

IF YOU ARE BETWEEN THE AGES OF 14 –21

TAKE CONTROL OF YOUR FUTURE
& DON'T LET TIME PASS YOU BY

APPLY NOW

WORK AND LEARN THIS SUMMER
UNDER THE YOUTH EMPLOYMENT PROGRAM
FUNDED BY THE

Northwest Regional Workforce Investment Board

SUMMER JOBS ARE AVAILABLE
TO IN AND OUT OF SCHOOL YOUTH THROUGH THE NORTHWEST
REGIONAL WORKFORCE INVESTMENT BOARD



Application packets can be downloaded at www.newtown-ct.gov

Under Human Resources Department or picked up at

Newtown High School

Career Center

12 Berkshire Rd

Sandy Hook, CT 06482

Completed applications & required documentation to be submitted to Career Ctr. Newtown HS
Interviews will be scheduled when documentation is completed. Questions call 203 426-7679 or email
ragainip@newtown.k12.ct.us

Application Dates for Eligibility will be:

April 15, 2019 thru May 22, 2019

Apply Now / Important Please Read Carefully

2019 State Youth Employment Program
Instructions for applying for the summer youth employment program
Very Important Please Read Carefully

1. The applicant (child / children) who are applying for the program must be present at the time of eligibility determination so that WorkForce Connection staff or its designated contractor can process their application.
All applicants MUST BE fourteen years of age by June 30, 2019
2. All documentation as it relates to the applicant needs to be provided to American Job Center staff or its designated contractor in order to make a determination for eligibility. Please have all documentation ready for staff at the time of the interview. **Completion of this application does not guarantee placement in the program. No supporting documentation for eligibility determination will be accepted by fax and or mail. Please be aware that funding for the program has not yet been finalized**
3. **Important** Applicant must complete the State Youth Employment Application; Youth Supplement page 2; and the Individual Service Strategy page 3

Youth may be in or out of school and between the ages of 14 -21
Required Documentation for Determination of Eligibility:

Youth need to bring in all of the following documents

*Birth Certificate for **only** the applicant*

If the applicant is a resident alien a copy of the applicant's Green Card is required along with the applicant's Birth Certificate or passport.

*Social Security Card for **only** the applicant*

Copy of applicant's most recent report card

4. The income eligibility and documentation requirements listed below will apply for the 2019 State Youth Employment Program.

Please read carefully - Applicants shall be considered income eligible if they provide any **one** of the following forms of documentation:

A copy of a document providing proof of the applicant's eligibility for free or reduced lunch program for the present school year. Example lunch card, letter from school.

OR

A copy of applicant's family federal tax return for 2018 indicating that the adjusted gross income falls within 185% of the federal poverty level as reported on IRS 1040, 1040A or 1040EZ for the previous calendar year. **This may be a source of documentation for out of school youth**

OR

The applicant may provide documentation that the family receives Food Stamps, cash payments under TANF (Temporary Assistance for Needy Families), General Assistance, or Social Security Benefits. Example: Current letter / printout of benefits from DSS and / or Social Security. **This may be a source of documentation for out of school youth**

OR

Proof of applicant designating handicapped or Special Education Status (if Applicable)- Letter from doctor, rehabilitation center, or copy of IEP / PPT from the Director of Special Education Services of the applicants respective Department of Education.

OR

If the child is in Foster Care through DCF a letter from the social worker stating that the child is under the care of DCF needs to be provided.

5. All completed applications need to be reviewed by Career Resources, Inc. staff to assure that all documentation is provided and applicant is determined eligible for services.

American Job Center Youth Supplement

ALL APPLICATIONS MUST BE COMPLETED BY 4:00 PM May 22, 2019

NAME: _____ PHONE NUMBER: _____

ADDRESS: _____ ZIP CODE: _____

S.S.#: _____ DATE OF BIRTH: _____ AGE: _____

LAST EMPLOYER: _____ LAST DATE EMPLOYED: _____

EARNINGS OF APPLICANT'S HOUSEHOLD: FROM: _____ TO: _____

NAME OF HOUSEHOLD MEMBER RELATIONSHIP TO YOU DATES EMPLOYED GROSS WAGE WEEKLY
(INCLUDE SELF)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

OTHER INCOME: (SOCIAL SECURITY, PENSION, WELFARE, ETC.)

NAME OF HOUSEHOLD MEMBER RELATIONSHIP TO YOU SOURCE AMOUNT RECEIVED
(INCLUDE SELF)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

I hereby certify that all the facts stated in the attached application are true, complete and correct to the best of my knowledge. I understand that my misrepresentation of the facts on this application will be cause for my discharge if I am enrolled. I am also aware that if I feel that I have been treated unfairly, I may file a grievance. I have been advised to see the Executive Director if I have not been treated fairly. I voluntarily waive my rights under the Privacy Act of 1974 to withhold my social security number. I realize this is necessary so that the NRWIB may coordinate my placement into training or employment. I further understand that any misrepresentation of facts on the application could result in my repayment of all monies received since date of hire/enrollment and possible federal and state prosecution. I also certify that no member of my immediate family is employed in the administrative capacity by the Service Delivery Area, sub-grantee, or contractor. I also give the NRWIB permission to contact any agency to gain or give information necessary to determine eligibility and aide in employability.

Additionally, I hereby certify that as parent and / or guardian of a minor under the age of eighteen (18) years I consent that any statement and / or photographs which have been or are about to be made of my minor by the Northwest Regional Workforce Investment Board, Inc. may be used by the Northwest Regional Workforce Investment Board, Inc. its legal representatives, successors, and assigns, employees, and person(s) acting with its permission, upon its authority or on its behalf, to use my child's name, voice, verbal statements, portrait or picture (motion or still) for advertising purposes, for purposes of trade, public information, and for any lawful purpose whatsoever.

APPLICANT'S SIGNATURE: _____

PARENT OR GUARDIAN SIGNATURE: _____

STATE YOUTH EMPLOYMENT APPLICATION 2019
*** IMPORTANT (Must be completed and signed by applicant and parent / guardian)**

LAST NAME:

FIRST NAME:

(Circle one)

Did you work in this program last summer: yes no SSN _____ - _____ - _____

_____	_____	_____
Last Name	First Name	MI
_____	_____	_____
Address	City	Zip
_____	_____	_____
Phone Number	Date of Birth	Age

Alternate Contact Information:

Name: _____

Phone Number: (____) _____

Relationship to Applicant: _____

<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> US Citizen
	<input type="checkbox"/> Resident Alien Alien Reg. # _____

Race: American Indian/Alaskan Native Asian Black

Hawaiian Native/Pacific Islander Hispanic White

Public Assistance:	<input type="checkbox"/> Free Lunch <input type="checkbox"/> Reduced Lunch
<input type="checkbox"/> TANF/Cash Assistance <input type="checkbox"/> Food Stamps	
<input type="checkbox"/> General Assistance/Cash <input type="checkbox"/> Social Security	Youth with a Disability and /or Special Needs
	<input type="checkbox"/> Yes <input type="checkbox"/> No

School Name: _____ Present Grade: _____

Foster Child
 Yes No

*****Only complete this section if you do not receive free/reduced lunch or public assistance.**
Copy and attach the supporting documentation for family income. (Federal Tax return for 2018)
To be verified by Intake Staff.

Family income	\$ _____	185% Poverty Income	
		Family Size	Income
Family Size – Number of family members listed on 1040 for 2018		1	\$22,459
		2	\$30,451
		3	\$38,443
		4	\$46,435
		5	\$54,427
		6	\$62,419
		7	\$70,411
		8	\$78,403

This chart represents the maximum income levels for a family to qualify and or participate in the minimum level subsidized school meal program. For a family size over 8 add \$7,992 per family member.

I certify that statements made by me on this application are voluntary, true, and complete and correct to the best of my knowledge and belief, and are made in good faith. I understand that if I knowingly make any misstatement(s) of fact(s), I will be subject to disqualification or dismissal from this program or activity and to such other penalties as may be prescribed by law or regulations. I also understand that any and all of this information provided to me may be verified and I allow the release of this information by the authorized entity for verification purposes.

Additionally, I hereby certify that as parent and / or guardian of a minor under the age of eighteen (18) years I consent that any statement and / or photographs which have been or are about to be made of my minor by the Northwest Regional Workforce Investment Board, Inc. may be used by the Northwest Regional Workforce Investment Board, Inc. Its legal representatives, successors, and assigns, employees, and person(s) acting with its permission, upon its authority or on its behalf, to use my child's name, voice, verbal statements, portrait or picture (motion or still) for advertising purposes of trade, public information, and for any lawful purpose whatsoever.

Applicant Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

Yo certifico que las declaraciones hechas por mí en este (Intake) formulario son provistas voluntariamente y son verdaderas, completas y correctas según mi leal entender y saber, y son hechas de Buena fe. Entiendo que en caso que yo haya hecho declaraciones falsas a sabiendas, puedo ser descalificado o despedido del programa o actividad y ser sujeto a otras sanciones que puedan ser prescribas por ley o reglamento. También entiendo que toda y cualquier información provista por mi está sujeta a ser verificada. Permito que esta información sea compartía por la entidad autorizada con el propósito de verificarla.

Ademas. La presente certifico que como padre o tutor de un menor de edad de dieciocho (18) anos Estoy de acuerdo que cualquier declaracion y / o fotografías que han sido o estan a punto de ser de mi menor por la Fuerza de Trabajo Regional del Noroeste Junta de Inversion, Inc. Puede ser utilizado por el noroeste de la Fuerza Laboral de la Junta Regional de Inversiones, Inc. Sus representantes legales, sucesores y cesionarios, empleados, y la persona(s) que actuen con su autorización, a su autoridad o en su nombre, para usar mi el nombre del niño, voz declaraciones verbales, un retrato o una imagen (el movimiento o todavía) con fines publicitarios del comercio, la información publica, y para cualquier proposito legal de ningun tipo.

Firma de Aplacarte _____ Fecha _____

Firma de Padres o Guardián _____ Fecha _____

For Office Use Only: American Job Center Staff will be responsible for filling in this information

Educational District Code: _____ Educational District School Code: _____

The Northwest Regional Workforce Investment Board and it's American Job Center staff will verify your eligibility prior to the start of program services to insure that all required documentation is on file and that applicant meet eligibility requirements.

For Office Use Only:

Intake Specialist Signature: _____ Date: _____

Individual Service Strategy

Last Name: _____ First Name: _____

Educational Status:

Please check one of the following:

In School: _____ Out of School: _____

Health Conditions:

Is youth generally in good health or do they have any health conditions? Please specify.

Good: _____ Other, explain: _____

Directions: From the list below it is important that you ONLY CHOOSE THE ONE CAREER that most interests you.

Career Interests:

- _____ 1) **Manufacturing, Construction, and Technology:** Examples Assembling products using computers, computer aided drafting, trades (carpenter- electrician), designing and creating tools video technician
- _____ 2) **Hospitality, Retail:** Examples Managing a hotel, buying products for a store to sell or planning events
- _____ 3) **Finance, Banking, Insurance:** Examples helping people to get loans; to buy houses and cars, helping people invest their money for retirement, or helping people insure their property against damage investment banker, accountant, insurance agent real estate agent.
- _____ 4) **Health, Biosciences:** Examples Directly caring for patients – Nurses, EMT Technician, Nurses Aide, Veterinarian, Laboratory Technician, Pharmacist
- _____ 5) **Government, Education, Human Services:** Examples Teacher. Firemen, Police Officer, Teacher's Aide, Social Worker, Corrections officer.
- _____ 6) **Arts and Media:** Example Music Composer, Graphic designer, Dancer, Actor, Actress, Photographer, Journalist
- _____ 7) **Other:** _____

Youth Signature: _____

Date: _____