

The Cyrenius H. Booth Library Minutes
Board of Trustees Meeting - The Gathering Room
Tuesday, April 9, 2019

Present: Gregory Branecky, Tom Long, Douglas Lord, Raymond Irrera, William McCarthy, Donna Rahtelli, Colleen Honan, Christene Freedman, Elaine Corbo, William Beard Jr., Matthew Mihalcik, Beth Hamilton, Laura Goldstein, John Reed

Absent: Amy Dent, Thomas D'Agostino, Anne Rothstein,

Guests: Denise Kaiser, Kay Brix, Olivia Scully, and Amy Schumann

The meeting was called to order at 7:06 pm by Donna Rahtelli

Consideration of Minutes:

Tom Long made a motion to accept the minutes from the March 2019 meeting and Matthew Mihalcik seconded the motion. All approved. Motion passed.

Public Participation: None

President's Announcements: None

Treasurer's Report:

The Annual Fund letters were sent out on December 1, 2018 and the Fund is doing slightly better than last year, at this time. Fundraising is slightly short, looking forward to the spring fundraiser, The Mad Hatter, to close this gap. Overall, income and expenditures are close to budget. There appears to be a slight financial benefit from the move to energy efficient light fixtures.

Library Director's Report:

A comprehensive report was circulated to the Board in advance of the meeting with news provided by each Department Head. Doug added that plans to update and extend the Long-Range Plan have begun. The expansion project for the Makerspace continues.

With the departure of Abbey Lynch, Young Adult Librarian, Doug is updating the job description to attract the best suited candidates.

Olivia Scully, IT Librarian, spoke about her 2019 Vision Project: Group Technology Classes for Adult Learners. Olivia also provided documentation outlining the project and thanked the Friends for the funds which made this project possible.

Committee Reports:

Governance - The committee met and discussed some of the challenges and benefits of the library facility being home to numerous collection and donation boxes. At this time, no change to library policy is recommended.

Development - Invitations for the Mad Hatter fundraiser were sent out last week. Raffle items and/or donations should be given to Colleen Honan.

Planning for the Turkey Trot continues under Tom Long's leadership. The contest for a new Turkey Trot Logo continues through April 22, 2019.

Finance - The committee needs to schedule a meeting with Don Studley between April and May.

Long Range Planning - No report

Building and Grounds - No report

Art and Historical - A professional appraisal has been completed on 16 items being considered for deaccession. These items have no connection to Newtown or the Hawley family.

Friends of the Library Liaison - Denise Kaiser reported that the third disbursement of funds to the library has been approved. A committee reviewing the Vision Project Program has been meeting. A significant restricted gift has been made to the Friends.

Old Business: None

Unfinished Business:

Ray Irrera made a motion to change the language within the policy for use of library meeting rooms. All instances of "the Board Room" will be changed to "the Gathering Room". Colleen Honan seconded the motion. All approved. Motion passed.

New Business: None

A motion was made to adjourn the meeting by Christene Freedman and seconded by Laura Goldstein. All in favor and motion passed.

Meeting adjourned at 7:45pm.

Respectfully submitted,

Beth Hamilton

Secretary

C.H. Booth Library Board of Trustees

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE C. H. BOOTH LIBRARY BOARD OF TRUSTEES AT THE NEXT MEETING.