



**NEWTOWN DISTRICT DEPARTMENT OF HEALTH
PERSONAL CARE AND COSMETOLOGY ESTABLISHMENT
TECHNICAL STANDARDS**

SECTION 1. SPECIFIC STANDARDS AND REQUIREMENTS

A. General Cleanliness

Each personal care and cosmetology establishment shall be maintained to provide a safe and sanitary environment. All supplied facilities shall be kept clean, sanitary and in good repair.

B. License/Training Requirements

- i. Hair Salons/Barbershops shall employ individuals who hold a current license from State of Connecticut.
- ii. Nail Salons shall employ individuals who hold a current license from State of Connecticut.
- iii. Massage Establishments shall employ individuals who hold a current license from State of Connecticut.
- iv. Estheticians and Eyelash Technicians shall hold a current license from State of Connecticut.

C. Water Supply

- i. An adequate supply of hot and cold running water from a municipal or approved private source shall be provided.
- ii. Hot water must not exceed 110°F.

D. Waste Disposal

- i. Wastewater from all plumbing fixtures shall be discharged into municipal sewers or approved subsurface sewage disposal systems.
- ii. Oils, greases, industrial/commercial wastes, toxic chemicals and wastewater that is not sewage, as defined in Public Health Code Section 19-13-B103b (a), shall not be discharged to a subsurface sewage disposal system.
- iii. Mineral oil and chemical laden swabs or cloth shall be placed in a metal container with a foot-actuated cover.
- iv. All waste materials from work stations shall be removed from the premises to outside garbage disposal at the end of each workday.
- v. Outside garbage storage areas shall be maintained in a sanitary condition.

E. Plumbing Fixtures

- i. All plumbing installation and fixtures shall conform to applicable public health, building and plumbing codes, including the installation and maintenance of approved backflow prevention devices.
- ii. Shampoo bowls shall be used for cosmetology work only such as hair washing and rinsing.
- iii. A utility sink shall be provided.
- iv. At least one (1) hand wash sink shall be located in each cosmetology establishment. This sink must be used for handwashing only.
- v. At least one (1) hand washing sink shall be in each private treatment room.

F. Lighting and Ventilation

- i. Establishments shall be properly and adequately ventilated so as to remove chemical vapor emissions, excess heat, and odors. Salon ventilation shall comply with state and local building codes and ordinances.
- ii. Lighting shall be sufficient to provide adequate illumination in the work area
- iii. Windows shall be effectively screened against insects, rodents, and other vermin.
- iv. Establishment using chemical agents that create indoor vapor emissions shall not pollute nor negatively affect the indoor air quality of adjacent premises. Vapor emissions shall be controlled by ventilation systems that remove the contaminating agent at its source. Emissions shall be discharged to the outdoors and shall not be re-circulated into any structure. The source, for the purpose of this section, shall mean vapor emissions originating



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at Cosmetology Establishment work stations. Those facilities in operation prior to January 1, 2006 are exempt from this requirement, except that the Director of Health may order the correction of nuisance conditions should they occur.

G. Cabinets

Cabinets shall be provided for storage of clean linen, towels, and gowns. They shall have tight-fitting doors that shall be kept closed to protect the linen, towels, and gowns from dust and dirt.

H. Receptacle for Used Towels, Linens, Gowns

A covered receptacle which can be readily emptied and cleansed shall be provided for used towels and gowns and it shall be maintained in a sanitary manner. Chemically soiled towels and linens shall be stored in fire- retardant containers.

I. Refuse

Covered containers for hair droppings, paper and other waste material shall be provided and maintained in a sanitary manner.

J. Toilet and Hand washing Facilities

- i. Adequate toilet facilities and handwashing sinks must be provided for customers and employees.
- ii. Toilet and hand washing facilities shall be in working order at all times and kept clean and sanitary.
- iii. Each hand washing sink shall have a soap dispenser and disposable towels or an air dryer for hand drying.
- iv. The use of common bar soap is prohibited.
- v. A covered refuse receptacle shall be provided.
- vi. Common towels for handwashing are prohibited.
- vii. Common finger nail brushes are prohibited.

K. Work Stations

- i. All products not stored in the original container must be clearly labeled at all stations.
- ii. A container with a sufficient amount of disinfectant, such as Barbicide©, shall be located within easy access of all service stations. Hair salons may keep a container of disinfectant for brushes and combs at their stations or near the utility sink.
- iii. Chairs in work stations shall be at least fifty-four (54) inches apart, center to center. Those premises in operation prior to January 1, 2006 are exempt from this requirement.
- iv. A two (2)-foot wide workspace shall be maintained behind each chair for the operator. Those premises in operation prior to January 1, 2006 are exempt from this requirement.

- v. Three (3)-foot wide aisles that are separate and discrete from work areas shall be maintained throughout the shop. Those premises in operation prior to January 1, 2006 are exempt from this requirement.
- vi. No hair dryers shall encroach on the required three (3)-foot wide aisle space.
- vii. Mobile stations must be designed to provide the same workspace and separating distances as fixed stations. For a mobile station, it is assumed that the dryer can be accommodated in the workspace designated for the operator.
- viii. Establishments located in a residence must be confined to a separate room with full walls and provided with a door to be closed at all times. The area within a home operated as a Personal Care and Cosmetology Establishment must conform to this Regulation.

SECTION 2. MAINTENANCE AND OPERATION

A. General Cleanliness

- i. Personal Care and Cosmetology Establishments shall be kept in a clean and sanitary condition at all times.
- ii. No hair droppings shall be allowed to accumulate on floors. Hair droppings shall be removed following service to a client, and before a new client is seated. Arms, seats and rests of chairs shall be wiped of hair droppings after serving each client and shall be kept in a clean and sanitary condition at all times.

B. Floors, Walls, Ceilings and Fixtures

- i. Floors shall be of such construction as to be easily cleaned and shall be kept clean and in good repair.
- ii. Ceilings shall be kept in good repair and cracks in walls shall be filled in so as to prevent the harboring and breeding of insects.
- iii. Cabinets, shelves, furniture, shampoo bowls and fixtures shall be kept clean and free of dust, dirt and hair droppings.

C. Sanitary Services

- i. A towel shall not be used for more than one (1) person without being properly laundered before each use.
- ii. A sanitary paper strip or clean towel shall be placed completely around the neck of each client before an apron or any other protective device is fastened around the neck.
- iii. Clean towels shall be delivered in a closed container and kept in a clean, closed cabinet or closet. A commercial laundry service shall be used for laundering if not done on the premises.
- iv. Capes shall be cleaned as often as necessary to ensure a sanitary condition and shall be stored off the floor between uses.

D. Equipment and Implements

- i. Hair brushes, combs and all other implements used on a client shall be kept clean and sanitary at all times and shall undergo thorough cleansing and disinfection as described in Section 3 of this Regulation after serving each client, or single-service disposable implements shall be used.
- ii. Cleaned and disinfected implements shall be stored in sanitary-covered containers which shall contain a disinfectant or in a clean drawer.



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- iii. After attending a client, the instruments shall be effectively cleaned, washed with soap or a detergent and water and then disinfected as described in Section 3 of this Regulation.
- iv. Single-service towels, papers and other material shall be disposed of in the proper receptacle immediately after use and shall not be used again.
- v. Single use products such as paraffin wax, creams and/or lotions shall be disposed of immediately after use on a client. Products shall be removed from original container to prevent cross contamination and any leftover product shall be discarded.
- vi. All sharp or pointed articles shall be disposed of in a puncture-proof container.
- vii. All disposable or single-use articles shall be stored in individual sealable plastic bags or plastic containers.
- viii. All disposable materials that come into contact with blood and/or body fluids shall be disposed of in sealable plastic bags prior to placing in the waste receptacle.
- ix. All articles that come into direct contact with the client's skin, nails, or hair that cannot be effectively cleaned and sanitized shall be disposed of in a covered waste receptacle immediately after use. Exception: orangesticks, emery boards, buffing squares, cosmetic sponges and disposable nail bits may be kept for the original client if kept in a covered container labeled with the client's name.

E. Cosmetics, Facials, Massages, Eyelashes

- i. When only a portion of a cream, liquid, powder, or other cosmetic preparation is to be removed from the container, it shall be removed in such a way as not to contaminate the remaining portion.
- ii. Multi-use of applicators is prohibited. This includes the use of lipsticks, powder puffs, brushes, and sponges, which are not disposable.
- iii. Lotions and powders shall be dispensed from a sanitary self-dispensing container.
- iv. Eyebrow pencils shall be sharpened after each use.

F. Shaving Brushes, Shaving Mugs, Finger Bowls, and Credo Blades

- i. The use of shaving brushes, shaving mugs and credo blades is prohibited.
- ii. The use of finger bowls for manicuring purposes is allowed, but the finger bowl must be properly cleaned and disinfected as described in Section 3 of this Regulation after each client. Disposable, single-use finger bowls may be used.

G. Alum and Other Astringents

Alum or other material used to stop the flow of blood shall be applied in powdered or liquid form only.

H. Neck Dusters, Powder Puffs, Makeup Brushes and Sponges

The use of brush neck dusters, powder puffs, makeup brushes and sponges is prohibited unless they are single- use disposable implements or kept for the original client if kept in a covered container labeled with the client's name.



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I. First Aid Kit

It is recommended that the establishment shall maintain at least one (1) portable, readily available first aid kit. Each kit shall be a closed container designated for storing first aid supplies and shall be accessible to staff at all times.

J. Foods and Beverages

Foods and beverages shall not be prepared, stored or provided to clients in any Personal Care or Cosmetology Establishment, except with a valid food service license from the Director of Health. For the convenience of employees and clients, self-service coffee and tea may offered and kept, but no charge is to be made to clients. Food and nonalcoholic beverages may, however, be brought into the permitted premises, from an approved source, for immediate consumption and may be dispensed by means of automatic vending machines on the premises. Beverages provided to clients shall be provided in a disposable container. Dry non-dairy creamers or individually prepackaged Ultra High Temperature (UHT) creamers may be offered.

K. Animals, Pets or Live Birds

- i. No animals, pets or live birds shall be allowed in any Salon, Shop or Cosmetology Establishment. This prohibition does not apply to trained service animals as defined by the Connecticut General Statutes, the Americans with Disabilities Act (ADA), and related regulations.
- ii. Live fish, leeches, snails and other living creatures should not be used in any cosmetic service.

SECTION 3. APPROVED DISINFECTANTS AND DISINFECTION METHODS

A. Disinfection of Implements, Reusable Equipment and Contact Surfaces

- i. After each use on a client, all electrical and non-electrical instruments shall be thoroughly cleaned to remove foreign matter, treated with an approved disinfectant, and stored in a protected manner until their next use.
- ii. Disinfectants shall be changed in accordance with the manufacturer's instructions to ensure complete disinfection. No sediment from the item being disinfected shall be allowed to remain in the bottom of the disinfection container.
- iii. Disinfectants include, but are not limited to:
 - (a) Quaternary ammonium compounds 1:16 dilution x 10min. (e.g., Barbicide®)
 - (b) Alcohol (3 minutes 70% ethyl alcohol - or - 99% isopropyl 20-30 minutes).
 - (c) Lubricant disinfectant (10 second contact time, 10-minute drain time). Recommended for electric clippers.
 - (d) Disinfectant spray (see manufacturer's instructions).
 - (e) Sodium Hypochlorite (e.g., Bleach). (see manufacturer's instructions, 1:10 dilution x 10 min. or ¼ cup per gallon of water).
 - (f) Lysol, compound cresol solution, phenolic compound (5% solution for 3 minutes
 - (g) or 2% solution for 10 minutes).
 - (h) Anti-microbial additive (see manufacturer's instructions).



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B. Disinfection of Foot Spas and Waterbaths

After each client, the pedicure basins shall be cleaned in the following manner:

1. Scrub the basin using warm water, detergent or soap, and scrub brush.
2. Rinse thoroughly with warm water.
3. Spray with an EPA-approved disinfectant, (e.g., Barbicide© or Bleach solution).
4. Let stand for ten (10) minutes or according to product directions.
5. Rinse thoroughly with warm water.

At the end of each day, the pedicure basins shall be cleaned in the following manner:

1. Remove screen and all debris trapped behind screen (each establishment must have the proper tool to remove the screen).
2. Scrub screen with a brush using warm water and detergent or soap, then immerse screen in an EPA- registered disinfectant.
3. Wash and scrub pedicure basin with warm water and detergent or soap; then rinse.
4. Fill pedicure bowl with warm water and add eight (8) ounces of Barbicide© for each gallon of water that the pedicure bowl holds, or one (1) teaspoon 5.25% bleach per gallon of water. Example: 2 gallons of water + 16 ounces of Barbicide©.
5. Turn on pedicure whirlpool jets.
6. Let whirlpool jets run for a minimum of ten (10) minutes.
7. Rinse unit thoroughly with clean water and drain.

C. The following are disinfection techniques for electric clippers:

Detachable Head-Type (Sanitary Design):

1. Detach blades.
2. Clean thoroughly.
3. Immerse in effective disinfectant for required time.

Non-detachable Head-Type:

1. Place covered shallow glass jar at work shelf opposite every barber chair.
2. After use, brush out excess hair and grease; wipe cutting blades clean.
3. Immerse blade in combination lubricant-disinfectant, run clipper while immersed for ten seconds.
4. Remove clipper and allow blades to drain for ten (10) minutes on a clean towel or tissue, preferably in a cabinet reserved for tools already disinfected and ready for use. Wipe blades clean with a fresh disposable tissue.

D. Sanitizing of Towels, Linens and Gowns

- i. Chemicals suitable for low temperature washing (less than or equal to 158°F) of towels, linens and gowns shall be used. Lysol or household bleach (sodium hypochlorite) shall be used according to manufacturer's specifications.
- ii. Towels shall be washed in hot water and a disinfecting agent (such as Bleach).
 - a. Clean, properly laundered, or disposable towels shall be used for each client.
 - b. All linens and towels shall be deposited in a covered cleanable receptacle after each client.
 - c. Clean towels and linens shall be stored off the floor in a clean, protected location.



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iii. Plastic or nylon capes and aprons may be washed in a machine and dried on any setting in a dryer. They may be disinfected with a spray disinfectant as allowed by manufacturer's instructions.

E. Non-Chemical Methods of Disinfecting

Non-chemical methods of disinfecting must be approved in writing by the Director of Health. Equipment specifications shall accompany requests for approval.

SECTION 4. HYGIENE OF OPERATORS

A. Cleanliness of Operators

The hands of the operator shall be thoroughly washed with soap and warm water before serving each customer and immediately after using the toilet or after eating.

B. Health of Operators

No person known to be affected with any communicable disease in an infectious stage shall engage in barbering, hairdressing or cosmetology. Operators shall not eat or drink while providing services to a customer.

C. Proper Attire

While attending any customer in a Personal Care and/or Cosmetology Establishment, operators shall wear clean, washable garments.

SECTION 5. PROHIBITED EQUIPMENT/PRODUCTS/SERVICES

A. It is prohibited to use or store the following items in a Personal Care and Cosmetology establishment except for display or historical purposes:

1. A lancet or any other device used to break the skin.
2. A razor blade (Credo blade) callus shaver.
3. Shaving brushes, shaving mugs, and brush neck dusters.
4. Any substance banned by the Food and Drug Administration, including liquid methyl methacrylate monomer (MMA) and methylene chloride.
5. Ultraviolet disinfection (used as storage only, not primary source of disinfection).
6. Autoclave disinfection (used as storage only, not primary source of disinfection).
7. Formalin sanitizers.

B. Materials to stop the flow of blood may be used only in liquid or powdered form.

C. Fish pedicure, also known as fish spa.



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SECTION 6. TANNING SALONS/SERVICES: TECHNICAL STANDARDS

A. Inspections

The Newtown Health District shall inspect each tanning salon at least annually and upon receipt of a complaint. The Newtown Health District shall have access at all reasonable times to any tanning facility for the purpose of inspecting said facility.

B. Facility Requirements, Disinfection

- i. The operator shall provide clients of the tanning salon access to toilets and hand washing facilities. Such facilities shall contain pump dispenser soap, paper towels or other drying device, and a covered refuse container.
- ii. Toilet facilities and appurtenances shall be maintained in a clean, sanitary condition and working order.
- iii. Each client shall always have access to a safe and sanitary supply of drinking water.
- iv. All surfaces that come in contact with the client shall be disinfected after each use. Disinfection shall be carried out using an EPA registered disinfectant for use in hospital settings and is labeled bactericidal, virucidal and fungicidal and a single use paper towel or cloth towel.
- v. The interior of the facility shall be maintained in good repair and in a safe, clean, sanitary condition, free from all accumulation of dirt and rubbish.

C. No tanning facility shall claim or distribute promotional material that claims that the use of a tanning device is safe and free from risk.

D. Single user protective eyewear must be available and worn when exposed to ultraviolet radiation.

E. Signed parental or legal guardian consent is required for those under seventeen (17) years of age.

F. Signage with warning/ danger statements regarding sprays, ultraviolet exposer, protective eyewear and substances that may increase photosensitivity to ultraviolet radiation must be displayed.

SECTION 6. SMOKING PROHIBITED

Smoking and/ or vaping is prohibited in all Personal Care and Cosmetology Establishments.

SECTION 7. OTHER

Safety Data Sheets (SDS) shall be made available upon request.

SECTION 8. INSPECTION FORM

Attachment A provides a sample Inspection Form. This is provided solely for information and is not intended to revise, delete, suspend or add to the above specifications and Regulation requirements.



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Appendix A

Violations considered to be Critical Items:

- Unlicensed personnel providing services for which licenses are required.
 - Re-use of single use equipment and utensils
 - Not disinfecting equipment and utensils between clients
 - Staff not washing hands between clients
 - Use of prohibited equipment and utensils
 - Inadequate hot water
 - Inadequate ventilation
 - Inadequate laundry and disinfection practices
 - Cross-connections observed
- ** Any Personal Care and Cosmetology Establishment with one or more uncorrected critical violation will fail inspection. They will receive a written order to correct item(s) within a time-frame specified and will be required to pay a re-inspection fee.



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Appendix B

Violations considered to pose an Imminent Health Risk:

- Lack of a potable water supply
- The absence of potable water, in a quantity, which found by the Director of Health or their authorized agent is not capable of meeting the needs of the establishment.
- Non-functioning sewer or subsurface sewage system.
- Personnel with a communicable disease or illness.
- Providing unapproved services.
- An ongoing outbreak of an infectious, pathogenic or toxic agent capable of being transmitted to consumers.
- An unlicensed individual performing procedures that require licensing by the Connecticut Public Health Code.
- The absence of approved sanitizers/ disinfectants or evidence that the sanitizer / disinfectant is not being used properly to thoroughly treat implements and equipment after each client.



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Attachment A

Proudly serving the
towns of Bridgewater,
Newtown and Roxbury



3 Primrose Street
Newtown, CT 06470
P: (203)270-4291
E: health.district@newtown-ct.gov

COSMETOLOGY, SALON, PERSONAL CARE ESTABLISHMENT INSPECTION REPORT

Inspection Re-Inspection Pre-operational Complaint

Services Provided: Hair Nails Esthetics Eyelash Ext. Other: _____

Establishment Name: _____ Date / Time: _____

Establishment Address: _____ Owner/Operator: _____

C=Comply, DNC=Does not Comply N/A= Not Applicable				C=Comply, DNC=Does not Comply N/A= Not Applicable			
Licensure	C	DNC	N/A	Facility	C	DNC	N/A
Establishment permit displayed				Hot/ Cold water available, adequate & safe			
Individuals licensed as required				Approved method waste water & sewage disposal			
Infection Control/ Sanitation				Laundry properly, cleaned, sanitized, stored			
No re-use of disposable/ single use supplies & implements				Floor/ Wall/ Ceiling, attached equipment clean, good repair			
Prohibited equipment not used				Garbage receptacles maintained, adequate (inside & outside)			
Proper PPE/ Glove use				Adequate lighting, ventilation			
Customers with communicable infections prohibited				Work areas separate from living, sleeping quarters			
Employee with communicable infections prohibited				Proper disinfection of reusable equipment and implements			
Pedicure basins clean, maintained as required				Proper storage supplies, chemicals			
Disinfectant containers clean, changed as needed				Product containers labeled with directions of use			
Employee Hygiene				No animals, pets (service animals only)			
Smoking, eating restricted				No accumulation of hair, nail, other			
Proper hand wash procedures				Proper disposal of waste, appropriate frequency			
Clean outer garments							
Workstations clean / sanitary				Tanning Facility			
Toilet Facilities				Facilities clean, good repair, maintained			
Accessible, clean, good repair				Eye protection provided			
Covered, clean waste bin				No promotional material			
Soap, single use towel, air dryer available, hand sink separate							
Self-closing door							

Disinfection methods for tools, equipment, towels: _____

Outcome: Satisfactory / Unsatisfactory Next Inspection Date: _____

Remarks: _____

Inspector Signature: _____ Operator Signature: _____

Note: Immediate permit suspension may result due to: interference with inspection; employees with infection not restricted; ongoing disease transmission potential; absence of potable water, sewage back up into facility; unlicensed individuals.