laid out and painted. All of the athletic field areas have been fertilized and infield skinned areas have been amended for spring play. Pickleball nets were installed but one needs to be replaced. A sidewalk drain was installed where water always sat along the side of Keating Farms Rd.

**NHS Fields:** These fields have been groomed and made ready for spring play. The grass here has been fertilized and amendments have been added to the skinned surface. All of the needed fields have been laid out and painted for spring play. The scoreboard footings were poured and steel is being installed this week. We added sand to the long jump box and installed the discus cage and painted the track and field lines as well as Girls Lacrosse on Blue and Gold.

**Sandy Hook School:** These fields have been groomed and made ready for spring play. The grass here has been fertilized and amendments have been added to the skinned surface.

**Hawley School Fields:** These fields have been groomed and made ready for spring play. The grass here has been fertilized and amendments have been added to the skinned surface.

**Eichlers Cove Marina:** A vandalized grill was repaired here and the perimeter concrete fencing was repaired here as well. Docks will start to be installed in the coming weeks.

**Dog Park:** No new news. We will begin installing features here once the Glander dugouts are complete. We have a request in to turn the water on here.

**Treadwell Park:** We are working to repair the scoreboard here. The bathrooms are open for the season. The planting beds are being mulched this week. All of the tennis nets are up along with fields all painted and ready for play. The pool gutters have all been replaced and the replacement electrical panel in the filter room is underway.

**Pole Bridge Preserve:**.No new news here

**Watertown Field:** Watertown 1 infield has been stripped and made into a convention skinned infield baseball field as planned. Watertown 1 and 3 are open for play. We will be installing the backstop and concrete apron on Watertown 2 prior to opening late summer/early fall.

Staff:

- 424 hours of vacation/sick/personal/injury/discipline hours were used out of 2112 potential work hours in the past month. This represents a 20.5% loss in workforce.

**Signs:**

No signs or banners may be posted at any field or park without written permission of the Park and Recreation Department and proper permitting from the Zoning/Building Departments.

**Tournaments:**

The special event form must be completed. The word “tournament” includes all special events. Permission must be granted by the Parks and Recreation Commission prior to any event being scheduled. NO CLINICS, of any type, may be held without Department permission. NO INFLATABLE STRUCTURES OR TENTS, of any type, may be put up without permission.

A PDF version of the special event form will be sent to all league officials. It is the responsibility of all groups to read the organizational permit carefully, and alter schedules to avoid conflicts. All efforts should be made by organizers of special events to reduce the effect of the event on other groups.

**Dogs:**

Dogs are not permitted at any Town Park or athletic field location, with the exception of service animals. Dogs are permitted at The Park and Bark Dog Park. At all other parks, dogs are not permitted on the premises. Dogs may not be on the athletic fields, within playground areas or on tennis courts. Leashed animals are permitted on the walking trails only at Orchard Hill preserve and at the Fairfield Hills Municipal Campus. Please respect other users and remember to pick up after your pets. Sports groups need to communicate this policy with coaches and participants. Please be sure this message is made clear to opposing teams or when hosting special events.

**Synthetic Turf:**

Please insure that water is the only liquid on the field, and that no other drinks or food items are permitted. Dogs must remain off the fields. Metal cleats are not permitted.

**Accidents and Injuries:**

Using the form provided, submit accident forms within 24 hours, or the earliest business day, if the accident was caused by field conditions. PREVENT accidents, and fully train all coaches by keeping the fields “911 ready”, making sure emergency access is available and first aid kits stocked and readily available.

**Lost and Found:**

The Parks and Recreation Department will bring found articles to the Parks and Recreation Office at 8 Simpson Street. Individuals are notified if a name was written on the item. Items left more than one month are donated to local organizations.

**Respect and Safety:**

1. Be respectful of neighbors of each park! They choose to live near the park, but did not choose to have trash in their yards; cars parked blocking their driveways, or observe rude behavior.
2. No alcohol or illegal drugs are ever permitted at any field.
3. Make sure the equipment used meets current safety standards.
4. Litter should be picked up and removed at the end of each field use.
5. Resolve conflicts between groups promptly and fairly.

**School Fields:**

Parks and Recreation schedules all school fields. Please e-mail Carl Samuelson at [carl.samuelson@newown-ct.gov](mailto:carl.samuelson@newown-ct.gov) to schedule a school field.

**School buildings:**

School building use is scheduled by Roseann Reggiano. Please e-mail Roseann at [roseann.reggiano@newtown-ct.gov](mailto:roseann.reggiano@newtown-ct.gov) to schedule a school building.



**Safety Information:**

1. All coaches should walk the field and surrounding areas prior to using the field. A potential hazard must be reported to the participants and the opposing team. Report unsafe conditions to your league officials, who will in turn, notify Parks and Recreation.
2. No field may be used when it has been closed by Parks and Recreation. There are NO exceptions.
3. Coaches are responsible for making sure participants/parents drive and park in a safe and legal manner. Access should always be available for emergency vehicles, and neighbors should not be blocked from accessing their own homes.
4. Children should never be dropped off in dangerous areas, i.e. crossing a busy road to reach the field.
5. Do not feed geese or wildlife. That only encourages them to stay on the field area.

**Legal Information:**

1. No person shall possess or consume alcoholic beverages nor illegal drugs as defined by CT. General Laws.
2. Ice cream trucks and vendors are not permitted within 1,000 feet of any recreational park or school in organized use, as defined by CT. General Laws.
3. Dogs are not permitted at Town Parks with the exception of service dogs. Dogs are permitted at the Park and Bark Dog Park. Service dogs are not permitted to be off-leash or to defecate on Town property, as defined by Newtown Animal Control.

**Accidents:**

1. Leagues should provide specific guidelines for the prevention of safety, and should train all coaches on how to deal with accidents. Basic first aid should be available on site.
2. All accidents must be reported to Park and Recreation within 24 hours or by the first Official day of business.

**Important Information:**

1. All trash, including water bottles, must be removed from the field by coaches and players at the end of each event.
2. Lost and Found items of value will be left at the Parks and Recreation office at 8 Simpson St, Newtown CT 06470. Individuals are notified if a name was written on the item. Items not claimed within one month of being received are donated to local organizations.
3. Groups authorized to use the lights have the ability to self-cancel lights up to 1 hour before scheduled use to avoid charges. Lighting cancellation requests during the day to Parks and Recreation must be made, in writing, before 2 pm to avoid use charges. Group administrators may only cancel scheduled lights. There is no way individual groups can turn lights on or schedule lights for use. Please plan accordingly.
4. Coaches should provide directions to fields to parents/participants. Ask league officials for any special parking restrictions at the fields you use.

**Parking and Field Notes:**

- NO parking or driving on any field.
- Parking lots must be used where available. NO parking on grass.
- Be courteous to neighbors at parks without parking areas. No one should park on neighbor's lawns or block driveway access.
- Directions, including proper parking, must be provided to visiting teams.
- All parking laws must be followed.
- Insure there is emergency access to all parks and on all neighborhood roads.
- DO NOT BLOCK ANY GATES.
- Alcohol and drugs not permitted at any park.
- In the past year, Parks and Recreation and/or Newtown Police received at least one complaint about parking issues or speeding at all of the parks, except Orchard Hill Nature Center. The most numerous complaints are from neighbors of Glander Fields and Treadwell Park. Please be respectful and courteous to avoid loss of field use.

**User Organization Categories:**

These categories place non-school/non-Park and Recreation organizations into scheduling categories that are listed in the following priority use levels. Any users who add programming, or change affiliations, must present changes to the Commission prior to field use for approval.

Category A – Must meet all criteria

- Newtown Non-Profit Youth organization (Proof of 501c3 required)
  - 80% or greater Newtown Residents per team and;
  - Youth Established Organization and;
  - Games and Practices only, priority does not trump special events.

Category B – Must meet all criteria

- Newtown Non-Profit Adult organization (Proof of 501c3 required)
  - 80% or greater “Newtown residents” (see definition) per team and;
  - Adult Established Organization and;
  - Game Schedules, priority does not trump special events

Category C

- New Newtown based Organization which meets all A or B criteria qualified for field usage under the “Field Administration Policy” (Proof of 501c3 required) and;
  - 80% or greater “Newtown Residents per team and;
  - Pays double currently established surcharge rates for a period of five years and;
  - Approved by the Parks and Recreation Commission as a qualifying organization for a period of one year prior to issuance of field time.

Category D

- Newtown Non-Newtown Youth or Adult organization with:
  - Less Than 80% Newtown Residents per team or;
  - Regional teams based in Newtown (Club, Premier, AAU, CFC, or other entity not qualified under category A&B or C)
  - Field usage fees due 7 business days prior to scheduled use

Category E

- Outside Tournaments (One time, or no prior category or affiliation)
- Outside Special Events (One time, or no prior category or affiliation)
- Any organization not listed in prior categories
- Field usage fees due 7 business days prior to scheduled use

Fee Structure:

**Spring / Fall surcharge: \$30.00 per player Newtown resident / \$60.00 per player non resident**

	Grass no lights	Grass w/ lights	Turf no lights	Turf w/ lights	Other no lights	Other w/ lights
Category A	PP/PS Surcharge	\$75 per event Plus Surcharge	PP/PS Surcharge	\$75 per event Plus Surcharge	PP/PS Surcharge	PP/PS Surcharge
Category B	PP/PS Surcharge	\$75 per event Plus Surcharge	PP/PS Surcharge	\$75 per event Plus Surcharge	PP/PS Surcharge	PP/PS Surcharge
Category C	2x PP/PS Surcharge	\$75 per event Plus Surcharge	2x PP/PS Surcharge	\$75 per event Plus Surcharge	2x PP/PS Surcharge	2x PP/PS Surcharge
Category D	\$100 Per Hour	\$130 Per Hour	\$130 Per Hour	\$180 Per Hour	Site Specific	Site Specific
Category E	\$130 Per Hour	\$180 Per Hour	\$180 Per Hour	\$230 Per Hour	Site Specific	Site Specific

Name of software/ site

Team Sideline

Demo time/date

Wednesday, 4/7/2021 @1-2pm

Price	\$499
Annual/Monthly?	Annual
Multiple people can view?	<input checked="" type="checkbox"/>
Only admin can make changes?	<input type="checkbox"/>
Easy to view?	<input checked="" type="checkbox"/>
Multiple locations?	<input type="checkbox"/>
Multiple teams?	<input checked="" type="checkbox"/>
Website option?	<input type="checkbox"/>
Billing option?	<input checked="" type="checkbox"/>
Are groups able to make field requests?	<input type="checkbox"/>
How easy to use, scale 1-10	<input checked="" type="checkbox"/>

Notes

Can do calendar by location

can reserve and pay online- Transaction fee w/ cc, no transaction fee with checks

website option

can make easy to use drop down menu on website

public website, multiple people can view

Good customer support

phone training to show how to use the software

data is secure

no ads

Demo Instructor Contact Info

Name

Bruce Sheriden