

The Cyrenius H. Booth Library Minutes
Board of Trustees Meeting - The Gathering Room
Tuesday, October 1, 2019

Present: Greg Branecky, Elaine Corbo, Amy Dent, Laura Goldstein, Tom Long, William McCarthy, Matthew Mihalcik, John Reed, Doug Lord, Beth Hamilton, Anne Rothstein

Absent: Donna Rahtelli, William Beard Jr., Thomas D'Agostino, Raymond Irrera,

Guests: Denise Kaiser, Chris Reed, Catherine Findorak

The meeting was called to order at 7:04 pm by Amy Dent

Consideration of Minutes:

John Reed made a motion to accept the minutes from the September 2019 meeting and Tom Long seconded the motion. All approved. Motion passed.

Public Participation: None

President's Announcements:

Amy announced that Christene Freedman resigned from the Board, effective September 30, 2019. There are now two vacancies on the Board, both Board appointments. The library's social media presence will be used to announce the openings and seek resumes of interested parties, particularly those with expertise in the areas of development and/or building and grounds.

Treasurer's Report:

Bill McCarthy shared a report comparing income and expenses for the first three months of this fiscal year with the first three months of last year. The figures are remarkably close.

The balance of the first installment of the Friend's grant has been received. Bill does not yet recommend that we request the second installment.

Library Director's Report:

Doug provided Board members the Director's Report in advance of the meeting. As stated in his report, there continue to be challenges working with the state library's delivery system. In 2017-18, library patrons borrowed 78,000 items through bibliomation, and the library loaned out 50,000 items. Although a slow service, the delivery system does save money for the library.

Doug introduced Catherine Findorak, the new Young Adult Librarian and Volunteer Coordinator. Doug also circulated the latest ACLB newsletter.

Committee Reports:

Governance - No report

Development - Matthew reported that confirmed sponsorships for the Turkey Trot are about halfway the goal set by the committee. Tom Long is working on the logistics for the race. Board members are asked to donate to the Turkey Trot, and the Board will be listed as a sponsor for the race.

Work on the Annual Appeal will begin soon. A realistic goal for mailing the appeal is early December. There has not yet been any work done on new graphics for the appeal materials.

Finance - See the Treasurer's Report

Long Range Planning - Greg announced that he has created an aggressive timeline for a planning committee to create a new Strategic Plan, 2020-2023, by October of 2020. Greg asked that Board members consider people who might be well-positioned to serve on the planning committee.

Building and Grounds - In Tom's absence, Amy announced that the library has been talking with the town purchasing agent about assistance with library purchases.

John Reed raised a concern about needed repairs to the sidewalk in front of the library.

Art and Historical - No report

Friends of the Library Liaison - Anne reported that the Middle School has been reserved for the 2020 Annual Book Sale. A fall donation day is set for Sunday, October 20th and the Winter Holiday Sale planned for the weekend of December 7th & 8th. The Friends have agreed to provide \$10 gift cards to the first 100 people who register for a new library card. These gift cards will be for use at The Little Book Store or the Holiday Sale. This promotion will begin in mid-October. With the resignation of Kay Brix as President, a nominating committee has been formed and will begin meeting soon.

Old Business: None

Unfinished Business: None

New Business: The Board reviewed the proposed meeting dates for 2020. The Board will continue to meet on the second Tuesday of the month at 7 p.m. The proposed dates will be voted on at the November meeting.

A motion was made to adjourn the meeting by John Reed and seconded by Matthew Mihalcik. All approved. Motion passed.

Meeting adjourned at 7:48 p.m.

Respectfully submitted,

Beth Hamilton, Secretary
C.H. Booth Library Board of Trustees

*THESE MINUTES ARE SUBJECT TO APPROVAL BY THE C. H. BOOTH LIBRARY
BOARD OF TRUSTEES AT THE NEXT MEETING.*