

Town of Newtown  
Town Building Inventory & Planning Work Group  
Thursday January 5, 2023, Regular Meeting Minutes

The Following Minutes Are Subject to Approval by the Work Group

The Town Building Inventory & Planning Work Group held a regular meeting Thursday January 5, 2022, via Zoom. Chair Ned Simpson called the meeting to order at 7:00pm.

**PRESENT:** Allen Adriani, Graham Clifford, Fred Hurley, Ned Simpson, and Zach Marchetti

**ABSENT:** Bob Gerbert, and David Schill

**VOTER COMMENTS:** None

**COMMUNICATIONS:** None

**OLD BUSINESS:**

- Discussion: Transitioning Newtown Inventory System (NIS) to a Newtown cloud. Ned S reported that First Selectman Dan Rosenthal discussions with Technology Director Al Miles were deferred over the holidays. There are a number of funding channels, which and who are to be worked out. Once this is arranged, Graham G, Al M and Ned S will get together to make the move
- Discussion - Newtown Building Documents Scanning – Image Storage  
Follow-up on having Scan Optics review current document storage and digitization opportunities was deferred to the new year. Public works and schools continue to scan building documents. Discussion of who has physical and/or digital documents related to the new turf field behind the high school served as an example for what needs to be considered in the town's document management plan.

**ANNOUNCEMENTS:**

- Legislative Council approved the 2023-2024 to 2027-28 CIP last night
- Fred H reported that there are two vacancies on the Water and Sewer Authority. One Democrat and one Republican. Engineering credentials not required.
- Next meeting Thursday February 2, 2023

**ADJOURNMENT:** Adjourn at 7:27 pm

Respectfully submitted,

Ned Simpson, Chair