



## TOWN OF NEWTOWN

### Board of Assessment Appeals

Minutes of September 19, 2019

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE BOARD OF ASSESSMENT APPEALS

A Board of Assessment Appeals Special Meeting was held Thursday, September 19, 2019 at 6:30 p.m. in Shared Meeting Room #3, Newtown Municipal Center, 3 Primrose Street, Newtown, CT.

**Members Present:** James McFarland, Alex Villamil, and Charles Gardner

**Staff Present:** Christine O'Neill, Clerk

Mr. McFarland called the meeting to order at 6:34 p.m.

#### Approval of Minutes

Mr. Villamil moved to approve the minutes of September 11, 2019. Mr. McFarland seconded. All were in favor and the minutes were approved.

Mr. Gardner moved to approve the minutes of September 12, 2019, with the following amendments: a spelling correction to Mr. Gardner's name in the third appeal and inclusion of the word "the" before "assessed value" in the last two appeals. Mr. McFarland seconded. All were in favor and the minutes were approved as amended.

#### 2020 Meeting Dates

The following four dates were decided upon as the Regular Meetings for 2020, at 6:30 p.m. each night:

Tuesday, March 3, 2020

Thursday, March 5, 2020

Wednesday, March 11, 2020

Thursday, March 12, 2020

Mr. McFarland made a motion to set the above dates as the regular meeting schedule for 2020. Mr. Villamil seconded. All were in favor and the motion passed.

The permanent clerk for this Board will need to submit these dates to the Town Clerk for recording at the end of the year.

#### Other Business

Mr. Villamil asked if the Board was interested in streamlining the appeal process before the agreed-upon March meetings. Mr. McFarland said he was open to discussion on that topic, citing material produced by the Connecticut Association for Assessing Officers. Mr. McFarland suggested meeting on Thursday, September 26th and Thursday, October 3rd, but the Board will confirm via email.

#### Adjournment

Mr. McFarland moved to adjourn the meeting. Mr. Villamil seconded. All were in favor and the meeting was adjourned at 6:55 p.m.

*Respectfully submitted,  
Christine O'Neill, Clerk*