



TOWN OF NEWTOWN

BUILDING DEPARTMENT

August 8, 2003

Requirements for obtaining a Demolition Permit

1. A certificate of Insurance specifying:
 - a) Bodily Liability \$100,000.00 per person and \$300,000.00 aggregate.
 - b) Property Damage \$50,000.00 per accident and \$100,000.00 aggregate.
 - c) Certificate of Workers Compensation Insurance.
2. A certificate of notice by all public utilities having service connections within the premises that such connections and service have been severed.
3. A Current valid Certificate of Registration for the Demolition Contractor shall be presented.
4. The Permit must be signed by both the owner and the demolition contractor.
5. The permit shall contain a printed intention on the part of the signers to comply with the provisions of the State Demolition Code.
6. In accordance with State Statute 29-407 Demolition may not commence operations unless you first notify each adjoining property owner by registered or certified mail.
7. State Statute 7-147j requires 90-day delay after demolition permit is issued for a building in a historic district.
8. A site plan is required showing all construction to be demolished and the location and size of all existing structures and construction that are to remain on the lot or site.
9. The person intending to cause the demolition shall provide written notice to adjoining owners one week in advance requesting permission to enter adjoining property to preserve the adjoining lot, building or structure from damage.
10. The Town of Newtown and its agents are held harmless from any claim arising out of negligence in the course of demolition operations.

Email Address:

**TOWN OF NEWTOWN BUILDING DEPARTMENT
DEMOLITION PERMIT**

PERMIT NUMBER: DATE ISSUED: RECEIPT NUMBER:

REQUIRED DEPARTMENT SIGNOFFS

Tax Assessor	Tax Collector
Assessed Value	Health
Conservation	Zoning
Is this structure in the Hattertown Historic District?	Is this structure in the Borough?
Is this structure an Historic Building so designated by The State Historical Preservation Officer?	

Approval Signature of Historic District Representative

UNIQUE NUMBER	TO BE FILLED OUT BY TAX ASSESSOR'S OFFICE			
CODE:	PROPERTY STREET ADDRESS			
MAP	BLOCK	LOT	DEV.LOT	ZONE
OWNER'S NAME AS IT APPEARS IN LAND RECORDS				
OWNER/APPLICANT TO FILL OUT BELOW PRINT OR TYPE ALL ENTRIES				
OWNER'S ADDRESS				DATE
CITY		STATE	ZIP	
HOME PHONE NUMBER			WORK PHONE NUMBER	
NAME OF DEMOLITION CONTRACTOR				

CITY	STATE	ZIP
HOME PHONE NUMBER	WORK PHONE NUMBER	
CONTRACTOR'S LICENSE NUMBER	EXPIRATION DATE	

TYPE OF STRUCTURE TO BE DEMOLISHED

RESIDENTIAL HOME	ACCESSORY STRUCTURE TO SINGLE FAMILY DWELLING
COMMERCIAL BUILDING	OTHER

GIVE A BRIEF DESCRIPTION OF THE TYPE AND USE OF THE STRUCTURE TO BE DEMOLISHED

THE ITEMS BELOW MUST BE RECEIVED IN ORDER TO ISSUE THIS PERMIT

ELECTRICAL DISCONNECT	GAS DISCONNECT	WATER DISCONNECT
TELEPHONE DISCONNECT	OTHER DISCONNECT	

BOTH SIGNATURES ARE REQUIRED PER CONNECTICUT GENERAL STATUTE

PRINTED NAME OF PROPERTY OWNER

WRITTEN SIGNATURE OF PROPERTY OWNER

PRINT NAME OF DEMOLITION CONTRACTOR

WRITTEN SIGNATURE OF DEMOLITION CONTRACTOR

SECTION 110.0 DEMOLITION OF STRUCTURES

110.1 Service connections: Before a structure is demolished or removed, the *owner* or agent shall notify all utilities having service connections within the structure such as water, electric, gas, sewer and other connections. A permit to demolish or remove a structure shall not be issued until a release is obtained from the utilities, stating that their respective service connections and appurtenant equipment, such as meters and regulators, have been removed or sealed and plugged in a safe manner.

110.2 Notice to adjoining owners: Only when *written* notice has been given by the applicant to the *owners* of adjoining *lots* and to the *owners* of wired or other facilities, of which the temporary removal is necessitated by the proposed work, shall a permit be granted for the removal of a building or structure.

110.3 Lot regulation: Whenever a structure is demolished or removed, the premises shall be maintained free from all unsafe or hazardous conditions by the proper regulation of the *lot*, restoration of established grades and the erection of the necessary retaining walls and fences in accordance with the provisions of Chapter 33.

110.4 Demolition of structures: The demolition of structures shall be conducted in accordance with sections 29-401-1 to 29-401-5, inclusive, of the Regulations of Connecticut State Agencies, known as the State Demolition Code, and Section 110.0 and Chapter 33 of this code.

Sec. 29-407. (Formerly Sec. 19-403h). Notice to adjoining property owners. No person shall commence any demolition operation unless he first notifies each adjoining property owner by registered or certified mail at such owner's last address according to the records of the assessor of the city, town or borough in which such demolition operation is planned.

Sec. 29-402. (Formerly Sec. 19-403c). Certificate of registration for demolition business; fees. Definition of registration. Exemptions. (a) No person shall engage in the business of demolition of buildings without a certificate of registration obtained from the Department of Public Safety. An applicant for initial registration shall file an application with the Department of Public Safety, furnish evidence of expertise and financial responsibility and pay a fee of three hundred dollars for a class B certificate and seven hundred fifty dollars for a class A certificate. Each certificate shall be valid for twelve months from date of issuance and shall be renewable on application of the registrant upon payment of an annual fee of two hundred dollars for a class B certificate and six hundred dollars for a class A certificate. The department may refuse to issue any such certificate for cause, and may revoke or refuse to renew any such certificate for failure to carry out and conform to the provisions of this part or to any regulations adopted hereunder, or for any violation of title 22a. No person shall be refused a

certificate or a renewal thereof, and no certificate shall be revoked, without an opportunity for a hearing conducted by the Department of Public Safety.

(b) As used in this part, the term "registration" includes the whole or part of any permit which the Department of Public Safety issues under authority of the general statutes and which (1) requires persons to place their names on a list maintained by the department before they can engage in the business of demolition of buildings, (2) does not require a person to demonstrate competence by examination or other means and (3) may be revoked or suspended by the department for cause.

(c) The provisions of this section shall not apply to (1) a person who is engaged in the disassembling, transportation and reconstruction of historic buildings for historical purposes or in the demolition of farm buildings or in the renovation, alteration or reconstruction of a single-family residence, or (2) the demolition of a single-family residence or out building by an owner of such structure if it does not exceed a height of thirty feet, provided the owner shall be present on site while such demolition work is in progress, shall be held personally liable for any injury to individuals or damage to public or private property caused by such demolition, and provided further such demolition shall be permitted only with respect to buildings which have clearance from other structures, roads or highways equal to or greater than the height of the structure subject to demolition. The local building official may require additional clearance when deemed necessary for safety.

Sec. 29-406. (Formerly Sec. 19-403g). Permit for demolition of particular structure.

Exemption. Waiting period. (a) No person shall demolish any building, structure or part thereof without obtaining a permit for the particular demolition undertaking from the building official of the town, city or borough wherein such building or part thereof is located. No person shall be eligible to receive a permit under this section unless he furnishes to the building official written evidence (1) of financial responsibility in the form of a certificate of insurance specifying demolition purposes and providing liability coverage for bodily injury of at least one hundred thousand dollars per person with an aggregate of at least three hundred thousand dollars, and for property damage of at least fifty thousand dollars per accident with an aggregate of at least one hundred thousand dollars; each such certificate shall provide that the town or city and its agents shall be saved harmless from any claim or claims arising out of the negligence of the applicant or his agents or employees in the course of the demolition operations; (2) in the form of a certificate of notice executed by all public utilities having service connections within the premises proposed to be demolished, stating that such utilities have severed such connections and service, and (3) that he is the holder of a current valid certificate of registration issued under the provisions of section 29-402, except in the case of (A) a person who is engaged in the disassembling, transportation and reconstruction of historic buildings for historical purposes or who is engaged in the demolition of farm buildings or in the renovation, alteration or reconstruction of a single-family residence, or (B) an owner who is engaged in the demolition of a single-family residence or outbuilding, as provided in subsection (c) of section 29-402. No permit shall be issued under this section unless signed by the owner and the demolition contractor. Each such permit shall contain a printed intention on the part of the signers to comply with the provisions of this part.

(b) In addition to the powers granted pursuant to this part, any town, city or borough may,

by ordinance, impose a waiting period of not more than ninety days before granting any permit for the demolition of any building or structure or any part thereof.

Sec. 29-407. (Formerly Sec. 19-403h). Notice to adjoining property owners. No person shall commence any demolition operation unless he first notifies each adjoining property owner by registered or certified mail at such owner's last address according to the records of the assessor of the city, town or borough in which such demolition operation is planned.

Sec. 29-408. (Formerly Sec. 19-403i). Safety measures to be provided. Fence. (a) No person shall remove or demolish any building or structure or part thereof without providing adequate safety measures for all workmen and suitable protections for the public.

(b) No person shall demolish any building or structure, without causing to be erected and maintained, for the duration of the demolition operations, a fence or barricade meeting the requirements of this section. Each such fence or barricade shall be adequate for safety; shall be not less than eight feet high; shall extend along the street line for the entire length of the building or structure facing on the street, with each end returning back to the building line, and shall be solid for its entire length, except for such openings, provided with sliding doors swinging inward, as may be necessary for the proper prosecution of the work. The building official may waive the requirements of this subsection, or may make such further requirements as he deems necessary for the protection of the public, the adjoining properties or any personalty of such owners and its use.

Mail To: Connecticut Light & Power CO.
20 Barnabas Road
Newtown, CT. 06470

RE: Removal of Service for Building Demolition

As the owner of this property I am requesting the permanent removal of the existing CT Light & Power Company (CL&P) electric service and meter(s) to allow for the demolition of the building in accordance with all applicable Connecticut General Statutes. I certify that the building is vacant.

Customer Request System (CRS) tracking number

Street Address where electric service is to be permanently removed.

Town, State and Zip Code

Meter number (s)

Meter number (s)
Comments: _____
Print name of property owner: _____
Signature of property owner: _____
Mailing Address: _____
Town, State, Zip Code: _____
Telephone Number of property owner: _____

Notary Public

Date

CL&P internal use only	
Date service removed: _____. Please add a job note to CRS indicating the date and to whom this signed-off form was returned. File this completed form with the completed service removal work order.	
Print name of CL&P Representative: _____	
Signature of CL&P Representative: _____	
Telephone Number: _____	Date: _____

To Avoid Delays Please Complete All Information On This Form

4 SOUTH FAIRFIELD CIRCLE
NEWTOWN, CONNECTICUT 06470



203-270-4260
203-270-4263 FAX

TOWN OF NEWTOWN

BUILDING DEPARTMENT

Sec. 29-407. (Formerly Sec. 19-403h). Notice to adjoining property owners. No person shall commence any demolition operation unless he first notifies each adjoining property owner by registered or certified mail at such owner's last address according to the records of the assessor of the city, town or borough in which such demolition operation is planned.

(February, 1965, P.A. 551, S. 9; P.A. 73-595, S. 3.)

History: P.A. 73-595 replaced "town assessor" with "assessor of the city, town or borough in which such demolition is planned"; Sec. 19-403h transferred to Sec. 29-407 in 1983.

Cited. 18 CA 40, 45.