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Marianne Brown,
Chairman

Fred Hurley,
Director

WATER AND SEWER AUTHORITY

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE WATER AND SEWER AUTHORITY

The Water and Sewer Authority held a regular meeting, Thursday, June 11, 2020 via Teleconference. The meeting was called to order at 7:00pm.

Present (via teleconference): Lou Carbone, Carl Zencey, Gene Vetrano, Marianne Brown, Alan Shepard (7:10)

Absent: George Hill, Mark Benedict

Also Present (via teleconference): Director of Public Works Fred Hurley, Linda Zukauskas from the Voices

Public Participation – None

Minutes – G. Vetrano moved to approve the minutes from the 2/13/20 meeting. L. Carbone seconded, motion unanimously approved.

G. Vetrano moved to approve the minutes of 5/14/20 meeting. L. Carbone seconded, motion unanimously approved.

Report by Suez Water Environmental Services – None

Report by Public Works Director – F. Hurley reported that they have ordered all the parts for the sand filters at the waste water treatment plant. Once everything is delivered they will begin changing them.

There is still a legal appeal with 79 Church Hill Road but there is nothing to negotiate. Their argument is, when they filed their appeal in August 2018, they think that froze their capacity in place. They had an application on the table but that is not what the appeal is about, they appealed the size of the parcel. The six month deadline expired where they had to have a plan into P&Z. The deadline passed so there is no reservation of capacity.

UNFINISHED BUSINESS

Sandy Hook Pump Station – Fuss & O'Neill is finalizing the installation package. There were additional submittals from the pump companies that just got signed off on. It is ready to put out to bid but before they do that they want to discuss changes in the controls with Suez to make sure everyone is in agreement.

Financials – F. Hurley reviewed (Attachment A). Both Water and Sewer are in a positive position. It is justification that the operating end is adequate to pay the bills as it should be, but they still need to make

up the capital which justifies a benefit assessment. The benefit assessment for capital improvement at FFH will be only for the FFH users, not the entire system. A large part of the \$2,000,000 on the main line is also for future development. The town is going to have to cover some of the cost too.

I&I – Nothing new to report

FFH Water Benefit Assessment Analysis – It was suggested that they look at a 3 year usage average and use that as the basis for the benefit assessment. The residential assessment will all be the same and the rest would be according to consumption. A. Shepard suggested to set the existing and future consumption so there is another line item with the town so they can do what they want with it. If we developed three other parcels. It is not fair to put the burden on current users and then have a new development come in. F. Hurley agreed that they need to allocate the percentage to current uses and also future users.

NEW BUSINESS

Approval of RFP for Engineer Services for FFH Sewer Main Project – F. Hurley explained that RFP has a deadline of July 8th for firms to provide a mandatory letter of intent. Depending on COVID-19 restrictions at the time, scheduling will made. G. Vetrano moved to approve the RFP for Engineer Services from FFH Sewer Main Project as written, A. Shepard seconded. A. Shepard suggested having something written so that they investigate having the old pipes act as underdrain and punch it out to eeh brook. If they just cut it off, the water will not have anywhere to go. F. Hurley explained that this may have to be an amendment to the contract. There is a possibility the grant will cover it because they have to abandon the pipes in an environmentally responsible way. Motion unanimously approved.

Endorse Town Water/Storm Water Management Plan – F. Hurley asked members to look at the section pertaining to the WSA. In the next 30 days it will go on the town's e website. If there are any corrections please forward as soon as possible.

Comments from Board Members – None

Having no further business, the meeting was adjourned at 7:48pm.

Respectfully submitted
Arlene Miles, Clerk

[illegible]

TOWN OF NEWTOWN - SEWER FUND										
FINANCIAL ANALYSIS										
	2019-20 TILL 6/1	2018-19	2017-18	2016-17	2015-16	2014-15	2013-14			
ASSETS										
Current asset:										
Cash & equivalents	685,170	675,051	662,199	1,452,958	1,447,861	1,442,796	1,437,755			
A/R - Assessments	150,850	312,024	474,721	1,063,516	850,440	854,878	790,044			
A/R - Use charges	241,035	229,606	241,854	225,692	138,718	117,285	123,127			
Due from general fund	143,450	64,929	138,051	-	1,091,158	1,661,228	2,336,160			
Total current assets	1,220,506	1,281,610	1,516,825	2,742,166	3,528,177	4,076,187	4,687,086			
Noncurrent assets:										
A/R - Assessments	3,031,026	3,031,273	3,589,247	3,757,194	922,521	1,799,617	2,801,065			
Advance to water fund	596,571	658,617	718,234	775,517	775,517	830,558	883,444			
Capital assets, net depreciation	26,567,689	27,076,859	27,643,729	28,198,030	26,500,116	26,445,265	26,627,741			
Deferred charge on refunding	3,279	3,279	4,733	6,187	7,641	9,096	10,550			
Total noncurrent assets	30,198,565	30,770,028	31,955,943	32,736,928	28,205,795	29,084,536	30,322,800			
Total assets	31,419,070	32,051,638	33,472,768	35,479,094	31,733,972	33,160,723	35,009,886			
LIABILITIES										
Current liabilities										
Accounts payable	2,088	120,277	132,038	83,255	456,941	109,780	70,177			
Other	53,467	20,441	20,468	23,504	20,921	30,526	18,869			
Due to general fund	-	-	-	886,738	-	-	-			
Bonds payable	138,500	148,200	150,500	472,395	1,089,198	1,136,539	1,118,253			
Total current liabilities	194,055	288,918	303,006	1,465,892	1,567,060	1,276,845	1,207,299			
Noncurrent liabilities										
Bonds payable	1,844,199	2,014,766	2,165,520	2,318,202	2,511,217	3,602,835	4,741,594			
Total liabilities	2,038,254	2,303,684	2,468,526	3,784,094	4,078,277	4,879,680	5,948,893			
NET POSITION										
Net investment in capital assets	25,094,159	24,913,893	25,327,709	25,407,433	22,907,342	21,714,987	20,778,444			
Unrestricted	4,795,827	4,834,061	5,676,533	6,287,567	4,743,551	6,566,056	8,282,549			
Total net position	29,380,816	29,747,954	31,004,242	31,695,000	27,655,695	28,281,043	29,060,993			
WORKING CAPITAL RATIO	6.29	4.44	5.01	1.87	2.25	3.19	3.88			

	2019-20 TILL 6/1	2018-19	2017-18	2016-17	2015-16	2014-15	2013-14
REVENUES							
Charges for services	1,127,104	1,049,861	975,190	5,150,537	995,686	875,006	976,159
Capital contributions	-	-	-	500,000	-	-	-
Intergovernmental	-	-	-	-	31,503	-	-
Interest income	35,335	40,496	44,547	37,317	39,441	41,486	43,458
Total revenues	1,162,439	1,090,357	1,019,737	5,687,854	1,066,630	916,492	1,019,617
EXPENSES							
Contracted services	637,717	821,715	781,275	731,301	781,999	738,654	698,486
Utilities	85,035	123,090	119,585	119,594	120,540	119,794	112,444
Admin	158,118	193,426	184,000	185,408	132,578	145,614	150,139
Depreciation	588,445 *	588,445	558,405	530,705	534,997	537,145	537,145
Other		132,201	-	-	27,235	34,702	-
Interest expense	60,263	62,468	67,230	76,739	99,431	120,533	77,512
Total expenses	1,529,577	1,921,345	1,710,495	1,643,747	1,696,780	1,696,442	1,575,726
CHANGE IN NET POSITION	(367,137)	(830,988)	(690,758)	4,044,107	(630,150)	(779,950)	(556,109)
PURCHASE OF CAPITAL ASSETS							
PER STATEMENT OF CASH FLOWS	-	21,575	4,104	2,228,620	589,847	354,669	530,957
* estimate							