BOARD OF FIRE COMMISSIONERS
TOWN OF NEWTOWN

Regular Meeting
June 27, 2022 at 7:00 pm
Hawleyville Fire
34 Hawleyville Rd.
Newtown, Ct. 06470

Meeting Opened By: Pat Reilly, Chairman at 7:00 pm

Commissioners Present: Pat Reilly, Tim Whelan, Ron Bolmer & Tom Fitzgerald

Chiefs - Chris Ward, Bill Halstead, Don Digioia & Steve Murphy

Marshals- Rich Frampton, David Ober, Steve Murphy, Jamilynn Zapata

Pledge of Allegiance
While we are standing- Lets have a moment of Silence in honor of Commissioner Jeff Dugan’s wife Karen Dugan's passing and the entire Dugan Family.

CHAIRMAN’S COMMENTS Pat would like to congratulate Chief Halstead for 45 Years as Chief of Sandy Hook.

ACCEPTANCE OF MINUTES: from May 23, 2022 meeting
A motion was made by Ron Bolmer to accept the minute
Seconded by Tim Whelan
Passed unanimously

COMMUNICATIONS-
*Letter from the Combines Chiefs regarding ARPA Funds- See attached “A"
*Pat Reilly also commented that there has been correspondence with First Selectman Rosenthal of some of the needs of the fire departments such as paving of parking lots and suppression tanks and more, and has expressed that he feels Dan Rosenthal would prefer a meeting be set up to discuss additional funding for the Fire Service to include the chiefs and Bob Tait.
Pat will forward the letter and set up a meeting date.
*Send membership list to Highway (Dump Passes) and Park and Rec (Park Passes)

PUBLIC PARTICIPATION- None

REPORTS

Fire Marshal – See attached that was presented from Fire Marshal Frampton “B”
Purchasing Agent – All capital has been paid. Training account – received last invoice today- it will be processed this week. Oil account- invoices have been received in over $3000.00 so that account is in the red- He talked to Bob Tait and they will work it out.

David distributed account balances with revisions of invoices that have been processed and not payed (to reflect the actual balance) to give the most updated totals- there will also be additional invoices to come in for payment for the 21-22 budget for June. Final totals will not be reflected until mid-July.

David is purchasing some supplies with the remaining money.

David would like to roll over some of the fund from the physicals to next budget year- Physicals had been cut, but the prices have increased for the next budget.

David Ober distributed to Budget Committee a copy of transfer 5/26/22 “C”

From Truck Repair ($1,800.00 to Insurance $1,235.00 and Oil Account $565.00).

Combined Chiefs – Had a meeting on June 1, 2022.

*They had a representative from Fairfield County Fire Chiefs come in to talk about the Tanker Task Force-Engine Task Force Etc…

*ARPA discussion – Letter sent to commission

*If any money left over in the radio account once the project is done they would like to buy new radio holsters-Cloth that can be cleaned.

Pat Reilly talked about several items to be payed Botsford $411. Sandy Hook $8,800.00 Light Tower and Ice suit Tim Whelan Made a motion to add to the New Business to discuss left over budget money.

STANDING COMMITTIES

PPE & Policy – NFPA Physicals Update

*Pat said he joined the committee at their last meeting- they are making good progress, Dr. Licht is no longer the “town” Doctor and the committee is seeking a new Doctor to oversee the sign off on our policies.

*Chief Ward asked about the Physical forms, that he is to send members for physicals using the new forms requiring blood work etc. Pat said yes, to use these forms, and once the policy is approved it will be voted on.

Radio & Hydrants-

*Ron Bolmer reported that the tank on 91 Hattertown Rd. has been filled and tested and it works fine.

He know that there are other tanks that are empty and he said he would work with Jeff Dugan to get them filled.

Radio Committee Sub Committee-

*Great Quarter Rd. -Highway started this week to bury conduit up to the pole where it will be mounted

*Eden Hill Going to bid shortly

*Dinglebrook-Waiting for layout of the plan to be approved.

*Subscriber units will start to be shipped August /September

*Spare Batteries not until Nov.

Chief Ward asked about the Mics , they have several that are not working- Chief Halstead said he will ask at their Friday ZOOM meeting when they expect mics to be in.

Truck-

*Tim Whelan in the middle of services, they are doing Hook & Ladder now, they have Botsford and Sandy Hook to do and then they will be complete.

*Tim met with Firematic about the corrosion problem on 111. There is an extended paint warranty.

*Ron asked about 229, Tim said they did a forced regen. The parts are still on back order and 229 and T-9 will be used for calls only.

Budget- No report
Fire Admin- Sub-committee-
*Tom Fitzgerald reported that the committee met and discussed what should be the parameters and qualification of the Fire Admin. They would also like to get Job descriptions from other towns and would also like to get together with the 5 Chiefs and get their opinions and feedback. They would like to be invited to the next Chiefs Meeting.

NUSAR- No Report

OLD BUSINESS- None

NEW BUSINESS:
*Newtown Hook & Ladder requesting 6 Complete sets PPE in the amount of approx. $25,000.00
This would be for 2 set- new members
   2 sets aging out
   2 sets giving to active firefighters and pass theirs down to new members

*David Ober would like to add on 2 helmets and pair boots in the amount of $1134.21 recently purchased for 2 members attending FF1 needing compliant gear.

Tim Whelan made a motion to approve the Hook & Ladder purchase of 6 complete sets of PPE and an additional 2 Helmets and one pair of boots for no more than $25,000.00
Tom Fitzgerald Seconded,
The Motion Passed unanimously.

*Modifications to town owned trucks - Tim Whelan wants to remind the Chiefs and Chief Engineers that modifications made to Town owned trucks should really be brought to the Truck Committee for discussion.

*Discussion and Possible action on accepting towns approved CIP commitment of $500,000 for half the purchase of Sandy Hook's Quint.

As mentioned at a previous meeting, Sandy Hook found a stock unit from Greenwood Emergency Vehicles the E-One dealer. The truck is a model HR100 single axle with 100' ladder, a 1500 gpm pump, and 500 gallons of water. Tim distributed diagrams/prints of the truck. Sandy Hook signed a contract for $990,000.00 and Sandy Hook is responsible for paying the remaining $490,000.00 and has secured these funds.

Tim Whelan/ Truck Committee made a motion to accept the towns approved CIP funding of $500,000.00 towards the purchase of this new truck.
Ron Bolmer seconded
The truck is being built and should be delivered in September.
This truck is Co-Owned with the Town of Newtown.
They have a commitment and deposit on the old 440 which will remain in service until the delivery of the new truck.
After discussion and a review of the plans.
The motion passed unanimously.

*Pat mentioned that in previous meeting it was brought up- if there were any funds left at the end of this budget year – Botsford is asking for 411.76 to coverage the overage of the ARPA Funds and Sandy Hook asking for $8,800.00 for (replacement/ repair of Light Tower and replacement of torn Ice Suit that is unable to be repaired).
David said they can cover Botsford’s $411.76 request from the Capital account.

David Ober then asked if Sandy Hooks Light Tower is a repair and Chief Halstead said yes, there have been issues with it. The Ice Suit was also damaged and cannot be repair so that should come out of Fire Equipment.
ANNOUNCEMENTS: None

A motion was made to adjourn the meeting
By Tim Whelan
Seconded by Tom Fitzgerald
Passed unanimously

Meeting adjourned at 7:53.

Respectfully submitted,

Nancy Schreiner
Nancy Schreiner, BOFC Clerk
June 14, 2022

Pat Reilly
Chairman Newtown Board of Fire Commissioners
Town of Newtown, 3 Primrose Street
Newtown, CT 06470

RE: Additional ARPA Funding Request

Dear Mr. Reilly:

Please forward this to the First selectmen for request of additional ARPA funding for the Newtown Fire Companies. Each fire company is requesting an additional $100,000 to supplement their costs on the attached items outlined on the second page of the document. I have provided a brief description for each item.

Like many of the surrounding towns our volunteer emergency services are the only agencies who did not alter operations, work from home or limit hours during COVID.

We did not have the choice but to provide service to the town residences thus putting our own families at risk.

When it comes to disbursement of funds, in many cases, the towns took surveys and overwhelmingly the results came back in favor of using the funds to assist the Fire Departments and their members.

We would invite the opportunity to meet with the first selectmen and answer any questions he may have.

In addition, justify the importance of these items to each department.

Thank you for your support,

Sincerely,

Newtown Fire Chief's
Dodgingtown
Epoxy coating for bay floors $25,000
Brushfire rescue skid for UTV $25,000
Pave front parking lot $25,000

Hawleyville
Replace roof $40,000
Refurbishment of New Rescue Truck $30,000
Fire Station vehicle exhaust removal system $30,000

Hook & Ladder
Hydrofusion Strut system $50,000
Training props, inclined roof structure, extraction pad $50,000

Botsford
Pave parking lot $100,000

Sandy Hook
Equipment for new Quint 440 $27,750
Main Station painting/interior/exterior/Trim repair $28,000
Replace floor in front office area $12,000

Station 2
Epoxy Bay floor $25,000

Fire Marshall Office
Replace vehicle $70,000
## FIRE MARSHAL'S COMBINED MONTHLY TIME SUMMARY

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<th>CODE</th>
<th>CATEGORY</th>
<th>INCIDENTS</th>
<th>HOURS</th>
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<tr>
<td>A</td>
<td>FIRE CALLS</td>
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<td>B</td>
<td>FIRE INVESTIGATION</td>
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<tr>
<td>C</td>
<td>FOLLOW UP INVEST.</td>
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<tr>
<td>D</td>
<td>BUILDING &amp; SITE</td>
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<tr>
<td></td>
<td>1. Building Inspections</td>
<td>39</td>
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<td>2. Site Inspections</td>
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<td>3. C.O. Inspections</td>
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<td>4. Suppression &amp; Dry Hyd</td>
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<td>6. Burn Permits</td>
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<td>7. Fire Drills</td>
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<td>E</td>
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<td>F</td>
<td>OFFICE</td>
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<td>G</td>
<td>COURT APPEARANCE</td>
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<tr>
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<td>J</td>
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<td>O</td>
<td>OTHER-Rich</td>
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<td>OTHER-Dave</td>
<td>3</td>
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<td>O</td>
<td>OTHER- Steve</td>
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<td>OTHER-Jamylnn</td>
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Rich
- Run Fire Pump - Municipal Center 3
- sprinkler test-municipal 1
- Deposit- NSB 1

Dave
- Run Fire Pump - Muni Center 2
- Complaint - grace church 1

May 2022 Reporting Month

[Signature] Marshal's Signature
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<thead>
<tr>
<th>TYPE OF CALL</th>
<th>HOW MANY</th>
<th>TYPE/DATE</th>
<th>DESCRIPTION</th>
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<td>ALARMS</td>
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<tr>
<td>ANIMAL RESCUE (ICE RESCUE)</td>
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<td>5/24/2022 55 Main St. Van, Garage and Main House</td>
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<td>ELECTRICAL WIRES/ TREES ON WIRES</td>
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<td>BRUSH</td>
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<td>SMOKE/ODOR SCARE</td>
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<td>5/10/2022 10 Hickory Lane Lawn Mower</td>
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<td>OTHER-Tree on structure</td>
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<tr>
<td>TOTAL</td>
<td>136</td>
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FIRE COMPANY RESPONSE TOTALS  | MONTH | YTD |
-------------------------------|-------|-----|
5130 NEWTOWN HOOK & LADDER    | 51    | 594 |
5131 BOTSFORD FIRE RESCUE     | 19    | 323 |
5132 DODGINTOWN FIRE          | 12    | 231 |
5133 HAWLEYVILLE FIRE         | 15    | 258 |
5134 SANDY HOOK VOL. FIRE & RESCUE | 39 | 525 |
TOTALS                        | 136   | 1931|

Fire Company's Calls 136
The Fire Marshals had 496 incidents and 357 Hours worked.
Permits: 1 blasting $60.00, 2 tanks $40.00, burn $0.00, reports $0.0 Total $100.00
TOWN OF NEWTOWN
APPROPRIATION (BUDGET) TRANSFER REQUEST

<table>
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<th>FISCAL YEAR</th>
<th>2021 - 2022</th>
<th>DEPARTMENT</th>
<th>Fire</th>
<th>DATE</th>
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FROM:

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<tr>
<td>101123200000-5436TRUCK REPAIR</td>
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TO:

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<td>101123200000-5520INSURANCE, OTHER THAN EMPLOYEE BENEFITS</td>
<td>1,235</td>
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<tr>
<td>101123200000-5624ENERGY - OIL</td>
<td>565</td>
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REASON:
inter-departmental transfers:
Misc. transfers

AUTHORIZATION:

(1) DEPARTMENT HEAD
(2) FINANCE DIRECTOR
(3) SELECTMAN
(4) BOARD OF SELECTMEN
(5) BOARD OF FINANCE
(6) LEGISLATIVE COUNCIL

FIRST 335 DAYS
>>>WITH IN A DEPT.>>>LESS THAN $50,000>>> (1), (2) & (3) SIGNS OFF; MORE THAN $50,000>>> (1), (2), (3) & (5)
>>>ONE DEPT TO ANOTHER>>>LESS THAN $200,000>>>ALL EXCEPT (6); MORE THAN $200,000>>>ALL SIGN OFF

AFTER 335 DAYS
>>> (1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>> ALL SIGN OFF