



**NEWTOWN DISTRICT DEPARTMENT OF HEALTH  
JOB DESCRIPTION  
SENIOR SANITARIAN**

**GENERAL STATEMENT OF DUTIES:** This is advanced, professional public health work in the enforcement of sanitation laws and regulations relating to public health and environmental health. Work involves the responsibility for achieving environmentally safe conditions through the enforcement of the Public Health Code and Statutes and local regulations pertaining to environmental health as well as providing public health education.

The Senior Sanitarian will provide technical assistance to the Director of Health as well as staff sanitarians and inspectors. Duties include inspections, investigations, surveying and report preparation. The work requires that the employee understands the laws, rules and regulations governing the enforcement of environmental health codes for which they are responsible.

**SUPERVISION RECEIVED:** Works under the direct supervision of the Director of Health and/or the Director of Environmental Health.

**EXAMPLE OF DUTIES:**

- Performs routine inspections of food service establishments, day care facilities, public swimming pools, licensed personal care establishments, and other facilities as required by state and local codes.
- Investigates environmental complaints such as garbage and rubbish disposal, improper sewage disposal, septic system failures, water quality, rodent and insect infestation, mosquito control and other unsanitary environmental conditions.
- Prepares reports of inspections and investigations. Collects samples as required.
- Investigates complaints and reports on inadequate housing conditions.
- Witnesses and inspects installation of septic systems and performs soil evaluations.
- Reviews septic design plans submitted by engineer or septic installers. Assures code compliance and issues permits. Consults with engineers and installers to suggest/support appropriate design.
- Regulates new private water supply wells including site inspections of property, issuing permits to well drillers and reviewing water samples.
- Responds by telephone, in person or in writing to persons seeking information regarding health rules, regulations, specific complaints, license requirements or other environmental health problems.
- Educates food handlers and food service personnel on proper food sanitation techniques, promotes training and investigates reports on food borne illness. Assists Food Inspector as necessary.
- May train employees in assistant or inspector positions.
- Performs other duties as assigned by the Director of Health and/ Director of Environmental Health.

**EDUCATION, EXPERIENCE AND TRAINING:**

Four year college degree in biological or related environmental studies. Three years experience working as Assistant Sanitarian or related position in the field of environmental health.

**KNOWLEDGE, SKILLS AND ABILITY:**

Considerable knowledge of the principals, practices and techniques applied in conducting inspections or investigations to ascertain adequacy of environmental sanitation. Considerable experience and knowledge of laws, rules and regulations pertaining to municipal environmental health and sanitation control. Ability to prepare written reports containing findings, analysis, conclusions and corrective recommendations. Strong written and oral communication skills. Ability to obtain the cooperation of the general public in establishing and maintaining optimum standards of sanitation in the interest of the public health. Ability to exercise good judgment in the performance of job duties.

**SPECIAL REQUIREMENTS:**

Incumbents in this class are required to travel in the course of their daily work and must possess a valid State of Connecticut driver's license. Must have current State certification level I and II for subsurface sewage disposal and must be certified to inspect food service establishments. Must have successfully completed the Registered Sanitarian examination. Incumbents in this class must be able to climb and crawl to remote sites to perform inspections. Incumbents must be able to lift up to 50 pounds.

**WORKING CONDITIONS:**

Incumbents in this class are required to work outdoors and may be exposed to inclement or severe weather conditions including heat, cold, rain or snow.