

NEWTOWN MUNICIPAL CENTER  
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NEWTOWN, CONNECTICUT 06470  
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## TOWN OF NEWTOWN

OFFICE OF HUMAN RESOURCES

### EMPLOYMENT APPLICATION

**The Town of Newtown is an Equal Opportunity Employer. Applicants are considered for all positions without regard to age, sex, religion, race, color, national origin, handicap, and marital or veteran status.**

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ St. \_\_\_\_\_

Years at present address \_\_\_\_\_ Driver's License # \_\_\_\_\_ Telephone \_\_\_\_\_

Email address: \_\_\_\_\_

Previous address \_\_\_\_\_

Position Applied for \_\_\_\_\_ Rate of pay expected \_\_\_\_\_

Have you applied here before? \_\_\_\_\_ For what position? \_\_\_\_\_

List any friends/relatives currently working for us \_\_\_\_\_

Have you ever been discharged by an employer? \_\_\_\_\_ For what reason? \_\_\_\_\_

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? \_\_\_\_\_ (Proof of citizenship or immigration status shall be required upon employment.)

Were/are you a member of the U.S. Armed Forces? \_\_\_\_\_ Which branch? \_\_\_\_\_

### PERSONAL REFERENCES

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

## RECORD OF EDUCATION

College/University \_\_\_\_\_ Degree \_\_\_\_\_

High School \_\_\_\_\_ Year Graduated \_\_\_\_\_

## RECORD OF EMPLOYMENT

**May we contact your present/most recent employer? \_\_\_\_\_**

➤ Employer/Address \_\_\_\_\_

Position Held \_\_\_\_\_ Dates of Employment \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

➤ Employer/Address \_\_\_\_\_

Position Held \_\_\_\_\_ Dates of Employment \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

➤ Employer/Address \_\_\_\_\_

Position Held \_\_\_\_\_ Dates of Employment \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

➤ Employer/Address \_\_\_\_\_

Position Held \_\_\_\_\_ Dates of Employment \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

➤ **Please list any qualifications, certifications, special skills:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I certify that all information provided on this application is true, complete and correct to the best of my knowledge and belief and is made in good faith. I understand that the information is subject to verification by the Town of Newtown and that incomplete, false, misleading or inaccurate information may result in the rejection of this application and that false information may result in my dismissal if employed. I authorize the investigation of all statements contained in this application.

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
Date