

*THESE MINUTES ARE SUBJECT TO APPROVAL BY THE SUSTAINABLE ENERGY  
COMMISSION*

Sustainable Energy Commission held a regular meeting Thursday, June 20, 2019 in shared meeting room 3 of the Municipal Center located at 3 Primrose Street, Newtown, CT 06470. Chairman Kathy Quinn called the meeting to order at 7:00pm

**Present:** Kathy Quinn, Allen Adriani, Mark Sievel, Vanessa Villamil, George Brown

**Absent:** Tom Snayd, David Stout, Barbara Donahue

**Also Present:** Matt Cavataro, Chuck Litty

**Communications** – None

**Public Comments** – None

**Minutes** – M. Sievel moved to approve the minutes of the 5/16/19 meeting, A. Adriani seconded. M. Seivel made the correction that “f. Sustainable CT” was no update. The discussion under that section is part of “e. General plan for school”. Motion unanimously approved with correction.

**Appointment of a new member** – There is a position that has been open for a while and now the board can appoint. A letter of recommendation was received from the First Selectman. The board decided to put this on hold until they can clarify if Zach Marchetti is interested as well.

**ZREC for Community Center, Stratford Hall and/or new Police Station** – No update

**VNM solar project – Voluntown 2MW (AC)** – No update

**Batchelder site potential for solar/community solar project** – Tonight at the Zoning meeting, they are discussing a solar field near the nursing home Care on Toddy Hill Road.

**Energy Savings program:**

*Library & Edmond Town Hall* – No update

*New Construction Projects*

*Community Center* – No update

*Police Department* – A. Adriani reported that they issued a set of detail design drawings. They are moving forward.

*General plans for schools* – A. Adriani did a walk through Head of Meadow School with Prism Engineering. The boilers are original from 1977. They are going to look to upgrade them and look into geothermal. There are 5 rooftop condensing units and they were upgraded in 2004. There were complaints about the school being clammy and that is due to an oversized AC units. They have an old condensing unit for the computer lab and there were some baseboards that were warm to the touch.

**Sustainable CT – Program recommendation sent to First Selectman – No update**

**Develop plan to reduce electric demand charge on town buildings-** Included in discussion below “Municipal Energy Plan, Website, Facebook page and Power Point”.

**Develop/update: Municipal Energy Plan, Web Site, Facebook page and Power Point Presentation** – They received copies of Avon and Fairfield’s energy plans. They are very extensive. These plans were being developed for reducing energy consumption by 20% by 2020. Newtown currently does not have a plan. They need to take a look at those plans and look at what we have done. They can total up all the solar installations and calculate what they have done on the various buildings to date. Infiltration and demand charges are somethings they want to look at. This will be a road map of what we have done and were they want to go. If the portfolio manager is updated it would give them a lot more information. K. Quinn asked that everyone looks at the reports and start making notes and how we want to structure this going forward.

**ADDITIONAL ITEMS TO BE ADDRESSED**

**Energy Star Portfolio Manager** – It isn’t being updated by Eversource as it should be. They are going to call their contacts and see if they can get this done.

**Organic Recycling/ School program** – No Update

**General Recycling** – No Update

**Plastic Bag Reduction resolution sent to Ordinance committee** – The ban passed at the Legislative Council 8 to 4.

Next meeting is August 15, 2019.

Having no further business, the meeting was adjourned at 8:00pm.

Respectfully Submitted,  
Arlene Miles, Clerk